# Committee of the Whole

Deb Bell

**Council Initiated:**
☐Yes
☒No

**ECAF:** 2024-0506, 0549, 0550, 0551
**Motion:** 24-159, 160,161,162

**Type:**
☒Contract
☐Board Appt.
☐Code Amendment
☐Budget Action
☐Other

**Requested Handling:**
☐Normal
☐Expedite
☒Urgent

**Fund Source:**
☐General Fund
☒Other
☐N/A

**Executive Rec:**
☒Approve
☐Do Not Approve
☐N/A

**Approved as to Form:**
☐Yes
☒No
☐N/A

**Subject:** Approving Weatherization Contractor Agreement Change Orders to extend the term of existing service contracts.

**Scope:** The Weatherization Program uses general contractors to perform all weatherization repairs for eligible County residences. The existing contractor agreements signed by the Purchasing Manager in 2022 are set to expire on April 12th. The negotiated Change Orders exceed the maximum 20% increase allowed for Purchasing Manager approval.

**Duration:** The Change Orders were negotiated for a one-year extension, expiring April 12, 2025.

**Fiscal Impact:** ☐**Current Year** ☒**Multi-Year** ☐**N/A**
Programs are grant funded and have no impact on County General Fund.

| Motion | Contract | 2022 | 2023 | 2024 | 2025 | Total |
|---|---|---|---|---|---|---|
| 24-159 | Arrow Insulation, Inc. | $175,000 | $175,000 | $350,000 | $350,000 | $1,050,000 |
| 24-160 | Energy Savers, Inc. | $175,000 | $175,000 | $350,000 | $350,000 | $1,050,000 |
| 24-161 | Vela Bros., Inc. | $175,000 | $175,000 | $350,000 | $350,000 | $1,050,000 |
| 24-162 | Green Built Insulation, LLC | $175,000 | $175,000 | $350,000 | $350,000 | $1,050,000 |

**Authority Granted:** Approve and authorize the 2024 SW-22-010DW Contractor agreement change order with Arrow Insulation, Inc., Energy Savers, Inc., Vela Bros., Inc., and Green Built Insulation, LLC, to extend their contract term to April 12, 2025, and to increase the not to exceed agreement amount to $350,000 annually, respectively, under Snohomish County Charter 2.20.

**Background:** The Washington Department of Commerce has implemented a low-income weatherization program for Washington State. Snohomish County has been authorized to administer the Weatherization Program in accordance with county, state, federal laws, and regulations. The Snohomish County Weatherization Program has opted to use general contractors to perform weatherization improvements on qualified resident homes. In 2022 four contractor contracts were signed via the bid award process for the County Weatherization Program by the Purchasing Manager, these awards are now set to expire.

**Requested Action:** For Council to consider motions 24-159, 24-160, 24-161 and 24-162.