



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, July 16, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Dunn
Councilmember Low (*remote*)
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Ken Klein, Executive's Office
JaNae Nelson, Facilities Management Director
Lance Meinhold, Facilities Management
Cheri Danner, Asst. Clerk of the Council
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

Due to technical difficulties, the meeting ended and the Chair called the meeting back to order at 9:18 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice**2. Finance, Budget and Administration**

- a. Motion 24-283, authorizing an Intergovernmental Cooperative Purchasing Agreement with the City of Granite Falls [2024-1392](#)

3. Health and Community Services

- a. Ordinance 24-063, approving data sharing agreement with Washington State Department of Health [2024-1438](#)

4. Planning and Community Development

- a. Ordinance 24-062, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between the Port of Everett, City of Everett and Snohomish County for float replacements at the Jetty Landing Launch [2024-1427](#)
- b. Ordinance 24-065, relating to Growth Management; concerning Urban Zone Regulations including adoption of Mixed Use Corridor Regulations; adding Chapter 30.31G; amending Chapters 30.21, 30.22, 30.23, 30.24, 30.25, 30.26, 30.27, 30.35, 30.70, 30.73, 30.86, 30.91A, and 30.91M of the Snohomish County Code [2024-1461](#)
- c. Motion 24-285, reappointing Merle Ash to the Snohomish County Planning Commission [2024-1511](#)

5. Public Infrastructure and Conservation**6. Committee of the Whole**

- a. Ordinance 24-064, vacating a portion of 132nd St NE, a Snohomish County road right-of-way [2024-1492](#)
- b. Ordinance 24-066, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portion of Unincorporated Snohomish County, Washington to Silvana Water Association [2024-1263](#)
- c. Motion 24-284, approving a salary range adjustment within the Department of Facilities and Fleet [2024-1494](#)

- d. Motion 24-287, approving and authorizing the execution of Amendment 5 to the Master Web Hosting and Codification Services Contract for the Snohomish County Online Code [2024-0892](#)
- e. Motion 24-282, approving award of Council Project Funds for Food Bank costs [2024-1479](#)

Motion 24-282 was assigned to Committee of the Whole and moved to General Legislative Session July 17th for consideration as listed on the agenda.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, July 23, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, July 23, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, July 23, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, July 16, 2024, at 10:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, August 20, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Low provided a report.

I. Chairperson's Report

- 1. Upcoming Planning Commission Meeting Topics - July 1, 2024 [2024-1469](#)

J. Chief of Staff's Report

K. Full Council Action on Items from Committee of the Whole

L. Other Business

1. Motion 24-286, approving Administrative Matters presented at General Legislative Session on July 17, 2024 [2024-1496](#)
(For review only)
 - a. Approving the following Award Recommendation:
 - 1) Bid Award Recommendation PW-24-023SB for Smith Island Drainage Facility in the amount of \$1,149,418.00 plus applicable Washington State sales tax [2024-1480](#)
 - b. Receiving the following report:
 - 1) Notice of Proposed Rule Making Action - Draft Rule 24-03 Lot Status Determination [2024-1509](#)
 - 2) 2023 Early Learning Annual Report [2024-1517](#)
2. Secure Withdrawal Management and Stabilization Facility Update [2024-1528](#)
Lance Meinhold, Facilities Management and Ken Klein, Executive's Office

This discussion took place at 9:46 a.m. after the Executive Session.

Lance Meinhold, Facilities Maintenance, provided a presentation and staff report. Mr. Meinhold and Ken Klein, Executive's Office, responded to councilmembers' questions.

M. Executive Session(s):

1. WALK ON - Potential Litigation

At 9:21 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for an Executive Session to discuss a matter of potential litigation pursuant to RCW 42.30.110(1)(i), anticipated duration is 10 minutes, with no anticipated action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Nicole Gorle, Council Staff (*remote*)
Deb Bell, Council Staff
Jim Martin, Council Staff
Cynthia Foley, Council Staff
Darcy Cheesman, Council Staff
Ryan Countryman, Council Staff

Ken Klein, Executive's Office
Lacey Harper, Executive's Office
Jason Cummings, Prosecutor
Judge Paul Thompson, Superior Court
Andrew Somers, Superior Court
Jill Ford, Council Staff (*remote*)

At 9:21 a.m., the Chair extended the Executive Session 10 minutes to 9:31 a.m.

At 9:31 a.m., the Chair extended the Executive Session to three minutes to 9:34 a.m.

At 9:34 a.m., the Chair extended the Executive Session five minutes to 9:39 a.m.

At 9:39 a.m., the Chair extended the Executive Session two minutes to 9:41 a.m.

At 9:41 a.m., the Chair extended the Executive Session four minutes to 9:45 a.m.

The Executive Session ended at 9:45 a.m.

The Chair called the Council back to order at 9:46 a.m. and continued with the Secure Withdrawal Management and Stabilization Facility Update listed on the agenda above.

N. Adjourn

At 10:06 a.m., Chair Mead recessed the Council for few minutes to begin the Planning and Community Development Committee meeting.