



Snohomish County Council

Committee: Public Works and Infrastructure

ECAF: 2021-0598

Proposal: Motion 21-294

Analyst: Deb Evison Bell

Date: September 7, 2021

Consideration:

The proposed motion would authorize the County Executive to execute Amendment 4 to the NeoGov Human Resources Recruitment and Selection Agreement, which would extend the Master Agreement an additional 3 years.

Background:

Snohomish County and GovernmentJobs.com are party to the NeoGov Master Service Agreement, first executed on September 28, 2011 (Motion 11-377) for online automated recruitment and selection systems for new employees as part of the 2007 performance audit of the Snohomish County hiring process.

The original agreement was first amended on August 27, 2014 (Motion 14-252) to expand recruitment and functionality. Amendment No. 2 occurred in December 2020 (Motion 20-498), and most recently in June 22, 2021 (ECAF 2021-0381 as an Emergency Declaration) as the County continues to implement additional functionality and online services in response to the Covid 19 pandemic.

Current Proposal:

Scope: NeoGov has offered a three year extension to the Master Agreement which includes no price increase for the 2021 annual renewal and a 5% price increase for each of the 2022 and 2023 annual renewals. The attached Amendment 4 provides a three year extension to the Agreement with set pricing through 2024.

Duration: The amendment extends the contract an additional 3-years to September 21, 2024.

Fiscal Implications: Funding for ongoing maintenance and support is included in the approved 2021 budget and is requested in the 2022 budget.

EXPEND:	2021	2022	2023	Total Expense
505-5148804801	32,247.74	33,860.13	35,533.14	101,661.00
TOTAL	32,247.74	33,860.13	35,533.14	101,661.00

2021 Budget: Yes, the 2021 Budget includes appropriation authority for the contract.

Future Budget Impacts: Funding for ongoing maintenance and support is included in the approved 2021 budget and is requested in the 2022 budget.

Handling: NORMAL (Note: Existing contract expires on September 27, 2021.)

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The proposed contract amendment allows for changes and upgrades stipulated in the agreement and will allow for the continuation of accurate and accessible data.

Requests: Move to GLS on September 15, 2021 for consideration.