



Planning and Community Development

Ryan Countryman

Council Initiated:

☐ Yes

☒ No

ECAF: 2023-1328

Motion: 23-489

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☐ No

☒ N/A

Subject: Contract—National Pollution Discharge Elimination System (NPDES) Compliance at Snohomish County Airport.

Scope: Motion 23-489 would authorize the County Executive to execute a professional services agreement with Landau Associates, Inc. (Landau)

Duration: January 1, 2024, through December 31, 2026, with possible renewal for an additional two years.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

Expenditures	Current Year	2024	2025	2026	2027	Total
410-Prof. Services	0	\$100,000	\$110,000	\$115,000	0	\$325,000
Total's	0	\$100,000	\$110,000	\$115,000	0	\$325,000

Revenue	Current Year	2024	2025	2026	2027	Total
410-Fund Balance	0	\$100,000	\$110,000	\$115,000	0	\$325,000
Total's	0	\$100,000	\$110,000	\$115,000	0	\$325,000

The not to exceed amount of the contract is \$325,000. Landau will bill on a time-and-expenses basis, using its 2023 labor rates for work in 2024. Labor rates in 2025 and 2026 will adjust based on changes in the Western Urban Consumer Price Index (CPI) for the Seattle area.

Authority Granted: Authorization for the Executive to sign the Professional Services Agreement and potential amendments or extension.

Background: The Airport requires a third party to perform compliance inspection/sampling for its NPDES industrial stormwater permit and Salmon-Safe certification. The scope of work includes regular stormwater sampling, testing, and reporting as well as water conservation planning and assessing fuel tank secondary containment. The Airport selected Landau as the most qualified company to perform the services in response to RFQ No. 23-008BC. The terms of the agreement provide for one 2-year extension at the sole discretion of the County. Due to the length of the contract, changes to compensation rates will be based on the CPI index.

Request: Consideration during Committee of the Whole on December 13, 2023.