



SNOHOMISH COUNTY HUMAN SERVICES DEPARTMENT
3000 ROCKEFELLER AVENUE, M/S 305 | EVERETT, WA 98201
(425) 388-7200

RECEIVED
JAN 23 2024
HUMAN SERVICES DEPARTMENT
CONTRACTS DIVISION

INTERLOCAL (ILA) AMENDMENT

1. ILA Number: EL-21-80-04-389	2. Amendment Number: 4	3. This Amendment herein- after identified as: EL-21-80-04-389(4)	4. Amount of Services and Expenditure Plan: \$124,955.67
5. Name and Address of Contracting Organization: Northshore School District 3330 Monte Villa Pkwy Bothell, WA 98021-8972 <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		6. Title of Project / Service: Puget Sound Taxpayer Accountability Account	
7. <u>THIS ITEM APPLIES ONLY TO BILATERAL AMENDMENTS.</u> The ILA identified herein, including any previous amendments thereto, is hereby amended as set forth in Item 8 below by mutual consent of all parties hereto.			
8. <u>TERMS OF AMENDMENT.</u> (Indicate the amount of an increase/decrease in ILA and new beginning and ending dates, if applicable). The ILA referred to in Item 1 above is revised as follows: A. The approved ILA Budget, Exhibit C-3, has been amended to reflect the PSTAA allocation for 2023-2024 in the amount of \$124,955.67. B. Approved ILA Budget, Exhibit C-3, is superseded with Exhibit C-4, as attached. C. Approved ILA Service Expenditure Plan, Exhibit D-2, has been amended to reflect the activities for 2023-2024. D. Approved ILA Service Plan, Exhibit D-2, is superseded with Exhibit D-3, as attached.			
9. ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL ILA AND ANY PREVIOUS AMENDMENTS THERETO REMAIN IN FULL FORCE AND EFFECT.			

FOR THE SCHOOL DISTRICT: DM JB
DM JB
Michael F. Tolley Jan 3, 2024
(Signature) (Date)
Superintendent
(Title)

FOR SNOHOMISH COUNTY:

Harper, Lacey Digitally signed by Harper, Lacey
Date: 2023.12.13 16:16:57 -08'00'
for Dave Somers, Executive (Date)
Snohomish County

COUNCIL USE ONLY	
Approved	12/13/2023
ECAF #	2023-1414
MOT/ORD	Motion 23-524

EXHIBIT A-1

SPECIFIC TERMS AND CONDITIONS

PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT FUNDS

This INTERLOCAL AGREEMENT (the “ILA”) is entered into pursuant to the provisions of RCW Chapter 39.34 by and between SNOHOMISH COUNTY, hereinafter the “County” and the School District identified on the Face Page of this ILA, (hereinafter the “District”), a public agency. The County and the District (collectively, the “Parties”) hereby agree as follows:

I. PURPOSE

The purpose of this ILA is to set forth the duties between the County and the District regarding the distribution of Puget Sound Taxpayer Accountability Account (PSTAA) funds. The PSTAA was created as an amendment to the 2015 State Transportation Revenue Package by the Washington State Legislature and is funded by a percentage of sales and use taxes collected from Sound Transit construction projects. PSTAA funds are to be distributed to King, Pierce, and Snohomish counties proportionally based on the population of each county that lives within Sound Transit’s jurisdictional boundaries.

Pursuant to RCW 43.79.520, counties may use distributions from the PSTAA account only to improve educational outcomes in early learning, K-12, and higher education including, but not limited to, for facilities and programs for children and youth that are low-income, homeless, or in foster care, or other vulnerable populations; and to start endowments to provide support for improving educational outcomes in early learning, K-12, and higher education. Snohomish County Council outlined additional guidance for use of PSTAA funds collected in the Snohomish County subarea in its Motion 20-553, and updated guidance in its Amended Motion 21-089 and Amended Motion 22-282.

II. TERMS AND CONDITIONS

As provided by RCW 39.34.040, this ILA shall not take effect unless and until it has (i) been duly executed by both parties, and (ii) either filed with the County Auditor or posted on the County or District’s Interlocal Agreements website (“Effective Date”). The ILA shall continue in effect until terminated by either party according to the termination provisions of the Basic Terms and Conditions. Notwithstanding the Effective Date of this ILA, all activities described in the ILA that are performed on or after the start date on the Face Page of the ILA shall be governed by the terms of this Agreement.

