

	PIGGYBACK AWARD RECOMMENDATION	
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<u>To:</u> Council Chair	<u>Date:</u> April 17, 2025
<u>Through:</u> Dave Somers, County Executive	
<u>From:</u> Purchasing Division	<u>Bidding Agency:</u> Washington State
<u>General Legislative Session:</u>	<u>Agency's Agm No:</u> 05116
<u>Product/Service:</u> Software, Accela Environmental Health	<u>Agency's Agm Term:</u> 7/1/2017-9/15/2026
<u>Requestor/User Department:</u> Health Department/Information Technology	<u>Recommended Supplier:</u> Carahsoft Technology Corporation
<u>Estimated Award Amount:</u> \$2,000,000.00	<u>Proposed Piggyback Term:</u> On-going Purchase

BRIEF DESCRIPTION:

The Information Technology Department requests the use of a "piggyback" or "cooperative purchase" under SCC 3.04.220 utilizing a competitive bid issued and awarded by the Office of Washington State Department of Enterprise Services (DES). A Master Contract Usage Agreement (MCUA) between Snohomish County and the State of Washington authorizing cooperative purchases was approved by the County Council under Motion 24-232 and is currently in effect.

DES, through participation with NASPO, has negotiated and agreed to a Participating Addendum No. 05116 with Carahsoft Technology Corporation, a Maryland corporation, dated and effective August 1, 2017. This Participating Addendum references Master Agreement No. AR2472 by and between State of Utah and Carahsoft Technology Corporation which is administered by NASPO and is the product of State of Utah RFP CH16012. In the agreement, Carahsoft Technology Corporation offers many software products and services.

The Snohomish County Health Department seeks to replace its current environmental health software solution with Accela. The proposed purchase includes 80 user licenses over a period of five years, as well as twelve milestones across four stages (Define, Refine, Develop, Deploy).

AWARD AUTHORITY:

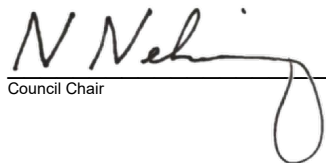
This piggyback award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.201, "Services other than architectural and engineering and public work," and section 3.04.140(2), "Award, execution, by whom," which establishes the County Council as the award authority for contracts subject to bidding requirements greater than \$50,000. The County Council approves this recommendation and authorizes the County Executive or designee to execute an agreement for the products/services describe above.

AWARD RECOMMENDATION:

The Director of Information Technology endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2025-1337.

The County Executive has electronically reviewed and recommends this award on ECAF 2025-1337.



Council Chair

4/30/2025

Date