

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 23-266

AMENDING THE 2022 ANNUAL ACTION PLAN TO EXPAND THE POPULATION  
SERVED FOR AN EXISTING CDBG PROJECT AND  
TO ADD HOME PROGRAM INCOME

WHEREAS, Snohomish County is the representative member of the Snohomish County Urban County Consortium (Consortium) for purposes of application, receipt, and administration of federal grant funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Program; and

WHEREAS, pursuant to Council Motion 22-162, the 2022 Annual Action Plan was approved on May 4, 2022; and

WHEREAS, the approved 2022 Annual Action Plan included an award of \$139,576.00 in CDBG funds for the YWCA of Seattle-King County-Snohomish County – Families in Transition (YWCA-FIT) project; and

WHEREAS, the YWCA proposed a substantial amendment to the 2022 AAP to expand the population served by the YWCA-FIT project; and

WHEREAS, pursuant to an interlocal agreement, 21% of the Consortium's HOME funds are set aside each year for affordable housing projects that benefit residents of the City of Everett; and

WHEREAS, projects funded from this set-aside are selected by the city of Everett, with final approval by Snohomish County through adoption of the Annual Action Plan for these funds, or by amendment to the Annual Action Plan after adoption; and

WHEREAS, entitlement jurisdictions receiving HOME funds are required to include in each Annual Action Plan, program income collected in the prior program year for use in the upcoming year's project activities; and

WHEREAS, the city of Everett received \$63,759.82.00 in 2021 HOME PI from their HOME funded HomeSight-Homebuyer Purchase Assistance Program collected in the 2021 program year; and

WHEREAS, the County has complied with the notification requirements regarding these substantial amendments to the Consortium's Housing and Community Development Policy Advisory Board; and

WHEREAS, the County has complied with the Consortium's citizen participation requirements regarding these substantial amendments; and

WHEREAS, substantial amendments to Annual Action Plans must be approved by the Snohomish County Council;

NOW, THEREFORE, ON MOTION:


1. The 2022 Annual Action Plan is hereby amended to expand the population served for the YWCA FIT project to include low-income, homeless households with disabilities in permanent supportive housing without children as further described in Attachment A; and
2. The 2022 Annual Action Plan is hereby amended to add \$63,759.82.00 in 2021 HOME PI to the 2022 Action Plan for the City of Everett - HomeSight-Homebuyer Purchase Assistance Program as further described in Attachment B.

PASSED this 19<sup>th</sup> day of July, 2023.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
\_\_\_\_\_  
Council Chair

ATTEST:

  
\_\_\_\_\_  
Deputy Clerk of the Council

**Attachment A**  
**AP-35 Project Description (Revised)**  
**CDBG Public Services - Homeless**

<b>Project Sponsoring Agency</b>	<b>YWCA of Seattle-King County-Snohomish County</b>
<b>Project Title</b>	<b>Families in Transition</b>
<b>Program Year</b>	2022
<b>Grantee/PJ Project ID # (Contract #)</b>	Leave Blank
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	The project will provide home-based case management and individualized support services to low-income, homeless households with disabilities in permanent supportive housing. The overall goals are to increase self-sufficiency, economic stability, and maintain permanent housing.
<b>2022 CDBG award</b>	\$139,576
<b>Con Plan Goal Supported</b>	CDBG Public Services – Homeless
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Suitable Living Environment
<b>HUD Outcome</b>	Availability/Accessibility
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide case management staff and related operating costs of the program.
<b>Target Date for Completion</b>	June 30, 2024
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	Approximately 42 homeless, low-income households with disabilities in permanent supportive housing (115 persons in total).
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Agency Office: 3301 Broadway Ave, Suite A, Everett, WA 98201. Services provided at 12 permanent supportive housing units in various locations in Snohomish County.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	115

**Attachment B**  
**AP-35 Project Description (Revised)**

**Project Sponsoring Agency**

City of Everett

**Project Title**

HomeSight- Homebuyer Purchase Assistance Program

**Program Year**

2022

**Grantee/PJ Project ID # (Contract #)**

Leave Blank

**Project Description**

**(Include type of housing activity, target population, total # of units, size of units, and affordability levels)**

Provide purchase assistance to low- and moderate-income first-time homebuyers. Assistance will be provided through second or third mortgages up to \$50,000 per household at three percent deferred interest for 30 years with no monthly or annual payments. Repayment would be due at the time of resale, refinance, or transfer of property. Repaid funds including the amount of purchase assistance and any shared appreciation will be used to provide additional loans to future first-time homebuyers under the program. Assistance will be provided to households with incomes at or below 80% of the area median income; it is anticipated that some households served will have incomes at or below 50% of the area median income. HomeSight also provides homebuyer education and housing counseling services to participants with other funds.

**2022 HOME Program Income**

\$63,759.82

**Is this is a CHDO Project? (Yes or No)**

No

**Con Plan Goal Supported**

First-Time Homebuyer Assistance

**Priority Need Addressed**

Affordable Housing

**HUD Objective**

Decent Housing

**HUD Outcome**

Affordability

**Target Date for Completion**

December 31, 2024

**Estimate the number and type of families that will benefit from the proposed activities:**

1 low- and moderate-income households.

**Location Description (if applicable, include the address where activities will be undertaken)**

Administrative Office Location: Everett Municipal Building, 2930 Wetmore Avenue, Suite 8B, Everett, WA 98201.

Project location: Scattered sites throughout the City of Everett, including Urban Growth Area.

**Planned Activities (Provide brief summary of HOME-eligible activities to be funded as part of the project and specify anticipated # of HOME-assisted units in the project).**

1 low income household at or below 80% of the area median income