

## AMENDMENT 9 TO THE SOFTWARE LICENSE AGREEMENT

This Amendment 9 to the Software License Agreement for a Permit Tracking Software System, executed on April 20, 1994, and subsequently amended, is entered into by and between Snohomish County, a political subdivision of the State of Washington (the "County") and Granicus, LLC, a Minnesota Limited Liability Company located at 408 St. Peter Street, Suite 600, Saint Paul, MN 55102, and duly registered and authorized to conduct business in Washington State ("Granicus" or the "Contractor").

### RECITALS

- A. Granicus is the vendor of certain software database products, commonly known as "AMANDA Software," that are used to input, store, sort, manage, track and analyze building and land use permit and development applications and related information; and
- B. The County originally purchased AMANDA Software pursuant to that certain Agreement dated April 20, 1994 (the "Original Agreement"); and
- C. Between the date of the Original Agreement and the date of this Amendment 9, many amendments have modified and/or enhanced the terms of the Original Agreement, including: (i) on or about June 22, 1998, the County upgraded its software license for the AMANDA Software from a per user license to an enterprise license; (ii) pursuant to that certain Contract for Professional Services dated May 14, 2001, the County added certain enhancements to the County's installation of AMANDA Software; (iii) pursuant to that certain Master Agreement for the Purchase of AMANDA Software Modules and Related Services, dated August 13, 2007, the County purchased additional modules, upgrades, enhancements and customizations for the County's installation of the AMANDA Software; (iv) pursuant to that certain Addendum to Software License Agreement dated December 21, 2009, the County purchased a license to use the GIS Adaptor Software and related services for the County's AMANDA Software; (v) pursuant to that Software License and Services Agreement for Upgrade to AMANDA 5 dated September 27, 2012, the County added enhancements to the County's installation of AMANDA Software and upgrade its software license for the AMANDA Software to AMANDA 5; (vi) pursuant to that certain Amendment 6 to the Software License Agreement dated August 7, 2013, the County upgraded the software to AMANDA 6 and purchased maintenance and support to extend the life of the contract for AMANDA software; (vii) pursuant to that certain Amendment 7 to the Software License Agreement dated July 12, 2018, the County purchased certain additional modules and upgraded its software license for the AMANDA Software to AMANDA 7, and (viii) pursuant to that certain Amendment 8 to the Software License Agreement dated July 25, 2023, the parties negotiated annual maintenance and support fees through November 30, 2028. As modified by these modifications, amendments or additions, the Original Agreement shall be called the "Agreement"; and
- D. The County desires to streamline the permit intake process by providing a seamless front-

end integration with the AMANDA permit tracking software; and

- E. The Citizen Portal module offered by Granicus is a web-based self-service portal where customers may submit permit applications and documents, remit fees, track the status of applications, and schedule inspections; and
- F. The County desires to purchase the Citizen Portal module in accordance with the terms set forth in this Amendment 9.

AGREEMENT

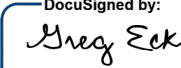
NOW THEREFORE, in consideration of the covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Contractor agree as follows:

- 1. Schedule A of the Original Agreement is hereby amended to add Schedule A-9 attached hereto and incorporated herein by this reference.
- 2. Except as expressly amended in this Amendment 9, the terms and conditions of the Original Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment 9 to be duly executed as of the date set forth below by signature of the County Executive.

“Contractor”  
**GRANICUS, LLC**

“County”  
**SNOHOMISH COUNTY**

By:   
 Title: 71FB6CB5D848403... Manager, Contracts  
 Date: 10/3/2023

By: \_\_\_\_\_  
 Snohomish County Executive  
 Date: Ken Klein  
 Executive Director

<b>COUNCIL USE ONLY</b>	
Approved	<u>12/13/2023</u>
ECAF #	<u>2023-1198</u>
MOT/ORD	<u>Motion 23-446</u>

**Schedule A-9**  
**Costs Summary for Citizen Portal Implementation**

**Table 1: Professional Services and Training Services Fee Table**

<b>Item</b>	<b>Item Description</b>	<b>Cost</b>
Professional Services to Implement Citizen Portal – up to 320 Hours	Invoiced Monthly after Services are Rendered	\$150.00 per hour Total Not to Exceed \$48,000.00 from 1/1/2024 through 11/30/2028

**Maintenance and Support Annual Fees**

Subscription fees from 1/1/2024 through 11/30/2028 shall be invoiced in the amounts stated on Order Form number Q-293533, attached hereto as Attachment 9-1. Annual subscription shall be prorated to align with existing term of the Master Agreement.



