



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0997

Motion: 25-178

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject:

Hire Kimley-Horn & Associates, Inc. for on-call transportation engineering services at Snohomish County Airport.

Scope:

Authorizing the Snohomish County Executive to execute a contract for RFQ 24-011BC on-call airport transportation engineering services with Kimley-Horn and Associates, Inc. at the Snohomish County Airport

Duration:

12-31-2028

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026-2027	Total
410-521680-4101	\$500,000	\$500,000	\$1,000,000
Total	\$500,000	\$500,000	\$1,000,000

Revenue	2025	2026-2027	Total
410.621680.0800	\$500,000	\$500,000	\$1,000,000
Total	\$500,000	\$500,000	\$1,000,000

Authority Granted:

Authorize the Snohomish County Executive to sign the agreement with Kimley-Horn & Associates, Inc.

Background:

Snohomish County Airport (Paine Field) has need of professional assistance with various transportation engineering services, such as planning and design of roadway channelization plans, parking lot layouts, intersection improvements and other transportation-related projects as required. Kimley-Horn and Associates, Inc. (Kimley-Horn) has been selected on the basis of their qualifications to perform the on-call Airport Transportation Engineering Services identified in Schedule B of RFQ 24-011BC. Kimley-Horn has a staff of over 8,300 personnel in 134 offices around the US, including a local office in Everett. They have provided airport landside services, including transportation services at 175 airports across the nation, including locally at Boeing Field, Spokane, and Paine Field as a subconsultant on the 2020 master plan update. This contract will be administered over four years, with the ability to extend for additional time at the option of the County.

The required funds will be provided from the Airport fund and supplemented with grant funding when available. The total expenditure shall not exceed \$1,000,000.

Request: To consider Motion 25-178