A. Compliance with Specific Laws, Regulations, and Agreements

1. Contingent upon allocation of PSTAA funds by the State, the District expressly agrees to undertake projects and programs consistent with Puget Sound Taxpayers Accountability Account Act RCW 43.79.520, Snohomish County Council Amended Motion 21-089 and Amended Motion 22-282, and any additional requirements that may be imposed by the Washington State Legislature or the County Council provided such additional requirements by the County Council are not inconsistent with the District's duties and responsibilities under existing law.
2. Administrative expenses paid with PSTAA funds under this ILA may not exceed more than 10% of the total annual PSTAA allocation.
3. The District shall ensure compliance with all applicable sections of the Revised Code of Washington (RCW) and Washington Administrative Code (WAC) and any RCW and WAC requirements as amended.
4. The District also agrees to comply with all other applicable federal and state statutes, regulations, and executive orders.

B. Appropriation of Funds

All funds shall be available only in strict accordance with the provisions of this ILA, the Basic Terms and Conditions referenced on the ILA Face Page, and the following:

1. RCW 43.79.520, entitled Puget Sound taxpayer accountability account;
2. Central Puget Sound Regional Transit Authority – Schedule of Sources and Uses of Funds by Subarea year ending December 31, 2019;
3. Other applicable federal, State, and local laws, regulations, and policies governing the funds provided in this ILA.

PSTAA funds will be allocated on an annual basis, at the direction of Snohomish County Council, from 2021 through 2036 or until PSTAA funds have been entirely allocated per RCW 81.112.360; or until either party terminates this ILA, whichever is earlier. It is expressly agreed and understood that the total amount to be paid by the County under this ILA shall not exceed the total funds appropriated to the District each year and included in an amendment signed by Parties. Annually by June 30, the parties will submit an agreed-upon Services and Expenditure Plan for the upcoming year, for approval by motion by County Council. Upon approval by motion, the Services and Expenditure plan becomes an enforceable part of this ILA.

- C. The Puget Sound Taxpayers Accountability Account Act is created in the state treasury. Moneys in the account may be spent only after appropriation.
1. Districts shall expend funds in compliance with the Puget Sound Taxpayers Accountability Account Act and any additional requirements that may be imposed by the County Council or the State Legislature, provided such additional requirements by the County Council are not inconsistent with the District's duties and responsibilities under existing law.
 2. Funding under this ILA is subject to appropriation by both the State Legislature and the County Council.
 3. The County will not provide funding to continue programs or projects when appropriations from the State Legislature are not made, including when funding ends.
 4. Appropriation percentages, which are based on population, may be revised by the County following the 2020 and 2030 censuses.
 5. In order to allocate PSTAA funds to efforts, programs and/or projects demonstrating the highest level of success in improving educational outcomes, the Snohomish County Council may choose to adjust, on an annual basis, the allocation percentages for distribution based on the fund recipients' performance. The County Council shall provide the District advance notice of any planned adjustments affecting the District's allocation percentages by no later than May 31 of each year or thirty days before the District's annual PSTAA Services and Expenditure Plan (Exhibit D) is due to the County, whichever is earlier.
 6. Appropriated funds unused by the school district (school district did not submit reimbursement for the totality of appropriated funds) will remain in the PSTAA account and be included in the available balance to be appropriated in a future program year.
 7. PSTAA funds are intended to benefit residents of the RTA and shall be used accordingly as outlined in Exhibit B – Statement of Work.
 8. PSTAA funds shall be used in accordance with RCW 43.79.520 and any future additional direction of the County Council and the State Legislature, as outlined in the Statement of Work (Exhibit B).
 9. The District will submit annually to the County a plan for the upcoming year's expenditures, as outlined in the Statement of Work (Exhibit B).
 10. The District will submit annually to the County a report of the prior year's

outcomes and overall program outcomes, as outlined in the Statement of Work (Exhibit B).

