



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Stephanie Wright, Council Chair  
Megan Dunn, Council Vice-Chair  
Councilmembers: Sam Low, Nate Nehring, Jared Mead

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**Monday, October 25, 2021**

**10:30 AM**

**Remote Meeting via Zoom**

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#### **PRESENT:**

Council Chair Wright  
Council Vice-Chair Dunn  
Councilmember Low  
Councilmember Nehring  
Councilmember Mead  
Geoffrey Thomas, Chief of Staff  
Jim Martin, Council Staff  
Deb Bell, Council Staff  
Heidi Beazizo, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

There were no special reports presented.

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and assignment of legislation to committees**

*All items assigned as listed below:*

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**
  - a. Motion 21-399, approve and authorize the County Executive to execute to a consent to the assumption of software license agreement for permit tracking software system (AMANDA) [2021-0825](#)
6. **Committee of the Whole**
  - a. Motion 21-392, confirming the reappointment of Noah Rui to the Snohomish County Commission on Human Rights [2021-0669](#)
  - b. Motion 21-393, confirming the reappointment of Gloria Ngezaho to the Snohomish County Commission on Human Rights [2021-0696](#)
  - c. Motion 21-394, confirming the reappointment of Courtney Wooten to the Snohomish County Commission on Human Rights [2021-0699](#)
  - d. Ordinance 21-095, establishing the 2022 monthly vehicle allowance of elected officials pursuant to SCC 3.36.035(2) [2021-0781](#)
  - e. Motion 21-400, approving and authorizing the County Executive to execute Amendment 1 to the technology solution contract for an electronic content management solution with Open Text [2021-0774](#)

*Jim Martin, Sr. Legislative Analyst, stated he will provide a staff report for both Committee of the Whole items, Motion Nos. 21-395 and 21-396 at General Legislative Session October 27th.*

  - f. Motion 21-395, approving and authorizing the Snohomish County Executive to execute the state agreement IAA22187 with the State of Washington, Administrative Office of the Courts [2021-0898](#)
  - g. Motion 21-396, approving a budget transfer within 002 General Fund [2021-0899](#)

**ACTION:** Vice-Chair Dunn made a motion to move Motion Nos. 21-395 and 21-396 to General Legislative Session October 27th for consideration. Councilmember Mead seconded the motion and it carried unanimously.

- h. Motion 21-374, approving and authorizing the County Executive to execute Amendment No. 5 to the master software and services agreement with global TEL\*LINK, for turnkey public access phone services [2021-0563](#)

Deb Bell, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-374. Councilmember Mead seconded the motion and it carried unanimously.

- i. Motion 21-375, approving and authorizing the execution of Amendment No.1 to the software as a service (SaaS) agreement with Rave Wireless dba Rave Mobile Safety for emergency response notification services [2021-0807](#)

Deb Bell, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-375. Councilmember Mead seconded the motion and it carried unanimously.

- j. Motion 21-384, approving a budget transfer between programs within the Road Fund 102 [2021-0869](#)

Deb Bell, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-384. Councilmember Mead seconded the motion and it carried unanimously.

*Committee of the Whole items, Motion Nos. 21-398, 21-397, and 21-401, were discussed together.*

- k. Motion 21-398, approval of 3rd Amendment to agreement for LEAD Services [2021-0916](#)
- l. Motion 21-397, approval of 2nd Amendment to agreement for LEAD Services [2021-0917](#)
- m. Motion 21-401, approval and authorization for the Executive to sign related documents for software services provided to the Snohomish County LEAD Program [2021-0918](#)

Heidi Beazizo, Sr. Legislative Analyst, provided a staff report for Motion Nos. 21-398, 21-397, and 21-401.

Vice-Chair Dunn asked about the order of approval prior to taking action.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-397. Councilmember Mead seconded the motion and it carried unanimously.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-398. Councilmember Mead seconded the motion and it carried unanimously.

**ACTION:** Vice-Chair Dunn made a motion to approve Motion No. 21-401. Councilmember Mead seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

Committee meetings are suspended during budget deliberations.

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**

**H. Reports of outside committees**

There were no reports of outside committees.

**I. Chairperson's Report**

Planning Commission Pending Issues - No new report

**J. Chief of Staff's Report**

Geoffrey Thomas, Chief of Staff, provided a Districting Committee update.

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 21-402, approving Administrative Matters presented at Council General Legislative Session on October 27, 2021 [2021-0919](#)
  - a. Receiving the Risk Management 2021 3rd Quarter Report [2021-0600](#)

**M. Executive Session(s):**

**N. Adjourn**

Chair Wright recessed the Council at 10:50 a.m. and began public hearings at 10:53 a.m.