



WASHINGTON COURTS

ADMINISTRATIVE OFFICE OF THE COURTS

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SENT VIA ELECTRONIC EMAIL ONLY TO: jennifer.Rancourt@co.snohomish.wa.us

June 30, 2023

Honorable Jennifer Rancourt

REF: NOTICE TO PROCEED; AGREEMENT NO. IAA24220

Dear Judge Rancourt:

The Washington State Administrative Office of the Courts (“AOC”) intends to enter into an agreement with Snohomish County District Court (“Court”) for the purpose of providing reimbursements to assist Courts with costs related to its identification of individuals with substance use disorders or other behavioral health needs and engaging those individuals with community-based therapeutic interventions within the Court’s jurisdiction in accordance with the Court’s submitted application to the AOC.

This Notice to Proceed is subject to the execution of a written agreement in the amount of \$325,297.34. Pending execution of the formal agreement signed by both Parties (identified as IAA24220), the Court is hereby authorized to incur expenses effective July 1, 2023.

If you have any questions, then please contact me or our AOC Contracts Manager, Emmelyn Hart at Emmelyn.Hart@courts.wa.gov. We look forward to working with you.

Sincerely,

DocuSigned by:

Dawn Marie Rubio

Dawn Marie Rubio

State Court Administrator

DawnMarie.Rubio@courts.wa.gov

cc: Tessa Clements
AOC- MSD file