

State Purchasing Checklist PB-24-0372 rev.

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Agency	State DES	Item	Cat 1: Unarmed Security Guard
RFP #	00624	Amount	\$500,000
RFP Title	Security Guard Services Contracts	Dept	County-wide use
Supplier	Inter-Con Security Systems, Inc. (Primary) & Security of America LLC (Secondary) & Pierce County Security (Tertiary)	Requestor	Matt Pangburn et al

DOES THE BID MEET THE RCW REQUIREMENTS?		YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?	x		Motion 24-023
2	Did the State process the bid consistent with the RCW?	x		See RFP
3	Was the bid advertised in compliance with the state's requirements? Where: WEBS 8/8/2024	x		WEBS screenshot
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.	n/a		
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term: 8/1/2025-7/31/2027 max 2029	x		Contract
6	Does the bid and/or contract contain the language to piggyback? Where: page 1	x		Contract
7	Requested items are listed in the bid/contract	x		Contract
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations. Award based on region and category p. 3 Section 3	x		RFP
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder Top score for Cat in Snohomish County. Cost score is 1600/3250 points	x		Bid tab and Buyers Calc
10	There are no terms and conditions in the bid or contract that conflict with County code.	x		Contract
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.	x		Ins levels appr by Risk
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.	x		9.9 Parking fees
13	Check the State and Federal debarment list. The supplier is not listed	x		3 contractors
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services	x		3 contractors
15	If services are included, confirm existing paperwork is sufficient.	x		Contract t&c

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the requirements
 ☐ partially meets
 ☐ does not meet the requirements

Buyer Name Lynne Yara Date 8/27/2025

Per SCC 3.04.140(5) and Executive Order 25-01(2.D.5), the following approval authorizes purchases not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Piggyback Approved _____ Date _____