



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, September 19, 2023

6:00 PM

District 3 - Alderwood Water  
& Wastewater District  
3626 156th St SW  
Lynnwood, WA 98087  
& Remote Meeting

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#### PRESENT:

Acting Chair Peterson  
Vice-Chair Nehring (*remote*)  
Councilmember Mead (*remote*)  
Councilmember Low (*remote*)  
Councilmember Dunn  
Cynthia Foley, Council Staff  
John McClellan, Alderwood Water & Wastewater District  
Debbie Eco, Clerk of the Council

#### A. Call to Order

Acting Chair Peterson called the meeting to order at 6:00 p.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### B. Roll Call

The clerk called the roll and stated that all five members were present.

#### C. Special Reports

#### D. Public Comment

John McClellan, Alderwood Water & Wastewater District (AWWD) General Manager, welcomed the Snohomish County Council and provided an overview of the AWWD and the services they provide.

Acting Chair Peterson thanked Mr. McClellan for allowing the Council to use AWWD's chambers.

**E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Motion 23-396, authorizing approval of contract with Stuart Andrews, MD and Snohomish County to provide Corrections physician services [2023-1057](#)

**2. Finance, Budget and Administration**

- a. Motion 23-394, approving a contract with Universal Language Service, Inc. for on call interpreting and translating services for Snohomish County [2023-0969](#)
- b. Motion 23-403, authorizing the County Executive to sign the Supplemental Agreement to the Collective Bargaining Agreement between the county of Snohomish, Washington and the Public, Professional & Office-Clerical Employees and Drivers Local Union 763 (Representing Law Enforcement Support) [2023-1093](#)

**3. Health and Community Services****4. Planning and Community Development**

- a. Motion 23-397, confirming the appointment of Shannon Atkins to the Snohomish County Council on Aging [2023-1061](#)
- b. Motion 23-398, confirming the reappointment of Dennis Wheeler to the Snohomish County Council on Aging [2023-1062](#)

**5. Public Infrastructure and Conservation**

- a. Ordinance 23-095, approving procedures for management and disposition of county owned vehicles, amending Chapter 4.46 SCC [2023-1054](#)
- b. Motion 23-399, authorizing approval of Construction Change Order No. 9 for Meadowdale Beach Park and Estuary Restoration Project [2023-0982](#)
- c. Motion 23-400, authorizing the County Executive to execute Amendment No. 9 to the Professional Services Agreement with J.A. Brennan Associates, PLLC For Master Plan Update and Day-Use Improvements at Kayak Point Park [2023-1007](#)
- d. Motion 23-402, approving and authorizing the execution of Amendment 2 to the Software as a Service Agreement with Manatron, Inc. - Aumentum Technologies, for Aumentum Tax Assessment and Collection System [2023-1066](#)

- e. Motion 23-406, authorizing the County Executive to sign Amendment No.1 to Professional Services Agreement CC04-21 with Lee & Associates Commercial Real Estate Services, LLC [2023-1103](#)

## 6. Committee of the Whole

- a. Motion 23-404, approving a contract with and authorizing the Executive to sign an Agreement for Professional Services for Performance Audit Services with Sjoberg-Evashenk [2023-1088](#)

Without objection, Motion 23-404 was moved to General Legislative Session Wednesday, September 20th for consideration.

- b. Motion 23-405, appointing George Skiles of Sjoberg-Evashenk Consulting, Inc., as Snohomish County's Performance Auditor to a third, 4-year term [2023-1115](#)

Without objection, Motion 23-405 was moved to General Legislative Session Wednesday, September 20th for consideration.

- c. Motion 23-395, approving and authorizing the County Executive to execute the FY2022 U.S. Department of Housing and Urban Development Continuum of Care Program Grant Agreement for Renewal Projects [2023-1047](#)

Cynthia Foley, Legislative Analyst, provided a staff report and explained the grant funding and required matching funds. She said this grant has been included in the 2023 Human Services Grant Work Plan.

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-395. Vice-Chair Nehring seconded the motion and it carried unanimously.

## F. Clerk's Report on Pending Legislation

- 1. Pending Legislation Report [2023-1112](#)

## G. Reports of Council Committees:

*Council committee meetings in September are Special Meetings of the County Council and will be held in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building*

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, September 26, 2023, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, September 26, 2023, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, September 26, 2023, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, September 19, 2023, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, September 19, 2023, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Councilmember Dunn reported that Chief Templeman resigned from the Law & Justice Commission and the Commission will be going through the process of finding another representative for law enforcement. She made it clear he has only resigned from the Commission.

**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

**J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for additional action taken.*

- a. Motion 23-385, authorizing the County Executive to sign Amendment 1 to the contract with Dr. Lindsey Harle for forensic pathology locums tenens [2023-0813](#)

Cynthia Foley, Legislative Analyst, provided a staff report and explained the motion authorizes the Executive to execute Amendment 1, changing the maximum allowable expenses from \$8,000 to \$80,000 for forensic pathology.

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-385. Councilmember Low seconded the motion and it carried unanimously

- b. Motion 23-386, approving and authorizing the County Executive to execute the FY2022 U.S. Department of Housing and Urban Development Continuum of Care Program Grant Agreement for New Project [2023-1042](#)

Cynthia Foley, Legislative Analyst, provided a staff report and explained the grant funding and required matching funds. She said this has been included in the 2023 Human Services Grant Work Plan.

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-386. Councilmember Mead seconded the motion and it carried unanimously.

#### L. Other Business

1. Motion 23-401 approving Administrative Matters presented at General Legislative Session on September 20, 2023 [2023-1113](#)
- a. Approving Piggyback Award Recommendation for the use of a “piggyback” competitive bid RFP-2021-129 for Incarcerated Persons Communications issued and awarded by Kitsap County [2023-1110](#)
- b. Approving Bid Award Recommendation PW-23-025SB for SWRTS Tipping Floor Resurfacing to Concrete Restorations for an estimated annual amount of \$1,273,318.00 plus applicable Washington State sales tax [2023-1114](#)
- c. Setting a public hearing date on October 4, 2023, at the hour of 10:30 a.m. to consider the following:
- 1) Ordinance 23-089, approving Everett City’s interlocal agreement GF-022-02f [2023-1001](#)
- 2) Ordinance 23-090, related to the 2023 Budget; making a supplemental appropriation in Special Revenue Fund 100 [2023-1021](#)

#### M. Executive Session(s):

#### N. Adjourn

There being no further business, Acting Chair Peterson adjourned the Council for the day at 6:13 p.m.