

Formal Task Assignment Document

2023 – 2025 SNOHOMISH COUNTY ON-CALL TASK ASSIGNMENT

Name of Project: Final Environmental Impact Statement (FEIS)
Project Number: PDS
Discipline: Planning & Development Services
Task No.: TA#1 Completion Date: 12/31/2024

The COUNTY desires to authorize services pursuant to the AGREEMENT entered into with **BERK Consulting, Inc.**, and executed on December 16, 2022, as amended by Supplement No. 1 on November 22, 2023 and identified as Agreement No. **OCC23/3-1(B)**, On-Call Consultant Services for **Comprehensive Plan Review**.

All provisions in the AGREEMENT remain in effect except as expressly modified by this TASK ASSIGNMENT and are incorporated herein by reference.

ATTACHED TO THIS TASK ASSIGNMENT

- Scope of Work
- Cost Estimate with Total Hours to Perform Work
- Items unique to the project not included in the AGREEMENT and which are to be reimbursed at cost with no markup.

The **Total Amount Authorized** under this TASK ASSIGNMENT, inclusive of all fees and other costs is shown below:

Original Task Assignment Total: **\$383,354.00**
Previous Task Amendment Total: **\$0.00**
Current Task Amendment Total: **\$0.00**
Total Task Assignment Not to Exceed: **\$383,354.00**

No other payment shall be allowed unless a TASK ASSIGNMENT Amendment for changed Scope of Work has been signed and authorized before work is performed.

All work under this TASK ASSIGNMENT shall be performed pursuant to the terms, conditions, specifications, and limitations contained in the AGREEMENT.

If you concur with this TASK ASSIGNMENT and agree to the items as stated above, please sign and date in the appropriate spaces below and return to the COUNTY for final action.

Consultant Signature

Approving Authority

02/02/202

Date

Date

Deputy Prosecuting Attorney - Approval as to Form

10. Final EIS

10.1 Preferred Alternative and Responses to Comments

The Consultant will prepare responses to comments. The Consultant will coordinate and collaborate with County staff to identify responsibilities for responding to comments between the County and Consultant team. The Consultant will organize and mark letters. The budget assumes 100 unique comments, and two rounds of responses – both before and after the development of a Preferred Alternative. In addition, for major proposal elements from Council items such as the Urban Core Subarea Plan and infill proposals, 10-20 unique comments are anticipated.

10.2 Prepare Preliminary FEIS

The Consultant will prepare the final EIS including a fact sheet, table of contents, draft EIS analysis corrections as needed, description of the preferred alternative, and responses to comments. The Consultant will prepare a preliminary final EIS for County review and comment.

The Transportation budget assumes the Preferred Alternative is in the range of prior alternatives, and excludes quantitative evaluation of a Preferred Alternative.

10.3 Public FEIS

Based on County comments, the Consultant will prepare a final EIS for public issuance. One round of comments is anticipated. The Consultant will prepare a revised final EIS for confirmation of edits and a print check and public document for posting by the County. The Consultant will prepare the notice of availability for County publication.

10.4 Council Items, and Dockets

For each item the Consultant will address the following:

- A. Preliminary Draft Final Environmental Impact Statement (PDFEIS): Based on results of comments collected during the comment period, responses to technical evaluation will be developed by authors. The level of effort is anticipated to be modest for each (half to full day).
- B. Final Environmental Impact Statement (FEIS): Based on the staff review of the PDFEIS, modifications will be made to the responses to comments for inclusion in the public FEIS. A “print check” with changes in tracks to show how staff comments were addressed will be developed, as well as a clean draft for publication.