D. Definitions

For purposes of this ILA, the following terms shall have the following meanings in addition to definitions incorporated by reference:

1. Early learning programs: Those programs serving children from birth through the third grade.
2. Regional Transit Authority (RTA): Also known as the Sound Transit District, is the area where RTA taxes are collected and used for to provide Sound Transit services. The RTA includes the urban areas of Snohomish, King and Pierce Counties.
3. Participant: An individual or family who is assisted with PSTAA funds.

III. FISCAL MANAGEMENT

The District shall not use funds available under this ILA to supplant funds otherwise available.

A. Accounting for Funds

In order to ensure and to provide documentation that the funds are used only as provided in this ILA, the District shall account for all funds under this ILA in a separate account or fund.

B. Repayment of Funds to County

The District is solely responsible for seeking repayment from any subcontractor in conformance with its debt collection policy.

C. State Prevailing Wage Requirements

Use of funds to reimburse costs associated with labor performed for any type of maintenance, repair, rehabilitation, construction, etc. may trigger Davis-Bacon and Related Acts (DBRA) wage requirements and/or State Prevailing Wage requirements per RCW Chapter 39.12. Projects that include construction costs will require performance and payment bonds from the prime contractor.

D. Cost Reimbursement

Reimbursement for services delivered under this ILA shall be on a cost-reimbursement basis. Reimbursement shall be provided for services provided

pursuant to the Statement of Work (Exhibit B). The District shall submit, in a format prescribed by the County, an invoice detailing, on a monthly basis, all costs associated with the program based on the Approved ILA Budget (Exhibit C). Use of funds available under this ILA will be reviewed monthly.

IV. SUBCONTRACTING

The Subcontract provisions contained in Section IV of the Basic Terms and Conditions must be incorporated into every subcontract entered into by the District under this ILA. Subcontracts shall be in writing, with word changes where appropriate to properly identify the parties to the subcontract.

V. PARTICIPANT INFORMATION AND CONFIDENTIALITY

- A. The District understands that Participant information collected under programs and projects funded by this ILA is private and the use or disclosure of such information, when not directly connected with the administration of the County's or District's responsibilities with respect to services provided under this ILA, may be prohibited by federal, State, and local laws regarding privacy and obligations of confidentiality, unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent or guardian.
- B. In compliance with state law and FERPA, the County, its employees, and agents will comply with the provisions of state law and FERPA. Nothing in this ILA may be construed to allow the County to maintain, use, disclose, or share student data in a manner not allowed under federal or state law or regulation or this ILA.

VI. CAPTIONS

The section headings and subheadings contained in this ILA are included for convenience of reference only and shall in no way define, limit, or otherwise affect the terms, scope, or intent of this ILA.

VII. ENTIRE ILA

This ILA constitutes the entire agreement between the parties as to the subject matter hereof and supersedes all prior discussions and understandings between them.

VIII. TIME IS OF THE ESSENCE

Time is of the essence in the performance of each party's obligations under this ILA. Each party will carry out its obligations under this ILA diligently and in good faith.

IX. MISCELLANEOUS

- A. No Separate Entity Necessary/Created. The parties agree that no separate legal or administrative entities are necessary to carry out this ILA.
- B. Administrators. Each party to this Agreement shall designate an individual (an "Administrator"), which may be designated by title or position, to oversee and administer such party's participation in this ILA. The parties' initial Administrators are identified on the Face Page of this ILA.
Either party may change its Administrator at any time by delivering written notice of such party's new Administrator to the other party.
- C. Interpretation. This ILA shall be governed by and enforced in accordance with the laws of the State of Washington. This ILA and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this ILA shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the parties hereto. This ILA shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.
- D. Severability. If any provision of this ILA or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this ILA and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.
- E. No Third-Party Beneficiaries. This ILA is made and entered into for the sole benefit of the District and the County. No third party shall be deemed to have any rights under this ILA; there are no third-party beneficiaries to this ILA.

EXHIBIT B-1

STATEMENT OF WORK

PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT

I. DESCRIPTION

Puget Sound Taxpayer Accountability Account (PSTAA) funding is being allocated to the District for development of educational programs and projects pursuant to RCW 43.79.520 and the terms and conditions herein.

II. ELIGIBILITY REQUIREMENTS

A. Expenditure of PSTAA funds are intended to benefit residents of the RTA.

1. Expenditure of these funds must prioritize services to individuals residing within the RTA to the greatest extent practicable.
2. Funds expended for the direct benefit of individuals must be awarded to only those Participants who reside within the boundaries of the RTA at the time of fund expenditure.

