



### INTERLOCAL (ILA) AMENDMENT

<b>1. ILA Number:</b>  <b>EL-21-80-06-203</b>	<b>2. Amendment Number:</b>  <b>6</b>	<b>3. This Amendment herein- after identified as:</b>  <b>EL-21-80-06-203 (6)</b>	<b>4. Amount of Services and Expenditure Plan:</b>  <b>\$285,427.78</b>
<b>5. Name and Address of Contracting Organization:</b>  WA State Community College Dist. #23 DBA Edmonds College Office of the President, 20000 68th Ave W Lynnwood, WA, 98036		<b>6. Title of Project / Service:</b>  Puget Sound Taxpayer Accountability Account	
<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor			

**7. THIS ITEM APPLIES ONLY TO BILATERAL AMENDMENTS.**  
 The ILA identified herein, including any previous amendments thereto, is hereby amended as set forth in Item 8 below by mutual consent of all parties hereto.

**8. TERMS OF AMENDMENT.** (Indicate the amount of an increase/decrease in ILA and new beginning and ending dates, if applicable). The ILA referred to in Item 1 above is revised as follows:

- A. Exhibit A has been amended as follows:
  - 1) Section II.B.3 has been modified to include changes in the dates the Agency will submit the Services and Expenditure plan for the upcoming year;
  - 2) Section II.C.5 has been modified to include a change in the date the County will notify the Agency of any planned adjustments affecting the ILA percentages.
- B. Exhibit A-1 is superseded with Exhibit A-2, attached.
- C. Exhibit B has been amended as follows:
  - 1) Section IV.A has been modified to include changes in the date the Agency will submit the Services and Expenditure plan for the upcoming year.
- D. Exhibit B-1 is superseded with Exhibit B-2, attached.
- E. The approved ILA Budget, Exhibit C-5, has been amended to reflect the PSTAA allocation for 2024-2025 in the amount of \$285,427.78 .
- F. Approved ILA Budget, Exhibit C-5, is superseded with Exhibit C-6, as attached.
- G. Approved ILA Service Expenditure Plan, Exhibit D-4, has been amended to reflect the activities for 2024-2025.
- H. Approved ILA Service Plan, Exhibit D-4, is superseded with Exhibit D-5, as attached.

**9. ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL ILA AND ANY PREVIOUS AMENDMENTS THERETO REMAIN IN FULL FORCE AND EFFECT.**

**FOR THE INSTITUTION OF HIGHER EDUCATION:**

*Amit B. Singh*    09/03/2024  
 (Signature)    (Date)

Amit B. Singh, President, Edmonds College  
 (Title)

**FOR SNOHOMISH COUNTY:**

**Harper, Lacey** Digitally signed by Harper, Lacey  
Date: 2024.08.21 12:36:12 -07'00'  
Dave Somers, Executive                          Executive Director(Date)  
 Snohomish County

<b>COUNCIL USE ONLY</b>	
Approved <u>8/21/2024</u>	
ECAF # <u>2024-1687</u>	
MOT/ORD <u>Motion 24-308</u>	

## EXHIBIT A-2

### SPECIFIC TERMS AND CONDITIONS

#### PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT FUNDS

This INTERLOCAL AGREEMENT (the “ILA”) is entered into pursuant to the provisions of RCW Chapter 39.34 by and between SNOHOMISH COUNTY, hereinafter the “County” and the Institution of Higher Education identified on the Face Page of this ILA, (hereinafter the “IHE”), a public agency. The County and the IHE (collectively, the “Parties”) hereby agree as follows:

#### I. PURPOSE

The purpose of this ILA is to set forth the duties between the County and the IHE regarding the distribution of Puget Sound Taxpayer Accountability Account (PSTAA) funds. The PSTAA was created as an amendment to the 2015 State Transportation Revenue Package by the Washington State Legislature and is funded by a percentage of sales and use taxes collected from Sound Transit construction projects. PSTAA funds are to be distributed to King, Pierce, and Snohomish counties proportionally based on the population of each county that lives within Sound Transit’s jurisdictional boundaries.