BERK										
	Lisa Grueter	Ben Han	Jessie Hartmann	Ann Mueller	Stefanie Hindmarch	Michelle Ellsworth	Josh Linden			
	Project Manager [SEPA Strategy, Land Use Policy]	Comment Response Support	EIS Lead Author [Land Use/Demographics]	EIS Support	EIS Contributor	EIS Contributor [Services]	Analyst [Env Justice]/GIS/Engagement			Total Hours and Estimated Cost by Task
	Principal	Sr Associate II	Sr Associate II	Sr Associate II	Sr Associate I	Associate I	Sr Associate I			

	2023-2024 Rate									
10. Final EIS										
10.1 Preferred Alternative and Responses to Comments	60	40	44	32	40	64	12			
10.2 Prepare Preliminary FEIS	28		32	10		48	4			
10.3 Public FEIS	20		16	8		24				
10.4 Docket Support (sum of below)	80	0	63	71	0	56	0			
Council Items										
22-134 SWUGA SW 43rd (nests into 22-090)	6		4	4		3				
22-090 Sunset/43rd	6		6	6		5				
22-099 Monroe UGA	4		5	6		4				
22-098 Malby UGA	6		5	6		5				
22-095 Lake Stevens UGA	6		4	6		5				
22-096 Urban Tree Canopy	4		2	2		2				
22-097 Broadband	4		2	2		2				
Docket										
DRT Darrington	6		4	5		5				
LS2 Lake Stevens	6		5	5		5				
MALTI John Vangermeri	6		5	5		4				
MV2 Northpoint Developed	6		4	5		2				
MON2 Davis-Johnson	4		5	5		4				
SW10 CS Real Estate Development	4		4	4		4				
SW14 Janice Petrie	4		4	4		4				
SW17 Woodway	4		2	2		0				
SW12 Mike Mietzner	4		2	4		2				
Subtotal	188	40	155	121	40	192	16			752
										\$124,712
Total Estimated Hours	188	40	155	121	40	192	16			752
Cost (Hours*Rate)	\$49,613	\$6,036	\$22,946	\$19,704	\$5,466	\$18,760	\$2,186			\$124,712
Subtotal Consultant Cost	\$124,712									
Project Expenses at ~1% of Project Budget	\$480									
Estimated Project Total	\$125,192									

	Hours	Dollars	Percentage	Percentage	Percentage
Subtotal Consultant Cost	752	\$124,712	100%		
Project Expenses at ~1% of Project Budget	16	\$2,186	2%		
Estimated Project Total	768	\$126,898	100%		
Expense Breakdown					
Records/Data/Copies/Meeting Materials	3360.00		5%	5%	
Delivery/Postage/Parking	\$120.00		5%	4%	
Expense Total	\$480.00		16%	4%	

Principal III	Principal I	Associate II	Sr. Engineer/ Planner I	Sr Engineering Technical III	Sr Business Services Administrator I- IV	Total Hours and Estimated Cost by Task
\$247.2 ✓	\$181.7 ✓	\$153.4 ✓	\$107.2 ✓	\$119.1 ✓	\$107.2 ✓	

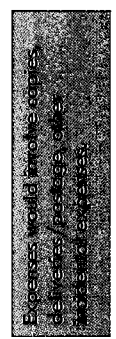
10. Final EIS	12	60	12	24	16	6
10.1 Preferred Alternative and Responses to Comments						
10.2 Prepare Preliminary FEIS	2	20	4	40	20	4
10.3 Public FEIS	2	8		8	4	2
10.4 Docket Support (sum of below)	0	36	0	36	0	0
Council Items						
22-134 SWUGA SW 43rd (nests into 22-090)	8			8		
22-090 Sunset/43rd	2			2		
22-099 Monroe UGA	4			4		
22-098 Maliby UGA	2			2		
22-095 Lake Stevens UGA	2			2		
22-096 Urban Tree Canopy						
22-097 Broadband						
Docket						
DR1 Darrington	2			2		
LS2 Lake Stevens	2			2		
MALTT John Yangemert	4			4		
MV2 Northpoint Developed	4			4		
MON2 Davis-Johnson	2			2		
SW10 CS Real Estate Development	2			2		
SW14 Janice Petrie	2			2		
SW17 Woodway						
SW12 Mike Mietzner						
Subtotal	16	124	16	108	40	12
						\$46,570

Total Estimated Hours	124	16	108	40	12	316
Cost (Hours*Rate)	\$3,955	\$22,527	\$2,454	\$11,581	\$4,765	\$1,287
						\$46,570