B. The District shall verify and maintain records regarding Participants' residency requirements.

III. FUNDING

A. Funds shall be used in accordance with RCW 43.79.520 and the terms and conditions herein.

1. One hundred percent (100%) of PSTAA funds allocated to the District must be expended on improving educational outcomes for early learning through programs for children and youth that are low-income, homeless, or in foster care, or other vulnerable populations.
2. At least fifty percent (50%) of PSTAA funds allocated to the District shall be designated for use by community-based early learning providers.
3. An allocation by percentage or dollar amount of PSTAA funds allocated to the District shall be used for new and/or innovative early learning programs.

4. No more than twenty-five percent (25%) of the District's annual allocation may be used to establish and contribute to an Endowment established for future expenditures consistent with this ILA.

IV. REPORTS

- A. The District shall submit to the County an annual PSTAA Services and Expenditure Plan (Exhibit D) by June 30 for the following program year's expenditures. For the purposes of this Agreement, a program year is deemed to begin on September 1 and conclude on August 31 of the following calendar year. This plan must include:
 1. A description of the proposed use of funds.
 2. A description of the target population: low-income, homeless, in foster care, or other vulnerable population(s).
 3. Identification of one or more community-based early learning program subcontractor(s).
 4. The percentage or amount of allocated funds designated for new and/or innovative early learning programs.
 5. Proposed metrics to measure impact on educational outcomes.
 6. An annual budget detailing District expenditures of allocated PSTAA funding.
- B. The District shall submit to the County an annual report detailing the use and effectiveness of PSTAA funds based on metrics identified in the Services and Expenditure Plan (Exhibit D).

The District shall submit the annual report by October 30 following the program year in which the funds were expended.

V. FISCAL MANAGEMENT

- A. The District shall seek reimbursement for approved expenditures, including subcontracts, included in the Approved ILA Budget (Exhibit C).
- B. The District shall assure that accurate and appropriate documentation is maintained to support the provision of each incurred expense.

- C. The District shall submit an approved invoice by the 10th of the month following the month services were provided.

Draft EXHIBIT C-4
CONTRACT BUDGET - COST REIMBURSEMENT
PUGET SOUND TAXPAYERS ACCOUNTABILITY ACCOUNT

AGENCY NAME: Northshore School District

CONTRACT PERIOD: 9/1/2023 to 8/31/2024

FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
Puget Sound Taxpayers Accountability Account	9/1/2023-8/31/2024	\$ 124,955.67		\$ 124,955.67
				-
				-
				-
				-
				-
TOTAL FUNDS AWARDED:		\$ 124,955.67	\$ -	\$ 124,955.67

MATCHING RESOURCES:

N/A

TOTAL MATCHING RESOURCES: \$ -

MATCH REQUIREMENTS FOR CONTRACT: % AMOUNT:

OTHER PROGRAM RESOURCES (Identify):

SOURCE	FUNDING PERIOD	AMOUNT
TOTAL OTHER RESOURCES:		\$ -

EXPENDITURES

CATEGORY	PSTAA	TOTAL
Salaries/Wages	\$ 38,880.00	\$ 38,880.00
Benefits	12,131.73	12,131.73
Supplies/Minor Equip.	4,830.00	4,830.00
Prof. Services	60,341.74	60,341.74
Postage		-
Telephone		-
Mileage/Fares		-
Meals		-
Lodging		-
Advertising		-
Leases/Rentals		-
Insurance		-
Utilities		-
Repairs/Maint.		-
Client Flex Funds		-
Client Rent		-
Printing		-
Dues/Subscrip.		-
Regis./Tuition		-
Machinery/Equip.		-
Administration	4,500.00	4,500.00
Indirect	4,272.20	4,272.20
Occupancy		-
Miscellaneous		-
Misc. Construction		-
Acquisition		-
Relocation		-
		-
TOTAL	\$ 124,955.67	\$ 124,955.67