Pursuant to RCW 43.79.520, counties may use distributions from the PSTAA account only to improve educational outcomes in early learning, K-12, and higher education including, but not limited to, for facilities and programs for children and youth that are low-income, homeless, or in foster care, or other vulnerable populations; and to start endowments to provide support for improving educational outcomes in early learning, K-12, and higher education. Snohomish County Council outlined additional guidance for use of PSTAA funds collected in the Snohomish County subarea in its Motion 20-553, and updated guidance in its Amended Motion 21-089 and Amended Motion 22-282.

#### II. TERMS AND CONDITIONS

As provided by RCW 39.34.040, this ILA shall not take effect unless and until it has (i) been duly executed by both parties, and (ii) either filed with the County Auditor or posted on the County or IHE’s Interlocal Agreements website (“Effective Date”). The ILA shall continue in effect until terminated by either party according to the termination provisions of the Basic Terms and Conditions. Notwithstanding the Effective Date of this ILA, all activities described in the ILA that are performed on or after the start date on the Face Page of the ILA shall be governed by the terms of this Agreement.

## A. Compliance with Specific Laws, Regulations, and Agreements

1. Contingent upon allocation of PSTAA funds by the State, the IHE expressly agrees to undertake projects and programs consistent with Puget Sound Taxpayers Accountability Account Act RCW 43.79.520, Snohomish County Council Amended Motion 21-089 and Amended Motion 22-282, and any additional requirements that may be imposed by the Washington State Legislature or the County Council provided such additional requirements by the County Council are not inconsistent with the IHE's duties and responsibilities under existing law.
2. Administrative expenses paid with PSTAA funds under this ILA may not exceed more than 10% of the total annual PSTAA allocation.
3. The IHE shall ensure compliance with all applicable sections of the Revised Code of Washington (RCW) and Washington Administrative Code (WAC) and any RCW and WAC requirements as amended.
4. The IHE also agrees to comply with all other applicable federal and state statutes, regulations, and executive orders.

## B. Appropriation of Funds

All funds shall be available only in strict accordance with the provisions of this ILA, the Basic Terms and Conditions referenced on the ILA Face Page, and the following:

1. RCW 43.79.520, entitled Puget Sound taxpayer accountability account;
2. Central Puget Sound Regional Transit Authority – Schedule of Sources and Uses of Funds by Subarea year ending December 31, 2019;
3. Other applicable federal, State, and local laws, regulations, and policies governing the funds provided in this ILA.

PSTAA funds will be allocated on an annual basis, at the direction of Snohomish County Council, from 2021 through 2036 or until PSTAA funds have been entirely allocated per RCW 81.112.360; or until either party terminates this ILA, whichever is earlier. It is expressly agreed and understood that the total amount to be paid by the County under this ILA shall not exceed the total funds appropriated to the IHE each year and included in an amendment signed by Parties. Annually by May 31, the parties will submit an agreed-upon Services and Expenditure Plan for the upcoming year, for approval by motion by County Council. Upon approval by motion, the Services and Expenditure plan becomes an enforceable part of this ILA.

