

**AMENDMENT 1 IAA23960**  
**BETWEEN**  
**WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS**  
**AND**  
**SNOHOMISH COUNTY DISTRICT COURT**

THIS Amendment to the Agreement is made by and between, **Washington State Administrative Office of the Courts (AOC)** and **Snohomish County District Court** (Court)

**PURPOSE** This Amendment adds additional funds for reimbursement for enhancing audio and visual systems. These funds are intended to reimburse for equipment, installation and services. The Amendment One Amount is \$4,000.00

**REIMBURSEMENT**

- A. Audio/Visual Reimbursement. AOC will reimburse the Court up to a maximum of \$296,885.00 for payments made by the Court during the period July 1, 2022 to June 30, 2023 related to the procurement and installation of upgraded audio/visual equipment in its courtrooms.
- B. General. AOC shall provide reimbursement to the Court for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.

**COMPENSATION**

- a. AOC will reimburse the Court up to a maximum of \$296,885.00 for payments made by the Court during the period July 1, 2022 to June 30, 2023 related to the procurement and installation of upgraded audio/visual equipment in its courtrooms.
- b. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly. Invoices shall be submitted on state form A-19.
- c. Before payment can be processed, properly-completed A-19 invoices must be submitted to [payables@courts.wa.gov](mailto:payables@courts.wa.gov)
- d. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- e. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- f. Payments made by AOC within 30 days of receipt of a properly-completed A-19 invoice shall be deemed timely.
- g. AOC, in its sole discretion and upon notice, may initiate revenue sharing and reallocate funding among recipients of funding. If, in AOC's assessment, the Court is unlikely to expend the maximum agreement amount, AOC may reduce the maximum agreement amount. AOC may increase the maximum agreement amount if additional funds become available.

All other provisions of the original agreement stand as written and amended.

THIS AMENDMENT is executed by the persons signing below who warrant that they have the authority to execute it.

**Administrative Office of the Courts**

**Ken Klein** Digitally signed by Ken Klein  
Date: 2023.05.17 13:24:48  
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*Signature* *Date*

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*Signature* *Date*

**Christopher Stanley**

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*Name*

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*Name*

Ken Klein

Executive Director

**MSD Director**

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*Title*

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*Title*

<b>COUNCIL USE ONLY</b>	
Approved	<u>5/17/2023</u>
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MOT/ORD	<u>Motion 23-186</u>