

State Purchasing Checklist-Goods PB-25-0535

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Agency	WA State DES	Item	Uniforms and Accessories
Bid #	03424	Amount	\$3-500,000 per year
Bid Title	Uniforms, customization, and accessories	Dept	Corrections and Solid Waste
Supplier	Galls LLC	Requestor	Dawn Cicero

DOES THE BID MEET THE RCW REQUIREMENTS?		YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?	x		24-232
2	Did the State process the bid consistent with the RCW? RCW 39.26.060	x		Bid doc and Contract
3	Was the bid advertised in compliance with the state's requirements? Where: WEBS on 2/5/2025	x		WEBS screenshot
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.	N/A		
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term: 7/3/2025 – 7/3/2028 max 2030	x		Contract
6	Does the bid and/or contract contain the language to piggyback? Where: Contract p 1	x		
7	Requested items are listed in the bid/contract			
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations. Cost score is 808/1059	x		Bid tab
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder Galls has top score	x		Bid tab
10	There are no terms and conditions in the bid or contract that conflict with County code.	x		
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.	x		Pre-approved for goods
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.			
13	Check the State and Federal debarment list. The supplier is not listed	x		
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services	N/A		
15	If services are included, confirm existing paperwork is sufficient.	N/A		

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the requirements
 ☐ partially meets
 ☐ does not meet the requirements

Buyer Name Lynne Yara Date 7/18/2025

Per SCC 3.04.140(5) and Executive Order 25-01(2.D.5), the following approval authorizes purchases not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Piggyback Approved _____ Date _____