- C. The Puget Sound Taxpayers Accountability Account Act is created in the state treasury. Moneys in the account may be spent only after appropriation.
1. IHEs shall expend funds in compliance with the Puget Sound Taxpayers Accountability Account Act and any additional requirements that may be imposed by the County Council or the State Legislature, provided such additional requirements by the County Council are not inconsistent with the IHE's duties and responsibilities under existing law.
  2. Funding under this ILA is subject to appropriation by both the State Legislature and the County Council.
  3. The County will not provide funding to continue programs or projects when appropriations from the State Legislature are not made, including when funding ends.
  4. Appropriation percentages, which are based on population, may be revised by the County following the 2020 and 2030 censuses.
  5. In order to allocate PSTAA funds to efforts, programs and/or projects demonstrating the highest level of success in improving educational outcomes, the Snohomish County Council may choose to adjust, on an annual basis, the allocation percentages for distribution based on the fund recipients' performance. The County Council shall provide the IHE advance notice of any planned adjustments affecting the IHE's allocation percentages by no later than May 1 of each year or thirty days before the IHE's annual PSTAA Services and Expenditure Plan (Exhibit D) is due to the County, whichever is earlier.
  6. Appropriated funds unused by the IHE (IHE did not submit reimbursement for the totality of appropriated funds) will remain in the PSTAA account and be included in the available balance to be appropriated in a future program year.
  7. PSTAA funds are intended to benefit residents of the RTA and shall be used accordingly as outlined in Exhibit B – Statement of Work.
  8. PSTAA funds shall be used in accordance with RCW 43.79.520 and any future additional direction of the County Council and the State Legislature, as outlined in the Statement of Work (Exhibit B).
  9. The IHE will submit annually to the County a plan for the upcoming year's expenditures, as outlined in the Statement of Work (Exhibit B).

10. The IHE will submit annually to the County a report of the prior year's outcomes and overall program outcomes, as outlined in the Statement of Work (Exhibit B).

#### D. Definitions

For purposes of this ILA, the following terms shall have the following meanings in addition to definitions incorporated by reference:

1. Early learning programs: Those programs serving children from birth through the third grade.
2. Regional Transit Authority (RTA): Also known as the Sound Transit District, is the area where RTA taxes are collected and used for to provide Sound Transit services. The RTA includes the urban areas of Snohomish, King and Pierce Counties.
3. Participant: An individual or family who is assisted with PSTAA funds.

### III. FISCAL MANAGEMENT

The IHE shall not use funds available under this ILA to supplant funds otherwise available.

#### A. Accounting for Funds

In order to ensure and to provide documentation that the funds are used only as provided in this ILA, the IHE shall account for all funds under this ILA in a separate account or fund.

#### B. Repayment of Funds to County

The IHE is solely responsible for seeking repayment from any subcontractor in conformance with its debt collection policy.

#### C. State Prevailing Wage Requirements

Use of funds to reimburse costs associated with labor performed for any type of maintenance, repair, rehabilitation, construction, etc. may trigger Davis-Bacon and Related Acts (DBRA) wage requirements and/or State Prevailing Wage requirements per RCW Chapter 39.12. Projects that include construction costs will require performance and payment bonds from the prime contractor.

#### D. Cost Reimbursement

Reimbursement for services delivered under this ILA shall be on a cost-reimbursement basis. Reimbursement shall be provided for services provided pursuant to the Statement of Work (Exhibit B). The IHE shall submit, in a format prescribed by the County, an invoice detailing, on a monthly basis, all costs associated with the program based on the Approved ILA Budget (Exhibit C). Use of funds available under this ILA will be reviewed monthly.

#### IV. SUBCONTRACTING

The Subcontract provisions contained in Section IV of the Basic Terms and Conditions must be incorporated into every subcontract entered into by the IHE under this ILA. Subcontracts shall be in writing, with word changes where appropriate to properly identify the parties to the subcontract.

#### V. PARTICIPANT INFORMATION AND CONFIDENTIALITY

- A. The IHE understands that Participant information collected under programs and projects funded by this ILA is private and the use or disclosure of such information, when not directly connected with the administration of the County's or IHE's responsibilities with respect to services provided under this ILA, may be prohibited by federal, State, and local laws regarding privacy and obligations of confidentiality, unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent or guardian.
- B. In compliance with state law and FERPA, the County, its employees, and agents will comply with the provisions of state law and FERPA. Nothing in this ILA may be construed to allow the County to maintain, use, disclose, or share student data in a manner not allowed under federal or state law or regulation or this ILA.

#### VI. CAPTIONS

The section headings and subheadings contained in this ILA are included for convenience of reference only and shall in no way define, limit, or otherwise affect the terms, scope, or intent of this ILA.

#### VII. ENTIRE ILA

This ILA constitutes the entire agreement between the parties as to the subject matter hereof and supersedes all prior discussions and understandings between them.

