

# Docket Cycle Update

*Snohomish County Council Briefing*

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# Summary of Proposed Amendments

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Align docket cycle with 10-year GMA Update Cycle

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Create consistent docket review requirements

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Remove a Code Reviser's note

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Add language to include Tribes in docketing notification

# 1 Align docket cycle with 10-year GMA Update Cycle

- Current GMA Comprehensive Plan Update cycle is every 8 years
- On March 31, 2022, House Bill 1241 amended RCW 36.70A.130 that changed the Comprehensive Plan Update cycle to every 10 years
- The change supports comprehensive planning through better aligning with the US census for demographic projections
- Amendments to the docket schedule in SCC 30.74.015 are proposed to be consistent with the 10-year comprehensive plan update cycle

# 1 Align docket cycle with 10-year GMA Update Cycle

**Proposed 10-Year Docket Cycle Table as stated in SCC 30.74.015**

	2024	2025	2026	2027	2028	2029	2030	2031	3032	2033	2034
<b>Years Following Update</b>	0	1	2	3	4	5	6	7	8	9	10
<b>Minor Amendments Considered</b>		Apply	Set	Adopt							
<b>Minor and Major Amendments Considered (ex. UGA Adjustments)</b>			Apply	Set		Adopt					
<b>Minor Amendment Considered</b>						Apply	Set	Adopt			
<b>Minor, Major, and 2034 Update</b>								Apply	Set		Adopt

# 1 Align docket cycle with 10-year GMA Update Cycle

SCC 30.74.015 Annual docket process.

- (1) The department shall give initial consideration to proposed amendments every year according to the procedures and criteria in SCC 30.74.030 and 30.74.040.
- (2) The county council shall consider which amendments should be processed further according to the procedures in SCC 30.74.050 and the following schedule:
  - (a) In the ~~((first))~~ second year and ~~((fifth))~~ sixth year following an update of the comprehensive plan as required by RCW 36.70A.130(3)(a), the county council shall consider which amendments should be processed further on a docket of minor amendments.
  - (b) In the ~~((second))~~ third year following an update of the comprehensive plan as required by RCW 36.70A.130(3)(a), the county council shall consider which amendments should be processed further on a docket that may include major and minor amendments.

# 1 Align docket cycle with 10-year GMA Update Cycle

(c) In the ~~((sixth))~~ eighth year following an update of the comprehensive plan as required by RCW 36.70A.130(3)(a), the county council shall consider which amendments should be processed further on a docket concurrently with the next update of the comprehensive plan under RCW 36.70A.130(3)(a) and may include major and minor amendments.

(3) The county council has the legislative discretion to place a proposed amendment on the final docket for further consideration, to direct that the proposed amendment not be processed further, or to address a proposal pursuant to one of the options set forth in SCC 30.74.050(3) when the recommendation from the department is that the proposal not be further processed.

(4) The department shall process the final docket of proposed amendments according to the procedures and the criteria in SCC 30.74.060.

(5) An applicant may withdraw their proposed amendment at any time during the docket process.

## 2 Create consistent docket review requirements

- Initial county staff review of docket applications (SCC 30.74.030) require staff to consider MPPs in processing applications
- Currently, application submittal requirements (SCC 30.74.020) and staff final docket reviews (SCC 30.74.060(2)) are not required to include MPPs for processing
- The proposed amendment updates the criteria to add consistency throughout the entire docket submittal and review process

## 2 Create consistent docket review requirements

### SCC 30.74.020(1) Submittal requirements.

(1) Any person proposing amendments to the comprehensive plan or development regulations under this chapter must submit the following to the department:

- (a) A description of the proposed amendment including proposed map or text changes;
- (b) The location of the property that is the subject of amendment on an assessor map dated and signed by the applicant, if the proposal is for a future land use map amendment;
- (c) A legal description and a notarized signature of one or more owners, if a rezone is requested by owners concurrent with a requested future land use map amendment;
- (d) An explanation of why the amendment is being proposed;
- (e) An explanation of how the proposed amendment is consistent with the GMA, the multicounty planning policies, the countywide planning policies, and the goals and objectives of the comprehensive plan;
- (f) If applicable, an explanation of why existing comprehensive plan language should be added, modified, or deleted; and
- (g) A SEPA checklist.



## 2 Create consistent docket review requirements

### SCC 30.74.060(2) Processing of final docket.

(2) The department will process the final docket in accordance with chapter 30.73 SCC, except as provided to the contrary in this section. The department shall prepare a report including a recommendation on each proposed amendment and forward the report to the planning commission. The department will recommend approval if all the following criteria are met:

- (a) The proposed amendment and any related proposals on the current final docket maintain consistency with other plan elements or development regulations;
- (b) All applicable elements of the comprehensive plan, including but not limited to the capital plan and the transportation element, support the proposed amendment;
- (c) The proposed amendment more closely meets the goals, objectives and policies of the comprehensive plan than the relevant existing plan or code provision;
- (d) The proposed amendment is consistent with the countywide planning policies;
- (e) The proposed amendment is consistent with the multicounty planning policies;
- ((e)) (f) The proposed amendment complies with the GMA; and
- ((f)) (g) New information is available that was not considered at the time the relevant comprehensive plan or development regulation was adopted that changes underlying assumptions and supports the proposed amendment.

### 3 Resolve Code Reviser's note

- SCC 30.74.020 includes a code reviser note that informs the public that amendments to SCC 30.74.020 were adopted by the County Council in 2011 by Amended Ordinance No. 11-050
- Not all amendments were correctly displayed in the ordinance in underline/strikeout format
- Current text in SCC 30.74.020(2) is shown as intended, therefore the code reviser note can be removed

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## Add language to include Tribes in docketing notification

- SCC 30.74.060(1) (Processing of Final Docket) is proposed to be amended to include tribes in the distribution list for public notification of the final docket
- This is consistent with the new legislation (SB 5834) that became effective on June 6, 2024
- The legislation requires counties to notify affected federally recognized Indian tribe(s) of any proposed revision(s) to the Comprehensive Plan

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## Add language to include Tribes in docketing notification

### **SCC 30.74.060(1) Processing of final docket.**

(1) The department shall distribute the final docket to any state or local agency and federally recognized Indian tribe which is required by law to review and evaluate proposed amendments and revisions to the comprehensive plan and implementing development regulations. The department shall also conduct any review required by SEPA of the proposed amendments and revisions listed on the final docket.

Questions?