Order Form  
Snohomish County WA



**THIS IS NOT AN INVOICE**

Order Form  
Prepared for  
Snohomish County WA

## Attachment 9-1 Granicus Proposal for Snohomish County WA

### ORDER DETAILS

**Prepared By:** Chris Westervelt  
**Phone:**  
**Email:** chris.westervelt@granicus.com  
**Order #:** Q-293533  
**Prepared On:** 13 Sep 2023

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 days from receipt of properly prepared invoice (Payments for subscriptions are due at the beginning of the period of performance.)  
**Current Subscription**  
**End Date:** 30 Nov 2023  
**Period of Performance:** This Agreement shall begin on January 1, 2024 and shall continue through the end of the then current billing term of the Master Agreement.

### PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
AMANDA Professional Services - Time & Materials 1/1/2024-11/30/2028	Upon Delivery	320 Hours	\$48,000.00
<b>SUBTOTAL:</b>			<b>\$48,000.00</b>



New Subscription Fees					
Solution	Period of Performance	Billing Frequency	Quantity/ Unit	Annual Fee	Prorated Fee
AMANDA Citizen Portal Subscription	01 Jan 2024 - 30 Nov 2024	Annual	1 Each	\$15,000.00	\$13,750.00
<b>SUBTOTAL:</b>				<b>\$15,000.00</b>	<b>\$13,750.00</b>

Annual fees for new subscriptions shall be prorated to align to County's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.

### FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	Year 2	Year 3	Year 4	Year 5
AMANDA Citizen Portal Subscription	\$15,450.00	\$15,913.50	\$16,390.91	\$16,882.63
<b>SUBTOTAL:</b>	<b>\$15,450.00</b>	<b>\$15,913.50</b>	<b>\$16,390.91</b>	<b>\$16,882.63</b>

## Snohomish County – Citizen Portal

### PRODUCT DESCRIPTIONS

Solution	Description
AMANDA Citizen Portal Subscription	Online portal for citizen services

### TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-293533 dated 13 Sep 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, shall be included in the invoice. It is the responsibility of Snohomish County WA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and shall require the payment of a setup fee to reinstate the subscription.

Snohomish County – Citizen Portal



# Amanda Citizen Portal Snohomish County, WA

September 9, 2023

**Granicus**

Prepared by Chris Westervelt  
Chris.westervelt@granicus.com  
Telephone: 386.679.7442



## 1. Description of Services

Granicus, through subcontractor Meraki IT Group shall provide up to 40 days (320 hours based on an 8-hour day) of Citizen Portal training, support and configuration services on a time and materials basis. Subject to mutual agreement between the County and Granicus, Granicus proposes to provide the following tasks and deliverables:

1. Three virtual Citizen Portal training sessions (for up to 5 county staff). Each session shall build upon the content and material presented in the previous session(s). Training sessions shall include configuration and programming. Written training materials will be provided by Granicus.
2. Preparation of a Citizen Portal Configuration Specification provided by Meraki to the County. The County shall complete the specification through the addition of their workflow, business rules, textual updates, tailoring and branding requirements for the Citizen Portal implementation.
3. Workshops to support the County's configuration of the Citizen Portal, based on the requirements identified in the Citizen Portal Configuration Specification.
4. Ad hoc meetings, response to questions submitted by the County and other support requests during the County's Citizen Portal configuration, testing and set-to-work into production (go-live) activities.

## 2. Project Cost

Services shall be provided at an hourly rate of \$150.00 USD (up to a maximum of \$48,000) and shall be invoiced monthly based on hours used.

All costs in US Dollars. All costs outlined above are exclusive of applicable taxes.