## **VIII. TIME OF THE ESSENCE**

Time is of the essence in the performance of each party's obligations under this ILA. Each party will carry out its obligations under this ILA diligently and in good faith.

## **IX. MISCELLANEOUS**

- A. No Separate Entity Necessary/Created. The parties agree that no separate legal or administrative entities are necessary to carry out this ILA.
- B. Administrators. Each party to this Agreement shall designate an individual (an "Administrator"), which may be designated by title or position, to oversee and administer such party's participation in this ILA. The parties' initial Administrators are identified on the Face Page of this ILA.

Either party may change its Administrator at any time by delivering written notice of such party's new Administrator to the other party.

- C. Interpretation. This ILA shall be governed by and enforced in accordance with the laws of the State of Washington. This ILA and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this ILA shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the parties hereto. This ILA shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.
- D. Severability. If any provision of this ILA or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this ILA and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.
- E. No Third-Party Beneficiaries. This ILA is made and entered into for the sole benefit of the IHE and the County. No third party shall be deemed to have any rights under this ILA; there are no third-party beneficiaries to this ILA.

## **EXHIBIT B-2**

### **STATEMENT OF WORK**

#### **PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT**

##### **I. DESCRIPTION**

Puget Sound Taxpayer Accountability Account (PSTAA) funding is being allocated to the Institution of Higher Education (IHE) for development of educational programs and projects pursuant to RCW 43.79.520 and the terms and conditions herein.

##### **II. ELIGIBILITY REQUIREMENTS**

A. Expenditure of PSTAA funds are intended to benefit residents of the RTA.

1. Expenditure of these funds must prioritize services to individuals residing within the RTA to the greatest extent practicable.
2. Funds expended for the direct benefit of individuals must be awarded to only those Participants who reside within the boundaries of the RTA at the time of fund expenditure.

B. The IHE shall verify and maintain records regarding Participants' residency requirements.

##### **III. FUNDING**

A. Funds shall be used in accordance with RCW 43.79.520 and the terms and conditions herein.

1. One hundred percent (100%) of PSTAA funds allocated to the IHE must be solely expended on improving educational outcomes in early learning, K-12, and higher education.
2. At least ten percent (10%) of PSTAA funds allocated to IHE shall be designated for use by community-based early learning providers.
3. A allocation by percentage or dollar amount of PSTAA funds allocated to the IHE shall be used for new and/or innovative early learning programs.



4. No more than twenty-five percent (25%) of the annual allocation may be used to establish and contribute to an Endowment established for future expenditures consistent with this ILA.

#### **IV. REPORTS**

- A. The IHE shall submit to the County an annual PSTAA Services and Expenditure Plan (Exhibit D) by May 31 for the upcoming program year's expenditures. For the purposes of this Agreement, a program year is deemed to begin on September 1 and conclude on August 31 of the following calendar year. This plan must include:
  1. A description of the proposed use of funds.
  2. A description of the target population: low-income, homeless, in foster care, or other vulnerable population(s).
  3. Identification of one or more community-based early learning program subcontractor(s).
  4. The percentage or amount of allocated funds designated for new and/or innovative early learning programs.
  5. Proposed metrics to measure impact on educational outcomes.
  6. An annual budget detailing IHE expenditures of allocated PSTAA funding.
- B. The IHE shall submit to the County an annual report detailing the use and effectiveness of PSTAA funds based on metrics identified in the Services and Expenditure Plan (Exhibit D).

The IHE shall submit the annual report by October 30 following the program year in which the funds were expended.

#### **V. FISCAL MANAGEMENT**

- A. The IHE shall seek reimbursement for approved expenditures, including subcontracts, included in the Approved ILA Budget (Exhibit C).
- B. The IHE shall assure that accurate and appropriate documentation is maintained to support the provision of each incurred expense.
- C. The IHE shall submit an approved invoice by the 10<sup>th</sup> of the month following the month services were provided.

