



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, May 3, 2021

10:30 AM

Remote Meeting via Zoom

RESPONSE TO COVID-19 STATE OF EMERGENCY

Snohomish County Council held its meeting remotely via Zoom. Governor Inslee's Emergency Proclamations can be accessed at the County Council's Home page - <https://www.snohomishcountywa.gov/172/County-Council>.

PRESENT

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Ken Klein, Executive Director
Debbie Eco, Clerk of the Council
Elena Lao, Asst. Clerk of the Council

A. Call to Order

Council Chair Wright called the remote meeting to order at 9:00 a.m. and provided instructions for remote participation in the Zoom meeting.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Amended Resolution 21-015, celebrating the 52nd anniversary of [2021-0236](#) Municipal Clerks Week and designating May 2 – May 8, 2021 as Municipal Clerks week in Snohomish County and recognizing Municipal Clerk Elena Lao

Councilmembers read a substitute resolution recognizing the work of the clerks.

Debbie Eco, Clerk of the Council, thanked the Council and spoke in support of the clerks and the substitute resolution.

Elena Lao, Asst. Clerk of the Council, also expressed appreciation to the Council.

ACTION: Council Vice-Chair Dunn made a motion to approve substitute Resolution 21-015. Councilmember Low seconded the motion and it carried unanimously.

2. State Legislative Update - Josh Weiss, Gordon Thomas Honeywell, and Lacey Harper, Executive's Office

Council Chair Wright explained that there is no report from Gordon Thomas Honeywell for today's meeting.

3. Ordinance 21-028, related to the 2021 Budget; making an emergency appropriation in Grant Control Fund 130 to provide expenditure authority for unanticipated costs associated with the continuing response to the COVID-19 Pandemic [2021-0057](#)

Ken Klein, Executive Director, provided a brief explanation on the proposed emergency appropriation for unanticipated costs relating to COVID-19 response and indicated that an update to the ordinance has been submitted.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-172, appointing Lindsey Machon to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2021-0227](#)
- b. Motion 21-173, appointing Teresa Bitner to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2021-0228](#)
- c. Motion 21-174, appointing Emily Maxwell to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2021-0224](#)
- d. Motion 21-175, authorizing the County Executive to sign a Consultant Services Agreement for Environmental Remedial Investigation Planning and Implementation at Snohomish County Airport at Paine Field [2021-0231](#)

2. Law and Justice/Human Services

- a. Motion 21-166, amending the 2019 Annual Action Plan to add Supplemental Community Development Block Grant Funds for the Coronavirus Pandemic [2021-0226](#)
- b. Motion 21-170, Council approval of Designated Crisis Responder Law Enforcement Direct Access Pilot Program [2021-0221](#)

3. Operations

- a. Motion 21-169, approving an Interlocal Agreement between the City of Granite Falls and Snohomish County for Disbursement of Funds for Jim Holm Park Improvements [2021-0200](#)

4. Planning and Community Development

- a. Ordinance 21-026, an interlocal agreement with Pacific Northwest Economic Region for maritime focused supply chain workshops [2021-0198](#)

5. Public Works

- a. Motion 21-167, appointing Dale Kolbe of Snohomish to District 5 of the Noxious Weed Control Board [2021-0217](#)
- b. Motion 21-168, authorizing the County Executive to sign Supplement No.18 to Professional Services Agreement CCF07-13 with WSP USA, INC. to provide Consulting Services for the Index Galena Road (MP 6.4-6.9) Flood Repair Project [2021-0207](#)
- c. Motion 21-171, approving an increase in the number of employees authorized in the 2021 Annual Budget in the Grant Control Fund 130 for the Facilities and Fleet Department [2021-0193](#)
- d. Motion 21-176, approving a Developer Extension Agreement and Bill of Sale for Water Main Extension Improvements - Flowing Lake Park [2021-0220](#)

6. Committee of the Whole

- a. Ordinance 21-027, related to Title 2 of Snohomish County Code amending Chapter 2.48 adding a Tribal Land Acknowledgement to the agenda for the General Legislative Session [2021-0233](#)

F. Clerk's Report on Pending Legislation

- 1. Pending Legislation [2021-0260](#)

G. Reports of Council committees:

Committee Chairs announced the next scheduled committee meetings, as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, May 11, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, May 10, 2021, at 1:30 p.m.)

3. Operations

(Next meeting is scheduled for Tuesday, May 11, 2021, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, May 4, 2021, at 10:30 a.m.)

5. Public Works

(Next meeting is scheduled for Tuesday, May 4, 2021, at 9:00 a.m.)

H. Reports of outside committees

There were no reports of outside committees.

I. Chairperson's Report

1. Planning Commission Pending Issues (4/29/21)

[2021-0241](#)

J. Chief of Staff's Report

Geoffrey Thomas, Council Chief of Staff, had no new report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE**L. Other Business**

1. Motion 21-177, approving Administrative Matters presented at Council General Legislative Session on May 5, 2021
2. Courthouse Update(written report only)

[2021-0243](#)

[2021-0242](#)

M. Executive Session(s):

Geoffrey Thomas, Council Chief of Staff, noted that the Council will convene into a remote Executive Session to discuss a matter relating to personnel matters, pursuant to RCW 42.30.110(1)(g), for 5 minutes with no anticipated action to follow. He noted that any extensions would be announced by the clerk in the open Zoom meeting.

At 10:45 a.m., Council Chair Wright recessed the Council into the remote Executive Session.

1. Pursuant to RCW 42.30.110(1)(g)
Personnel Matters

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff

The remote Executive Session started at 10:45 a.m.

At 10:50 a.m., the remote Executive Session was extended by 5 minutes to 10:55 a.m.

At 10:55 a.m., the remote Executive Session was extended by 2 minutes to 10:57 a.m.

The remote Executive Session ended at 10:57 a.m.

At 10:57 a.m., Council Chair Wright reconvened the Council in the open Zoom meeting.

WALK-ON MOTIONS

ACTION: Council Vice-Chair Dunn made a motion to appoint Ryan Countryman as a Senior Legislative Analyst for the Planning and Community Development Committee of the Snohomish County Council, position number COU 7662R, with a starting date of June 7, 2021, at salary range 113, step 7. Councilmember Mead seconded the motion and it carried unanimously.

ACTION: Council Vice-Chair Dunn made a motion to appoint Deborah Evison Bell as a Legislative Analyst for the Public Works Committee of the Snohomish County Council, position number COU 7663R, with a starting date of June 1, 2021, at salary range 111, step 7. Councilmember Mead seconded the motion and it carried unanimously.

N. Adjourn

There being no further business for the day, Council Chair Wright adjourned the meeting at 11:00 a.m.