



Health and Community Services

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

ECAF: 2024-2580
Motion: 24-426

Type:

- ☐ Contract
- ☐ Board Appt.
- ☐ Code Amendment
- ☒ Budget Action
- ☐ Other

Requested Handling:

- ☒ Normal
- ☐ Expedite
- ☐ Urgent

Fund Source:

- ☐ General Fund
- ☒ Other
- ☐ N/A

Executive Rec:

- ☒ Approve
- ☐ Do Not Approve
- ☐ N/A

Approved as to

Form:

- ☐ Yes
- ☐ No
- ☒ N/A

Subject: Early Head Start Program Budget Transfer

Scope: Motion 24-426 transfers funding from pending grants to the Early Head Start programs.

The Office of Head Start provides funding for Early Head Start programs for infants, toddlers, and preschoolers from low-income families. Increases in 2024 grant funding resulted in a need for salaries and benefits for staff who have been working beyond what was anticipated in the approved 2024 budget. This transfer will enable services to continue through the end of 2024.

Duration: Activities through December 31, 2024

Fiscal Impact: ☒ Current Year ☐ Multi-Year ☐ N/A

Expenditures	Current Year	2025	2026	2027	2028	Total
Fund 124 - Salaries	\$90,000					\$90,000
Fund 124 – Benefits	\$60,000					\$60,000
Fund 124 - Professional Services	\$175,000					\$175,000
Totals	\$325,000	0	0	0	0	\$325,000

Revenue	Current Year	2025	2026	2027	2028	Total
Fund 124 – EHS Admin	\$150,000					\$150,000
Fund 124 – EHS Ops Rev	\$175,000					\$175,000
Totals	\$325,000	0	0	0	0	\$325,000

Authority Granted: N/A

Background: On December 13, 2023, Council passed Motion 23-538¹ approving a grant increase of \$183,090.82 for the Early Head Start program to address findings from a monitoring report.

Requested Action: Move to the GLS agenda for Council consideration.

¹ [2023-1425 - Motion 23-538](#)