**EXHIBIT C-6**  
**CONTRACT BUDGET - COST REIMBURSEMENT**  
**PUGET SOUND TAXPAYERS ACCOUNTABILITY ACCOUNT**

**AGENCY NAME:** WA State Community College Dist. #23 DBA Edmonds College  
**CONTRACT PERIOD:** 9/1/2024 to 8/31/2025

**FUNDS AWARDED UNDER CONTRACT:**

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
Puget Sound Taxpayers Accountability Account	9/1/2024-8/31/2025	\$ 285,427.78		\$ 285,427.78
				-
				-
				-
				-
				-
<b>TOTAL FUNDS AWARDED:</b>		<b>\$ 285,427.78</b>	<b>\$ -</b>	<b>\$ 285,427.78</b>

**MATCHING RESOURCES:**

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL MATCHING RESOURCES: \$ -**

**MATCH REQUIREMENTS FOR CONTRACT:** % \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**OTHER PROGRAM RESOURCES (Identify):**

SOURCE	FUNDING PERIOD	AMOUNT
<b>TOTAL OTHER RESOURCES:</b>		<b>\$ -</b>

**EXPENDITURES**

<b>CATEGORY</b>	<b>PSTAA</b>	<b>TOTAL</b>	<b>MATCHING RESOURCES</b>	<b>OTHER RESOURCES</b>
Salaries/Wages	45,000.00	45,000.00		
Benefits	22,000.00	22,000.00		
Supplies/Minor Equip.	74,196.50	74,196.50		
Prof. Services	37,688.50	37,688.50		
Postage		-		
Telephone		-		
Mileage/Fares	5,000.00	5,000.00		
Meals		-		
Lodging		-		
Advertising		-		
Leases/Rentals		-		
Insurance		-		
Utilities		-		
Repairs/Maint.		-		
Client Flex Funds	60,000.00	60,000.00		
Client Rent	12,500.00	12,500.00		
Printing	500.00	500.00		
Dues/Subscrip.		-		
Regis./Tuition		-		
Machinery/Equip.		-		
Administration	2,442.78	2,442.78		
Indirect	26,100.00	26,100.00		
Occupancy		-		
Miscellaneous		-		
Misc. Construction		-		
Acquisition		-		
Relocation		-		
Endowment		-		
<b>TOTAL</b>	<b>\$ 285,427.78</b>	<b>\$ 285,427.78</b>	<b>\$ -</b>	<b>\$ -</b>

**EXPENDITURE NARRATIVE**

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
45,000.00	Salaries/Wages	Salary for 32 hour/week Food Pantry Program Coordinator.
22,000.00	Benefits	Related benefits for staff.
74,196.50	Supplies/Minor Equip.	Funds will be used to purchase: Food for Food Pantry and grab and go meals for students. equipment and supplies that will enhance the efficiency of food distribution; education and resource information programs including cooking demos, diet and meal planning, and other enhanced services; basic school supplies; provide winter clothing including coats, hats, gloves, etc; and personal hygiene products including feminine hygiene products, soap, shampoo, etc. Equipment may include refrigeration equipment.
37,688.50	Prof. Services	Early Learning Subcontract \$25,688.50 to Lake Stevens Cooperative Preschool and \$12,000 for the cost of Americorps placement fee for an AmeriCorps Member to serve in the Triton Student Resource Hub/Food Pantry to provide coordination of engagement, outreach, and volunteers.
5,000.00	Mileage/Fares	Transportation costs related to food bank pickups, donations and drop-offs, food drives and procurement.
60,000.00	Client Flex Funds	Providing awards and vouchers for students with high financial need and who reside within the boundaries of RTA. These vouchers can be used to purchase fresh foods or help with expenses such as child care, rent, utilities, gas, etc.
12,500.00	Client Rent	Payment for dedicated apartment in Triton Court (on campus student housing) to serve as transitional housing for students experiencing homelessness or housing insecurity. The apartment has two bedrooms to place 2 students temporarily.
500.00	Printing	Printing of flyers, brochures, labels, and other materials.
2,442.78	Administration	Cost related to program oversight and general administration, finance, computer network support, etc.
26,100.00	Indirect	College and Universities Rate Agreement is 58% on-campus programs and 23.2% for off campus programs of Salaries and Wages including vacation, holiday, sick pay, and other paid absences but excluding all other fringe benefits. Admin and Indirect not to collectively exceed \$28,542.78.
\$ 285,427.78	TOTAL	

