Snohomish County Council

Committee: Committee of the Whole   **Analyst:** Deb Evison Bell
ECAF: 2021-0788
Proposal: Motion 21-353   **Date:**   October 8, 2021

Consideration:
The proposed motion would authorize the County Executive to execute Amendment No. 4 to the software license and services agreement between Snohomish County and Cartegraph, Inc.

Background:
In September of 2015 Snohomish County entered into a Software License and Services Agreement ("Original Agreement") with Cartegraph, Inc. for an automated asset maintenance management system (Motion 15-374)[1]. Public Works has processed three amendments to the original agreement; two to extend the completion date of the agreement and one to provide additional but related services.

The original agreement allows for additional departments other than Public Works to use Cartegraph, and the Department of Conservation and Natural Resources wishes to use this software as its asset management maintenance system. The County and Cartegraph, Inc. have negotiated new terms (Amendment No. 4) which would allow for DCNR to use the software and acquire additional domains.

There is no additional cost to add a new department to the Cartegraph solution however, there is a cost associated with Surface Water and Parks specific domains. Domains are a bundle of Industry Standard Asset types that are installed as a package using pre-defined relationships and integrated system configurations for preventative maintenance plans and asset condition calculations.

Current Proposal:
Scope: The proposed Amendment No. 4 to the Master Contract will provide the software licenses and support necessary for the Department of Conservation and Natural Resources to utilize an existing automated asset maintenance management system.

Duration: The term of this amendment is from the date of execution to August 31, 2026.

Fiscal Implications: The total amount payable under this agreement will not exceed $2,664,137 which includes $318,525 for five years of annual domain costs and an estimated $31,215 in tax for Amendment No. 4.

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[1] Operations Committee - Sep 22nd, 2015 (granicus.com)
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EXPEND:	CURRENT YR	2ND YR	1ST 6 YRS
415 50651269103	$38,430		$38,430
415 50951269103		$39,583	$165,584
309-509-490502	$5,490	$5,655	$29,145
002-509-430-4101	$2,196	$2,262	$11,658
002-509-680-4101	$8,784	$9,047	$46,633
002-509-545-4101	$10,980	$11,309	$58,290
TOTAL	**$65,880**	**$67,856**	**$349,740**

REVENUE:	CURRENT YR	2ND YR	1ST 6 YRS
415 3065111770	$38,430		$38,430
415 3095111770		$39,583	$165,584
Within existing Revenue Sources 309	$5,490	$5,655	$29,145
Within existing Revenue Sources 002	$2,196	$2,262	$11,658
Within existing Revenue Sources 002	$8,784	$9,047	$46,633
Within existing Revenue Sources 002	$10,980	$11,309	$58,290
TOTAL	**$65,880**	**$67,856**	**$349,740**

2021 Budget: Yes, the 2021 Budget includes appropriation authority for the contract.

Future Budget Impacts: Funding for the software, maintenance and support is included in the approved 2021 budget and is requested in the 2022 budget.

ORIGIANAL	Motion	Start	End	Amount
RFP14-14	15-374	09/25/2015	03/31/2021	$1,233,992.80
AMENDMENT 1	17-157[2]	06/14/2017	08/31/2021	$0
AMENDMENT 2	20-043[3]	03/01/2020	08/31/2021	$17,300.00
AMENDMENT 3	21-277[4]	08/26/2021	08/31/2026	$1,063,103.80
AMENDMENT 4	21-353	Execution	08/31/2026	$349,740.00

Handling: EXPEDITE

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The proposed contract amendment allows for the use and sharing of accurate and accessible asset management software systems and solutions for Snohomish County.

Requests: For Council to consider taking action.

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[2] Operations Committee - Jun 13th, 2017 (granicus.com)
[3] Public Works Committee - Feb 18th, 2020 (granicus.com)
[4] General Legislative Session - Aug 25th, 2021 (granicus.com)

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