



Snohomish County Council

Committee: Public Infrastructure and Conservation

Analyst: Deb Evison Bell

ECAF: 2023-0799

Proposal: Motion 23-294

Date: July 18, 2023

Consideration

The proposed motion would approve and authorize the County Executive to sign, on behalf of Snohomish County, the 2023-2025 On-Call Consultant Services Master Agreement with Aspect Consulting, LLC for Engineering Services discipline with an umbrella amount not to exceed \$22,555,000.00, and would further authorize the Director of Public Works or designee to approve administrative Supplements and Task Assignments issued under the Master Agreements ([Motion 22-512](#)), provided that sufficient appropriation authority exists, under SCC 3.04.190.

Background

Snohomish County has used consultants through the On-Call program to perform work where the required expertise or County staff is not available. This work is always performed under the direction of a Project Manager employed by the County. Project volume and required expertise for certain elements of approved projects has established the need for the continued use of on-call consultants. The scope and cost of each project is negotiated under task assignments that are authorized by the Department Director or designee.

Public Works manages an on-call program for various disciplines and subcategories, including Engineering Services that is used in an as-needed basis, including consultants necessary to fulfill work under one of the subcategories found under the Public Works Engineering Services On-Call Master Agreement list. The On-Call Consultant Master Agreements were executed with thirty-two (32) consultants in December 2022, and one of those consultants under the Geotechnical services subcategory has terminated their master agreement as of May 2023.

Public Works has negotiated with the next highest-ranking consultant, Aspect Consulting, LLC, within the Geotechnical subcategory, following all Federal, State and County policies and procedures.

Current Proposal:

Scope: Approval of the proposed motion would allow for the addition of Aspect Consulting, LLC to the 2023-2025 On-Call Consultant Services Master Agreement for the Engineering Services discipline.

Duration: The proposed motion would only apply to task assignments initiated and issued under the 2023-2025 On-Call Master Agreements.

Fiscal Implications: Revenues come from a variety of sources, as indicated on the annual construction programs.

2023 Budget: Funds for On-Call Consultant Services have been appropriated in the 2023 budget.

Future Budget Impacts: Funds for subsequent years will be requested in the specific year's budget and will only be used if appropriated by Council.

Handling: Normal

Approved-as-to-form: Yes

Risk Management: Yes

Executive Recommendation: Approve

Amendments: None

Request: Move to GLS on July 19, 2023, for Council to consider.