**DETAIL SALARIES / WAGES**

POSITION	FUND SOURCE	% OF TIME TO FUND SOURCE	TOTAL MONTHLY	MONTHLY CHARGE TO FUND SOURCE	# OF MONTHS	TOTAL CHARGE TO FUND SOURCE
Food Pantry Program Coordinator	PSTAA Grant	100.00%	3,750.00	3,750.00	12.00	45,000.00

TOTAL: \$ 45,000.00

NOTE: Above figures may reflect rounding

**Exhibit D-5**

**PSTAA SERVICES AND EXPENDITURE PLAN**

**2024 - 2025 INSTITUTE OF HIGHER EDUCATION**

Institutions of Higher Education (IHE) awarded may use distributions from PSTAA funds only to improve educational outcomes in early learning, K-12, and higher education, including, but not limited to, for facilities and programs for children and youth that are low-income, homeless, or in foster care, or other vulnerable populations and/or to start endowments to provide support for improving educational outcomes in early learning, K-12, and higher education. At least ten percent (10%) of funds shall be designated for use by community-based early learning programs defined as those programs serving children from birth through the third grade. PSTAA fund recipients shall expend a portion of their PSTAA funds on new and/or innovative programs.

<b>Institute of Higher Education</b>	<b>WA State Community College Dist.23 DBA Edmonds College</b>
<b>Allocation 2024-2025</b>	<b>\$285,427.78</b>
<b>Total 2024-2025 Allocation</b>	<b>\$ 285,427.78</b>
<b>Admin Designation</b> <i>(maximum 10%)</i>	<b>\$28,542.78</b>
<b>Direct Service Designation</b> <i>(maximum 90% after admin)</i>	<b>\$231,196.50</b>
<b>Early Learning Designation</b> <i>(minimum 10% after admin)</i>	<b>\$25,688.50</b>
<b>List Early Learning Project/Community Partner(s) &amp; \$ below:</b> <i>Ex. Imagine Childrens Museum \$12,000</i>	
<i>Lake Stevens Cooperative Preschool \$25,688.50</i>	
<i>Center for Families Cooperative Preschool</i>	
<i>Childcare Providers Cooperative Preschool</i>	
<i>Edmonds Cooperative Preschool</i>	
<i>Mill Creek Cooperative Preschool</i>	
<i>Marysville Cooperative Preschool</i>	
<i>Snohomish Cooperative Preschool</i>	
<i>West Edmonds Cooperative Preschool</i>	
<i>On Campus Infant and Toddler Program</i>	
<b>Total 2024-2025 Budget</b>	<b>\$ 285,427.78</b>

**FUNDS DESIGNATED FOR INSTITUTE OF HIGHER EDUCATION SERVICES**

<b>Target educational outcome(s):</b> <input checked="" type="checkbox"/> Access <input checked="" type="checkbox"/> Retention <input checked="" type="checkbox"/> Completion
--

**Target population(s):**

Low-income  Homeless  In foster-care  Other vulnerable population(s)

please list: Edmonds College students facing food insecurities, housing insecurity and/or unhoused

**Description of proposed use of funds (list all services):**

A proven best practice in improving student success is to provide resources and services aimed at supporting students' basic needs so that they stay in school and complete their degrees.

