



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, June 7, 2021

10:30 AM

Remote Meeting via Zoom

RESPONSE TO COVID-19 STATE OF EMERGENCY

Snohomish County Council held its meeting remotely via Zoom. Governor Inslee's Emergency Proclamations can be accessed at the County Council's Home page - <https://www.snohomishcountywa.gov/172/County-Council>.

PRESENT

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Lacey Harper, Executive's Office
Elena Lao, Asst. Clerk of the Council

A. Call to Order

Council Chair Wright called the remote meeting to order at 10:30 a.m. and provided remote Zoom instructions for those wishing to provide public comment.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

Council Chair Wright congratulated Elena Lao, Assistant Clerk of the Council, for earning her Certified Municipal Clerk designation.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-211, authorizing the Executive to execute Lease Amendment No. 2 and Transfer Agreement between the United States, by and through the Department of Transportation, Federal Aviation Administration (FAA), and Snohomish County, for the Air Traffic Control Tower (ATCT) at the Snohomish County Airport [2021-0345](#)
- b. Amended Motion 21-212, authorizing the County Executive to sign a consultant services agreement for environmental baseline studies at Snohomish County Airport at Paine Field [2021-0347](#)
- c. Motion 21-214, authorizing approval of the agreement for deferred compensation plan administration with Nationwide Retirement Services for the county's 457 retirement plan [2021-0301](#)

2. Law and Justice/Human Services

- a. Motion 21-209, approve and authorize the County Executive to execute the FY2020 U.S. Department of Housing and Urban Development Continuum of Care Program Grant Agreement for Renewal Projects [2021-0373](#)
- b. Motion 21-216, approving Release and Indemnity Agreement for transfer of Sheriff's Office K9-Jack [2021-0382](#)

3. Operations

- a. Motion 21-208, approving an Interlocal Agreement between the City of Stanwood and Snohomish County for disbursement of funds to study SR 532 roundabout and bypass options at Old Pacific Hwy/102nd Ave [2021-0354](#)

4. Planning and Community Development**5. Public Works**

- a. Motion 21-210, approving and authorizing the County Executive to execute amendment eight to the master contract for the Comprehensive Appraisal, Assessment and Treasury System [2021-0296](#)

6. Committee of the Whole

- a. Motion 21-200, authorizing the County Executive to sign a Professional Services Agreement with FLO Analytics for Districting Master Services [2021-0353](#)

(Reassigned from Finance & Economic Development Committee to Committee of the Whole for consideration.)

Jim Martin, Senior Legislative Analyst, provided a staff report.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-200. Councilmember Mead seconded the motion and it carried unanimously.

- b. Motion 21-204 to approve Lateral Deputy hiring incentives [2021-0366](#)

Nicole Gorle, Senior Legislative Analyst, provided a staff report.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-204. Councilmember Mead seconded the motion and it carried unanimously.

- c. Motion 21-205, confirming the appointment of Demi Chatters to the Snohomish County Commission on Human Rights [2021-0344](#)

Nicole Gorle, Senior Legislative Analyst, provided a staff report.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-205. Councilmember Mead seconded the motion and it carried unanimously.

- d. Motion 21-213, authorizing the Snohomish County Executive to execute FAA Airport Coronavirus Response Grant Program Grant (ACRGP) Addendum Offer Agreement No. 3-53-0028-063-2021 at the Snohomish County Airport [2021-0365](#)

Nicole Gorle, Senior Legislative Analyst, provided a staff report.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-213. Councilmember Mead seconded the motion and it carried unanimously.

- e. Motion 21-215, authorizing approval of the Underpass Agreement and Associated Easement Agreement with BNSF for the Meadowdale Beach Park and Estuary Restoration Project

[2021-0021](#)

Nicole Gorle, Senior Legislative Analyst, provided a staff report.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-215. Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee Chairs announced upcoming committee meetings, as listed below.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, June 22, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, June 14, 2021, at 1:30 p.m.)

3. Operations

(Next meeting is scheduled for Tuesday, June 22, 2021, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 15, 2021, at 10:30 a.m.)

5. Public Works

(Next meeting is scheduled for Tuesday, June 15, 2021, at 9:00 a.m.)