Subtotal Consultant Cost **\$46,570** ✓
 Project Expenses at ~1% of Project Budget **\$195**
 Estimated Project Total **\$46,765**

Hours	5%	39%	5%	13%	4%	100%
Dollars	8%	48%	5%	10%	3%	100%

Expense Breakdown
 Records/Data/Copies/Meeting Materials **\$146.25**
 Delivery/Postage/Parking **\$48.75**
 Expense Total **\$195.00**



Geosyntec

	Bob Anderson	Christian Nielsen	Joel Prock	Dotiie Meicalf-Lindberger	Lisa Curtis	Total Hours and Estimated Cost by Task
	Project Director, Senior Principal	Project Manager, Senior Engineer (Senior Professional)	Project Engineer (Professional)	Project Geologist (Project Professional)	Project Administrator	
2023-2024 Rates	\$280.00 ✓	\$174.48 ✓	\$129.11 ✓	\$146.56 ✓	\$104.69 ✓	
10. Final EIS						
10.1 Preferred Alternative and Responses to Comments	44	4			4	\$560
10.2 Prepare Preliminary FEIS	20	4			4	\$1,120
10.3 Public FEIS	12	4				\$560
10.4 Docket Support (sum of below)	24	0	0	0	0	\$280
Council Items						\$0
22-134 SWUGA SW 43rd (nests into 22-090)	2					\$560
22-090 Sunset/43rd	4					\$1,120
22-099 Monroe UGA	2					\$560
22-098 Maliby UGA	2					\$560
22-095 Lake Stevens UGA	1					\$280
22-096 Urban Tree Canopy						\$0
22-097 Broadband						\$0
Docket						
DR1 Darrington	1					\$280
LS2 Lake Stevens	2					\$560
MALT1 John Vongemert	2					\$560
MV2 Northpoint Developed	2					\$560
MON2 Davis-Johnson	1					\$280
SW10 CS Real Estate Development	1					\$280
SW14 Janice Petrie	2					\$560
SW17 Woodway	1					\$280
SW12 Mike Mierzner	1					\$280
Cost (Hours*Rate)	0	100	12	0	8	120
	\$28,000 ✓	\$2,094 ✓	\$0	\$0	\$838 ✓	\$30,931
Subtotal Consultant Cost						
Project Expenses at ~1% of Project Budget	\$30,931 ✓					
Estimated Project Total	\$120 ✓					
	\$31,051					

Hours	Dollars	83%	91%	10%	7%	0%	0%	7%	3%	100%	100%
Records/Data/Copies/Messing Materials				\$90.00							
Delivery/Postage/Parking				\$30.00							
Expense Total				\$120.00							

Expenses would involve copies, deliveries/postage, other material expenses

Hours

Firm Name

	BERK	Confluence	Fehr & Peers	Geosyntec	Parametrix	Team Total
Topic/Focus	Project Management, Land Use/Plans, Demographics/EJ, Public Services, Engagement	Fish/Wildlife/Vegetation/Wetlands	Transportation, Air Quality Support	Earth/Topo/Soil/Erosion and Groundwater	Editing and Production, Air Quality, Energy, Surface Water, Utilities, Emergency Services	
10. Final EIS						
10.1 Preferred Alternative and Responses to Comments	292	42	130	52	213	729
10.2 Prepare Preliminary FEIS	122	34	90	28	222	496
10.3 Public FEIS	68	13	24	16	160	281
10.4 Docket Support (sum of below)	270	18	72	24	219	603
Council Items						
22-134 SWUGA SW 43rd (nests into 22-090)	17	2	16	2	14	51
22-090 Sunset/43rd	23	1	4	4	14	46
22-099 Monroe UGA	19	2	8	2	14	45
22-098 Maltby UGA	22	1	4	2	14	43
22-095 Lake Stevens UGA	21	0.5	4	1	14	41
22-096 Urban Tree Canopy	10	1	0	0	13	24
22-097 Broadband	10	0	0	0	12	22
Docket						
DRT Darrington	20	0.5	4	1	14	40
LS2 Lake Stevens	21	0.5	4	2	14	42
MALT1 John Vangemert	20	2	8	2	14	46
MV2 Northpoint Developed	17	2	8	2	14	43
MON2 Davis-Johnson	18	2	4	1	14	39
SW10 CS Real Estate Development	16	0.5	4	1	14	36
SW14 Janice Petrie	16	0.5	4	2	14	37
SW17 Woodway	8	2	0	1	10	21
SW12 Mike Mietzner	12	0.5	0	1	16	30
Subtotal	752	107	316	120	814	2,109
Hours Share	752 35.7%	107 5.1%	316 15.0%	120 5.7%	814 38.6%	2,109
Estimated Project Total Hours						2,109

