

**PIGGYBACK AWARD RECOMMENDATION**

<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	<u>Date:</u> January 5, 2023
<u>From:</u> Bramby Tollen, Purchasing Division	<u>Bidding Agency:</u> Washington State
<u>General Legislative Session:</u> January 11, 2023	<u>Agency's Bid No:</u> Contract 01120
<u>Product/Service:</u> Debt Collection Services	<u>Agency's Bid Term:</u> 2023-2026
<u>Requestor/User Department:</u> Finance Department	<u>Recommended Supplier:</u> Financial Asset Management Systems, Inc.
<u>Estimated Award Amount:</u> N/A Collection fees are based on monies recovered.	<u>Proposed Piggyback Term:</u> Three (3) years

**BRIEF DESCRIPTION:**

The Finance Department requests the use of a “piggyback” or “cooperative purchase” under SCC 3.04.22 utilizing a competitive bid issued and awarded by the Office of Washington State Department of Enterprise Services (DES). A Master Contract Usage Agreement (MCUA) between Snohomish County and the State of Washington authorizing cooperative purchases was approved pursuant to SCC 3.04.210 by the County Council under Motion 13-245 and is currently in effect.

The Finance Department requires Debt Collection Services for uncollected debt. Financial Asset Management Systems, Inc. subtracts their fees from monies recovered. The following table defines the collection fees for general, unsecured debts owed by individuals or businesses:

	Debts below \$15,000	Debts Between \$15K-\$50K	Debts above \$50,000
General Collections	19.4%	14.24%	8.24%

**AWARD AUTHORITY:**

This piggyback award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, “Competitive bidding,” and section 3.04.140(8), “Award, execution, by whom,” which establishes the County Council as the award authority for all contracts. The County Council approves this recommendation and authorizes the County Executive to execute and agreement for the products/services describe above.

**AWARD RECOMMENDATION:**

The Director of Finance endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2023-0028.

The County Executive has electronically reviewed and recommends this award on ECAF 2023-0028.

*Jared Mead*  
Council Chair

1/11/2023  
Date