



Committee of the Whole

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3785

Motion: 25-569

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☐ Normal
☒ Expedite 12/4/25
☐ Urgent

Fund Source:

- ☐ General Fund
☒ Other 410 Airport and 300 Facilities
☐ N/A

Executive Rec:

- ☒ Approve
☐ Did Not Approve
☐ N/A

Approved as to

Form:

- ☒ Yes; Original only
☐ No
☐ N/A

Subject: Amendment 4 to the Professional Services Agreement with Jacobs Engineering Group, Inc.

Scope: The proposed amendment would transfer the remainder of the existing On-Call contract with Jacobs Engineering ([21-049](#)) from the Airport to Facilities, for engineering assistance on the iterum SAF site located at Paine Field. The proposed amendment would also extend the existing On-Call contract and would amend the authorization of future task orders from the Airport Director or their designee to the Executive, provided sufficient contract funds remain.

Duration: Extend the term of the contract to December 31, 2026.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

This amendment allocates the remaining Airport portion of \$595,860 of previously appropriated contract amount of \$1,000,000 to Facilities for use in their projects, for a total of \$945,860 to Facilities. This amendment also allows the Executive to approve future Task Assignments for the SAF project.

Authority Granted: Approves and authorizes the County Executive to sign Amendment No. 4 to RFQ No. 24-19SR with Jacobs Engineering Group Inc. for On-Call Consulting Services and hereby authorizes the Executive to approve future task orders and their associated amendments provided sufficient contract funds remain.

Background: In 2021 the County selected Jacob Engineering Group Inc., through RFQ-24-19SR to assist with On-Call consulting for the Snohomish County Airport.

	Motion	Start	End	Amount
RFQ-24-19SR	21-049	Execution	12/31/2022	\$1,000,000
AMENDMENT 1 Change Term Date		No Change	12/31/2024	No Change
AMENDMENT 2 Add Facilities to On-Call for non-airfield project		No Change	No Change	No change
AMENDMENT 3 Change Term Date		No Change	12/31/2025	No Change
AMENDMENT 4	25-569	1/1/2026	12/31/2026	No Change
TOTAL				\$1,000,000

Action Requested: For the Council to consider the motion.