



Snohomish County Council
Public Infrastructure and Conservation Committee
Meeting Minutes

Sam Low, Committee Chair
Strom Peterson, Committee Vice-Chair
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Senior Legislative Analyst
Darcy Cheesman, Legislative Aide
Cheri Danner, Asst. Clerk of the Council

Tuesday, June 6, 2023

10:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Low
Committee Vice-Chair Mead
Committee Member Nehring (*not present*)
Committee Member Dunn
Committee Member Peterson
Deb Bell, Council Staff
Kelly Snyder, Director of Public Works
Cheri Danner, Assistant Clerk of the Council
**See names listed below of individuals providing public comment*

CALL TO ORDER

Committee Chair Low called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

The following individuals provided public comment related to legacy forests:

1. Clare Hsu, resident of Edmonds
2. Victoria Tchervenski, resident of Bothell
3. Nathaniel Short, resident of Woodinville
4. Jim Bloss, resident of Monroe

Written Comment of Victoria Tchervenski, Jim Bloss and
Clara Hsu

[2023-0669](#)

ACTION ITEMS

1. Motion 23-213, approve and authorize execution of the Software as a Service (SAAS) Agreement with Cities Digital, Inc. DBA "CDI" for a document management system [2023-0024](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to execute the agreement that would terminate three years from execution with optional renewals of one-year terms for the duration of the County's use of the system. Ms. Bell said that the initial three-year term has an expected cost of \$314,252.00, plus applicable sales tax.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

2. Motion 23-193, approving the Consultant Contract between Forterra NW and Snohomish County for the Development of the Snohomish County Land Conservation Strategy [2023-0506](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign and execute the contract which shall terminate December 31, 2024, and not exceed \$396,435.00.

ACTION: Move to Regular Agenda, General Legislative Session June 14th for consideration.

3. Motion 23-194, authorizing approval of the agreement for Watershed Certification of the Snohomish County Food and Farming Center Project [2023-0507](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign and execute the agreement that would terminate on December 31, 2027, with a total not to exceed amount of \$24,800.00.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

4. Motion 23-198, authorizing the County Executive to execute Amendment No. 8 to the Professional Services Agreement with J.A. Brennan Associates, PLLC for Master Plan Update and Day-Use Improvements at Kayak Point Park [2023-0467](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize the Executive to execute Amendment 8 with a new total not to exceed amount of \$3,277,666.00 and terminate on December 31, 2025. Ms. Bell noted a scrivener's error within the motion and requested the clerks be directed to correct the error.

ACTION: Move to Consent Agenda, General Legislative Session June 14th, with the scrivener's error being fixed, for consideration.

5. Motion 23-211, authorizing approval of Construction Change Order No. 8 for Meadowdale Beach Park and Estuary Restoration Project [2023-0546](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign and execute Construction Change Order No. 8 to provide material and labor to construct a new picnic shelter for an additional \$247,199.55.

ACTION: Move to Consent Agenda, General Legislative Session June 7th for consideration.

6. Motion 23-212, authorizing the County Executive to sign Agreement # SWMCC06-23 for Professional Services with Rhithron Associates, Inc. for Benthic Macroinvertebrate Sample Analysis [2023-0561](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign the agreement that would terminate on December 31, 2027, with a total not to exceed amount of \$163,000.00.

ACTION: Move to Consent Agenda, General Legislative Session June 7th for consideration

7. Motion 23-216, authorizing the County Executive to sign a contract with Smith Fire Systems, Inc for fire systems inspection and maintenance services on at various County facilities [2023-0536](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize the Executive to sign the agreement and indicated it would terminate on December 31, 2025, with a total amount not to exceed amount of \$567,374.00.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

8. Ordinance 23-053, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to Snohomish School District No. 201 [2023-0581](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the ordinance would grant a non-exclusive franchise to construct, operate, and maintain a telecommunications system within public rights-of-way.

ACTION: Move to Administrative Matters, General Legislative Session June 14th, to set time and date for public hearing.

9. Ordinance 23-054, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to City of Snohomish [2023-0593](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the ordinance would grant a non-exclusive franchise to construct, operate, and maintain a sewer and water system within public rights-of-way.

ACTION: Move to Administrative Matters, General Legislative Session June 14th, to set time and date for public hearing.

10. Motion 23-209, authorizing the County Executive to sign Amendment No. 2 to the Intergovernmental Service Agreement with PUD #1 Of Snohomish County - Customer Service Contract #100076090 [2023-0553](#)

Deb Bell, Sr. Legislative Analyst, provided an overview of the proposed agreement and said the motion would approve and authorize the Executive to execute Amendment No. 2 to the Intergovernmental Service Agreement. and noted the total amount payable under this service agreement is \$427,000.00, an increase of \$52,000.00. Ms. Bell indicated that there is a substitute motion that has been submitted to correct errors.

ACTION: Move Substitute Motion to Consent Agenda, General Legislative Session June 14th for consideration.

11. Motion 23-214, approving and authorizing the County Executive to execute the Right-Of-Way Plan for Alderwood Mall Parkway: SR 525 to 168 St SW; RC1750; UPI# 19-0010 [2023-0563](#)

Deb Bell, Sr. Legislative Analyst, provided an overview of the proposed motion that would approve and authorize the Executive to execute the Right-of-Way Plan in an amount not exceeding \$70,000.00.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration

12. Motion 23-223, authorizing the County Executive to sign Supplement No. 2 to Professional Services Agreement CCF01-22 with Confluence Environmental Company to provide permitting services for the Goodman Creek Culvert Replacement Project [2023-0590](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize the Executive to sign Supplement No. 2 to the Professional Services Agreement, providing additional permitting services with an amended not to exceed amount of \$280,957.00.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

13. Motion 23-224, authorizing the sale of forty-two (42) units of surplus ER&R and property management equipment [2023-0582](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the surplus of 42 Equipment Rental and Revolving (ER&R) units from the Department of Facilities and Fleet with expected revenue of approximately \$1,500,000.00.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

14. Motion 23-229, approving and authorizing the County Executive to execute the Right-Of-Way Plan for Interurban Trail Improvements: 167 PI SW to 160 St SW; RC1778; UPI# 20-0058 [2023-0602](#)

Deb Bell, Sr. Legislative Analyst, provided an overview of the proposed agreement that would approve and authorize the Executive to execute the Right-of-Way Plan for interurban Trail Improvements in an amount not exceeding \$105,000.00.

Committee Member Dunn asked if there was a public meeting addressing this Right-of-Way. Kelly Snyder, Director of Public Works indicated that there was.

ACTION: Move to Consent Agenda, General Legislative Session June 14th for consideration.

Meeting adjourned at 10:39 a.m.