Dollars

Firm Name

Team Total

BERK
 Project Management, Land Use/Plans, Demographics/EJ, Public Services, Engagement

Confluence

Fehr & Peers

Geosyntec

Parametrix

Editing and Production, Air Quality, Energy, Surface Water, Utilities, Emergency Services

Fish/Wildlife/
Vegetation/Wetlands

Earth/Topo/Soil/Erosion
and Groundwater

Transportation, Air
Quality Support

Topic/Focus

BERK
 Project Management, Land Use/Plans, Demographics/EJ, Public Services, Engagement

10. Final EIS

10.1 Preferred Alternative and Responses to Comments	\$46,954	\$6,774	\$20,830	\$13,437	\$37,639
10.2 Prepare Preliminary FEIS	\$18,992	\$5,134	\$11,842	\$6,717	\$39,208
10.3 Public FEIS	\$11,294	\$1,880	\$3,497	\$4,058	\$27,088
10.4 Docket Support (sum of below)	\$47,472	\$3,092	\$10,401	\$6,720	\$40,693

Council Items

22-134 SWUGA SW 43rd (nests into 22-090)	\$3,120	\$344	\$2,311	\$560	\$2,600
22-090 Sunset/43rd	\$3,937	\$172	\$578	\$1,120	\$2,600
22-099 Monroe UGA	\$3,164	\$344	\$1,156	\$560	\$2,600
22-098 Malby UGA	\$3,789	\$172	\$578	\$560	\$2,600
22-095 Lake Stevens UGA	\$3,641	\$86	\$578	\$280	\$2,600
22-096 Urban Tree Canopy	\$1,873	\$172	\$0	\$0	\$2,410
22-097 Broadband	\$1,873	\$0	\$0	\$0	\$2,205

Docket

DR1 Darrington	\$3,478	\$86	\$578	\$280	\$2,600
LS2 Lake Stevens	\$3,626	\$86	\$578	\$560	\$2,600
MALT1 John Vangemert	\$3,529	\$344	\$1,156	\$560	\$2,600
MV2 Northpoint Developed	\$3,185	\$344	\$1,156	\$560	\$2,600
MON2 Davis-Johnson	\$3,001	\$344	\$578	\$280	\$2,600
SW10 CS Real Estate Development	\$2,690	\$86	\$578	\$280	\$2,600
SW14 Janice Petrie	\$2,690	\$86	\$578	\$560	\$2,600
SW17 Woodway	\$1,677	\$344	\$0	\$280	\$1,900
SW12 Mike Mietzner	\$2,198	\$86	\$0	\$280	\$2,985

Subtotal

	\$124,712	\$16,879	\$46,570	\$30,931	\$144,629
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Total Cost

Share	\$124,712	\$16,879	\$46,570	\$30,931	\$144,629
	34.3%	4.6%	12.8%	8.5%	39.8%

Subtotal Consultant Cost

Project Expenses at <1% of Project Budget	\$363,721				
5% Escalation	\$1,557				
Estimated Project Total	\$383,354				

BERK	\$124,712	\$16,879	\$46,570	\$30,931	\$144,629
	34%	5%	13%	9%	40%

CONTRACT COMPLIANT

Initial *gjm* Date 1/25/24