H. Reports of outside committees

Councilmember Nehring provided an updated relating to Snohomish County Tomorrow, as well as an upcoming meeting of the SWISS (Snohomish, Whatcom, Island, Skagit, and San Juan) Regional Group.

I. Chairperson's Report

1. Planning Commission Pending Issues (5/27/21)

[2021-0357](#)

J. Chief of Staff's Report

Geoffrey Thomas, Council Chief of Staff, welcomed Ryan Countryman, Council's new Senior Legislative Analyst for the Planning and Community Development Committee.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

[NOTE: Motions 21-206 and 21-207 were discussed together.]

1. Motion 21-206, approving an increase in the number of employees authorized in the 2021 Annual Budget in the Grant Control Fund 130 for the Office of Recovery [2021-0370](#)

Nicole Gorle, Senior Legislative Analyst, provided a staff report for both Motions 21-206 and 21-207.

Lacey Harper, Executive Director, provided additional information and responded to questions relating to the hiring plan for the Office of Recovery.

Council thanked Ms. Harper for the information and requested for continued update on the development of the Office of Recovery, as well as the appropriation of American Rescue Plan Act (ARPA) funds.

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-206. Councilmember Mead seconded the motion and it carried unanimously.

2. Motion 21-207 approving a budget transfer within Grant Fund 130 [2021-0371](#)

[See notes above, under Motion 21-206.]

ACTION: Council Vice-Chair Dunn made a motion to approve Motion 21-207. Councilmember Mead seconded the motion and it carried unanimously.

L. Other Business

1. Review of Motion 21-217, approving Administrative Matters presented at Council General Legislative Session on June 9, 2021. [2021-0387](#)

a. Setting a public hearing date on July 14, 2021, at the hour of 10:30 a.m. to consider the following:

1) Ordinance 21-029, relating to the regulation of construction; adopting the 2018 edition of the International Mechanical Code as revised, the 2018 edition of the Washington State Energy Code as revised, the 2018 edition of the Uniform Plumbing Code as revised;

and amending sections in chapters 30.51A, 30.52B, 30.52D and 30.52E SCC (ECAF 2021-0177)

2) Ordinance 21-030, relating to the regulation of construction; adopting the 2018 edition of the International Building Code and International Residential Code, as revised; amending sections in chapters 30.50, 30.52A and 30.52F of the Snohomish County Code (ECAF 2021-0268)

3) Ordinance 21-031, relating to the regulation of construction; adopting the 2018 edition of the International Fire Code as revised; adding and amending fees; and amending and adding sections in chapters 30.53A and 30.86 SCC (ECAF 2021-0269)

2. Courthouse Update (written report only)

[2021-0383](#)

M. Executive Session(s):

Geoffrey Thomas, Council Chief of Staff, noted that the Council will convene into a remote Executive Session to discuss a matter relating to potential litigation, pursuant to RCW 42.30.110(1)(i), for 10 minutes with no anticipated action to follow. He noted that any extensions would be announced by the clerk in the open Zoom meeting.

At 10:54 a.m., Council Chair Wright recessed the Council into the remote Executive Session.

1. Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Becky Guadamud

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Lacey Harper, Executive Director
Ken Klein, Executive Director
Mike McCrary, Planning and Development Services Director
Tom Teigen, Conservation and Natural Resources Director
Gregg Farris, Surface Water Management Director
Laura Frolich, Public Works
Jason Cummings, Chief Civil Deputy Prosecuting Attorney
Sean Reay, Deputy Prosecuting Attorney

Alethea Hart, Deputy Prosecuting Attorney
Rebecca Guadamud, Deputy Prosecuting Attorney

The remote Executive Session started at 10:54 a.m. for an initial 10 minutes.

At 11:04, the remote Executive Session was extended by 3 minutes to 11:07 a.m.

At 11:07, the remote Executive Session was extended by 3 minutes to 11:10 a.m.

At 11:10, the remote Executive Session was extended by 3 minutes to 11:13 a.m.

The remote Executive Session ended at 11:13 a.m.

N. Adjourn

At 11:13 a.m., Council Chair Wright reconvened the Council in the open public Zoom meeting and there being no further business for the day, adjourned the Council.