In 2018, Edmonds College opened a modest Food Pantry providing basic food and toiletry supplies at no cost to students who face food insecurities. This was in response to the growing number of students facing food insecurities and the results of the #RealCollege Survey. In 2019 a student basic needs task force was formed bringing together most of the various student emergency assistance programs to better coordinate referrals. Following the example of The Hope Center and other college programs and after receiving grants from the State of Washington, Edmonds College Foundation, and the City of Edmonds, we created a single emergency assistance application and hired a full-time Care Navigator. In January 2022 the Triton Student Resource Hub opened. The Hub and the Food Pantry were relocated to a building of its own providing a much-needed larger space for the Food Pantry. The first floor is now the Triton Food Pantry, and the second floor is dedicated to providing student basic needs. In addition to the full-time Care Navigator, a community partner, Verdant Health District is providing a full-time 2-1-1 Community Resource Advocate (CRA) located in the Hub. Services with our Veterans Center, Counseling Center, Career Action Center, and an employment navigator from CARES of Washington are provided space on site on a regular basis. The items and resources provided by the Food Pantry have not been sufficient to meet the growing basic needs of our students, needs that go beyond food and toiletries.

**Supplies/Minor equipment:**

The PSTAA funds will be used to continue to purchase food, hygiene items, volunteer and staff apparel, and operating supplies. Funds will be used to purchase high demand products, such as winter coats/clothing and blankets, and basic school supplies. New this year is our plan to distribute refrigerated and frozen food to offer more nutritious food. Funds will be used to expand our refrigeration/freezer needs and storage.

**Staffing:**

Funds will be used to cover wages for our Food Pantry Coordinator who will be the lead in the college food pantry and will coordinate food and hygiene item distribution to our campus population, schedule and assign student staff and volunteers, and provide operational oversight during open pantry hours. Funds will also be used to fund a placement fee for a 1700-hour AmeriCorps volunteer. This person will assist in overall Hub and Food Pantry operations and offer educational programming like nutrition, diet, cooking demonstrations, eating on a budget, etc. This will allow us to expand the hours

of operations to allow more students to utilize the Food Pantry. In addition, the AmeriCorps member will coordinate food drives, food pantry service projects, food donations, and market our services to students through outreach events.

We will also use funds for transportation costs including food bank pickups, donations, food drives, and gleaning. Additionally, funds will provide for the costs of printing and marketing materials and signage.

Based on counts of unduplicated students served by the Food Pantry, we know that a majority of our students live in the Snohomish County RTA boundaries, so a majority of those who will benefit from new and additional resources and services in the Food Pantry live within the RTA area.

We will continue to enhance the resources in the Food Pantry by increasing the allocation for vouchers for students with high financial need and who reside within the boundaries of RTA. Over this past year students have struggled. We have experienced a significant increase in the number of requests for assistance with child care, rent, gas, and basic utilities. The continued voucher allocation will allow us to serve more students so they can purchase fresh foods, and to help with expenses such as child care, rent, utilities, gas, etc.

With a growing need of housing, If a student is homeless and unhoused, funds will be used to rent an apartment in campus student housing, Triton Court, for the remainder of the quarter while working with the coordinated entry system for more long-term stable assistance. The two full-time Care Navigators that are in the Triton Student Resource Hub will manage the process (intake, determine need/priority, duration of stay, etc.). A full time Community Resource Advocate is also located in the hub for access to 2-1-1 and coordinated entry resources. The Triton Court apartments are managed by the college's Housing Program, the college does not own the apartments but manages them as student housing. Providing these continued housing services and basic supports will significantly improve student retention for students facing financial challenges allowing the student the stability and the ability to focus on their classes and studies.

**Proposed performance indicators/metrics for measuring educational outcome(s):**

Research shows that students who are food and/or housing insecure have increased stress, anxiety and often have academic difficulty which impacts their student progress and success (i.e., dropping classes, missing classes, difficulty concentrating, etc.). Additionally, research shows that many college students drop out of their educational journeys due to issues like hunger and homelessness.

We will measure the overall impact of the Triton Student Resource Hub and Food Pantry by analyzing and increasing the quarter-by-quarter persistence rates of students who use the Hub and Pantry. In addition, we will conduct focus groups and surveys related to how the Hub and Food Pantry can or have impacted their personal and/or



academic goals. Other metrics will include duplicated and unduplicated visitor counts and the amount of food distributed in total weight and average weight per student.

