



Snohomish County Council
Planning and Community Development Committee
Meeting Minutes

Nate Nehring, Committee Chair
Megan Dunn, Committee Vice-Chair
Committee Members: Sam Low, Jared Mead, Strom Peterson

Ryan Countryman, Senior Legislative Analyst
Russell Wiita, Legislative Aide
Lisa Campfield, Asst. Clerk of the Council

Tuesday, December 6, 2022

11:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Nehring
Committee Vice-Chair Dunn
Committee Member Low
Committee Member Mead (*remote*)
Committee Member Peterson (*remote*)
Ryan Countryman, Council Staff
Hilary McGowan, Planning and Development Services
Elena Lao, Asst. Clerk of the Council
Lisa Campfield, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Nehring called the meeting to order at 11:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that five members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Motion 22-516, authorizing the County Executive to sign [2022-1237](#)
Interagency Agreement Contract Number 23-63210-067 with the
Washington State Department of Commerce

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained that this motion would authorize the County Executive to sign an agreement with the Washington State Department of Commerce to receive a grant of \$357,000.00. He said this grant would help fund mandated and discretionary work related to the 2024 updated Comprehensive Plan.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

2. Motion 22-497, authorizing the County Executive to execute an [2022-1201](#)
Interlocal Agreement between the City of Snohomish, Fire
Protection District No.4, and Snohomish County concerning
provision of Fire Investigation Services

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained that this motion would authorize the County Executive to execute a three-party interlocal agreement (ILA) with the City of Snohomish, Fire Protection District No. 4, and Snohomish County for fire investigation services. He said the ILA would allow the Snohomish County Fire Marshal's Office (FMO) to provide fire investigation services to the City and District on a case-by-case basis when requested and to charge hourly rates identified in Appendix A of the ILA. He said the effective date of this ILA would be the date of execution through December 31, 2026, with extension possible.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

3. Motion 22-519, authorizing the County Executive to sign 2019-2022 [2022-1190](#) On-Call Consultant Services Task Assignment No. 4 (OCC19-3-1-(D)) with Berk Consulting, Inc.

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained this motion would authorize the Executive to sign a contract amendment with Berk and Associates related to work on the 2024 updated Comprehensive Plan. He explained that this contract addition for \$70,985.00 would include work relating to climate change vulnerability and risk assessment and a suite of mitigation options for consideration as detailed in the Formal Task Assignment. He said the contract would be paid for by a Climate Change Grant provided by the Washington State Department of Commerce.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

4. Motion 22-522, appointing Neil Pedersen to the Snohomish County [2022-1258](#) Planning Commission

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained that Councilmember Mead nominated Neil Pedersen to an open position representing District Four on the Planning Commission. He explained that although Mr. Pedersen previously served on the Planning Commission, the current nomination is for a vacant position and he would be serving a new first full term for four years from the date of appointment.

Discussion ensued regarding terms of Planning Commission Members.

ACTION: Move to Administrative Matters, General Legislative Session December 14th to set time and date for a public hearing.

5. Ordinance 22-065, relating to growth management; amending SCC [2022-1149](#) 30.65.220 pertaining to permitted uses in floodways

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained that this ordinance would re-adopt code that Ordinance 20-078 unintentionally deleted.

Hilary McGowan, Planning and Development Services, presented additional information regarding details of the proposed code correction.

ACTION: Move to Administrative Matters, General Legislative Session December 14th to set time and date for a public hearing.

6. Ordinance 22-073, relating to Growth Management and Development Permit Fees; amending Chapters 30.70 and 30.86 SCC related to application and approval or permit expiration terms and fees associated with permit and permit application extensions, and amending SCC 30.86.400 [2022-1246](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained that this ordinance would allow for extensions to certain types of permit applications; make fee revisions; and housekeeping changes. He explained that Proposed Amendment Sheet 1, proposed by the Department of Public Works, would help address special cases involving Department permits.

Hilary McGowan, Planning and Development Services, presented additional information regarding details of the proposed code amendments.

Discussion ensued regarding additional notice and timing of permits.

ACTION: Move to Administrative Matters, General Legislative Session December 14th to set time and date for a public hearing.

Meeting recessed at 11:24 a.m. until the 6:00 p.m. Administrative Session.