EXPENDITURE NARRATIVE

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
\$ 38,880.00	Salaries/Wages	.37 FTE Certificated Teacher
12,131.73	Benefits	Related staff benefits
4,830.00	Supplies/Minor Equip.	Supplies to support project activities
60,341.74	Prof. Services	Subcontract with Community Early Learning Partner: Imagine Children's Museum
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
4,500.00	Administration	Costs related to program oversight and general administration
4,272.20	Indirect	Per WA OSPI Indirect Cost Rate Agreement State Education Agency:3.54% of total budgeted expenditures for September 1, 2023 through August 31, 2024.
-		
-		
-		
-		
-		
-		
\$ 124,955.67	TOTAL	

DETAIL SALARIES / WAGES

[illegible]

TOTAL:	\$38,880.00
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NOTE: Above figures may reflect rounding

Exhibit D-3

PSTAA SERVICES AND EXPENDITURE PLAN

2023 - 2024 SCHOOL DISTRICT

100% of PSTAA funds allocated to School Districts must be expended on improving educational outcomes for early learning through programs for children and youth that are low-income, homeless, or in foster care, or other vulnerable populations. At least fifty percent (50%) of funds shall be designated for use with community-based early learning programs, defined as those programs serving children from birth through the third grade. PSTAA fund recipients shall expend a portion of their PSTAA funds on new programs that will foster collaboration and innovation, and that leverage partnerships with community based early learning organizations and agencies to increase the likelihood of improving early learning outcomes.

Total 2023-2024 Initial Allocation	\$ 124,955.67
Admin (10%)	\$ 12,495.57
Funds for Services	\$ 112,460.10
Direct Service (50% Services Funding):	\$ 56,230.05
Total Early Learning Partner (50% Services Funding):	\$ 56,230.05
1. Early Learning Organization: Imagine Museum	\$ 56,230.05

FUNDS DESIGNATED FOR SCHOOL DISTRICT SERVICES

Target educational outcome(s): <input checked="" type="checkbox"/> Social-emotional <input type="checkbox"/> Physical <input checked="" type="checkbox"/> Cognitive <input checked="" type="checkbox"/> Language <input checked="" type="checkbox"/> Literacy <input checked="" type="checkbox"/> Math <input checked="" type="checkbox"/> Family Engagement <input checked="" type="checkbox"/> Racial Equity
Target population(s): <input checked="" type="checkbox"/> Low-income <input type="checkbox"/> Homeless <input type="checkbox"/> In foster-care <input checked="" type="checkbox"/> Other vulnerable population(s), please list: Multilingual Students
Description of proposed use of funds: We have hired a certificated teacher to support our early learning program and to especially focus on our multilingual students who are in our early learning program. This teacher will support professional development, instruction, and the services needed to support our multilingual families integrate into the educational opportunities provided in the Northshore School District.
Proposed performance indicators for educational outcome(s): We would like to see fewer multilingual students qualify for special education services unless their needs warrant specially designed instruction. With these funds we can support students utilizing our multi-tiered system of supports (MTSS) providing tiered intervention supports, meeting the students where and when they

need them without the need for an Individualized Education Plan (IEP). This would allow the student to transition into kindergarten within the general education setting.

FUNDS DESIGNATED FOR COMMUNITY BASED EARLY LEARNING PROVIDERS

Early Learning Organization: Imagine Children's Museum

Target educational outcome(s):

- ☒ Social-emotional ☐ Physical ☒ Cognitive ☒ Language ☒ Literacy ☒ Math
☒ Family Engagement ☒ Racial Equity

Target population(s):

- ☒ Low-income ☐ Homeless ☐ In foster-care
☒ Other vulnerable population(s), please list:
Multilingual students and students qualifying for special education.

Description of proposed use of funds:

We will continue our partnership with the Imagine Children's Museum to design educational hands-on experiences for multilingual learners, students with special needs, students from families with lower incomes when they come to the museum so they may experience STEM opportunities in an equitable fashion to those who do not experience these opportunity gaps.

We would also like to support scholarship opportunities for students from families who may come from lower income brackets, multilingual homes, and homes with students with special needs. The museum currently provides free nights for families and passes that allow families to come to the museum at times that work for their schedules.

Proposed performance indicators for educational outcome(s):

We intend to build on the participation in our early childhood educational opportunities by students and families from students from lower income brackets, those who speak languages other than English, and families caring for students with special needs. We also will foster our relationship with the museum to encourage families to visit the museum as a family experience that benefits and builds strong relationships within the family unit.