### PLAN FOR FUNDS DESIGNATED FOR EARLY LEARNING PROVIDER(S)

<b>Early Learning Organization:</b>	Lake Stevens Cooperative Preschool
<b>Target educational outcome(s)</b>	
<input checked="" type="checkbox"/> <b>Social-emotional</b> <input type="checkbox"/> <b>Physical</b> <input checked="" type="checkbox"/> <b>Cognitive</b> <input checked="" type="checkbox"/> <b>Language</b>	
<input checked="" type="checkbox"/> <b>Literacy</b> <input type="checkbox"/> <b>Math</b> <input checked="" type="checkbox"/> <b>Family Engagement</b> <input type="checkbox"/> <b>Racial Equity</b>	
<b>Description of proposed use of funds (list all services):</b>	
<p>PSTAA Funds will be used for early childhood curriculum standardization and enhancement in FLED-affiliated, low-cost, Parent Participation Preschools throughout Snohomish County. Funds will be granted to the non-profit Lake Stevens Cooperative Preschool (LSCP) to purchase updated classroom curriculum, including implementation training and classroom materials for 9 non-profit preschools, serving approximately 400+ families in Snohomish County.</p> <p>One of the strengths of cooperative preschools is the focus on family engagement, as caregivers play an active role in the classroom as teaching assistants. As outlined in the Early Learning Family Engagement Framework, three of the major definitions of family engagement are central to the mission of cooperative preschool.</p> <p>Family Engagement is:</p> <ul style="list-style-type: none"><li>• A shared responsibility in which programs are committed to engaging families in meaningful and culturally respectful ways, and families are committed to actively supporting their children’s learning.</li><li>• Grounded in positive, ongoing goal-oriented reciprocal relationships between educators and families.</li><li>• Developmental and growth over time, meeting families where they are by providing opportunities and resources to help them move forward, both in their role as their child’s first teacher and partner with the school, and in uplifting their own family well-being</li></ul> <p>The cooperative preschool serves not only as a vital learning experience for children, but it also provides a laboratory setting for caregivers to develop important skills that will influence their relationship with their children throughout their academic careers. While cooperative preschools offer a developmentally appropriate, play-based learning environment, teachers and caregivers alike will need additional training and materials to help support social-emotional skill development, with a specific focus on literacy and language development. Confidence with these subjects at the preschool level will ensure caregivers will continue to take an active role throughout the child’s schooling.</p>	

Lake Stevens Cooperative Preschool, with support and guidance from Edmonds College's Department of Family Life Education, will use these funds to purchase early learning curricula, classroom materials, and training for teachers. Special attention will be focused on evidence-based programs that provide extensions from the preschool classroom to the home environment. As a reflection of changing demographics, there will also be improvements in access to the cooperative school caregiver program, including additional speakers, improvements in technology for flexible attendance at meetings, and books and other materials for the enrolled caregivers.

**Proposed performance indicators for educational outcome(s):**

- FLED affiliated Preschools will adopt evidence-based, developmentally appropriate early learning curricula that incorporates Social Emotional learning and Inclusion principles.
- Preschool classrooms will have enhanced learning materials provided and additional professional development for 20+ preschool teachers to ensure curriculum standardization.
- Children will have the opportunity to learn and engage at a developmentally appropriate level with a curriculum and environment that supports all dimensions of human differences.
- Improvements to the classroom and outdoor areas to maintain a safe learning environment.
- Research-based teaching practices and materials implemented will have positive impact in these areas:
  - Social Emotional Learning: positive social relationships, emotional regulation, and cooperation.
  - Enhancement of Language and Literacy development for both primary language learners and ELL students.
  - Training for the preschool teachers in neurodiversity in the preschool age, with an ongoing professional learning community to develop skills in observation and assessment.
  - Training in working with families of neurodiverse children to ensure a successful preschool experience.
  - Growing engagement with families in meaningful and culturally respectful ways.