



Public Infrastructure and Conservation

Deb Bell

Council Initiated:

Yes

No

ECAF: 2023-1019

Motion: 23-530

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Amendment 2 to the Software as a Service Agreement for timekeeping and attendance systems with Kronos Incorporated, a UKG Company to add Telestaff for the Airport.

Scope: The proposed amendment would allow for the expansion of the existing timekeeping and attendance system to include Telestaff software, this specialized software for fire/emergency services, operating within a FAA/Aircraft Rescue Fire Fighting (ARFF)/Fire Department – 24/7 environment.

Duration: Execution through September 29, 2024. Expedited handling is requested to ensure contract amendment is in place before December 15, 2023, otherwise there will be a cost increase effective January 1, 2024.

Fiscal Impact: Current Year Multi-Year N/A

Costs for implementation for the new services, additional licenses and annual maintenance including extensions and renewals, if any, will not exceed \$140,920, plus applicable sales tax. This was included in the Airports 2023 approved budget and the 2024 Budget.

Expenditures	2024	2025	2026	2027	Total
Airport Communications	\$54,520	\$7,200	\$7,200	\$7,200	\$90,520
Total	\$54,520	\$7,200	\$7,200	\$7,200	\$90,520

Authority Granted: Approve and authorize the County Executive to execute Amendment 2 between Snohomish County and Kronos Incorporated, under SCC 3.04.140(8).

Background: In 2021, Snohomish County Public Works started implementation on a new electronic timekeeping and attendance system under a software as a service agreement with Kronos, Incorporated. Implementation of this system has improved auditability and efficiency, reducing annual labor hours required for timekeeping activities. The original agreement allows for additional departments to use the system, and the Airport was added in 2022 with Dimensions software. To complete the specialized software for fire/emergency services, operating within FAA/Aircraft Rescue Fire Fighting Fire Department 24-7 environment, Telestaff software is the next implementation step for the electronic attendance and timekeeping system.

	Start	End	Amount
Original (Motion 21-313)	9/30/2021	9/29/2024	\$706,034.10
Amendment 1 (Motion 22-366)	9/21/2022	9/29/2024	\$94,340
Amendment 2 (Motion 23-530)	Execution	9/29/2024	\$140,920 plus tax

Action Requested: For Council to move the motion to GLS on December 6, 2023, for consideration, as this ECAF is marked Expedite.