



Snohomish County Council
Public Works and Infrastructure Committee
Meeting Minutes

Sam Low, Committee Chair
Stephanie Wright, Committee Vice-Chair
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Legislative Analyst
Darcy Cheesman, Legislative Aide
Asea Sandine, Assistant Clerk of the Council

Tuesday, September 21, 2021

9:00 AM

Remote Meeting via Zoom

(formerly known as Public Works Committee)

PRESENT:

Committee Chair Low
Committee Vice-Chair Wright
Committee Member Dunn
Committee Member Nehring
Committee Member Mead
Deb Bell, Council Staff
Viggo Forde, Department of Information Services Director
Lisa Hillman, Department of Information Technology Deputy Director
Asea Sandine, Asst. Clerk of the Council

CALL TO ORDER:

Committee Chair Low called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide remote public comment via Zoom.

ROLL CALL:

The clerk called the roll and stated that all five committee members were present.

PUBLIC COMMENT:

There were no persons present wishing to provide public comment.

ACTION ITEMS:

1. Motion 21-304, approve and authorize the County Executive to execute an Interlocal Agreement with Snohomish County 911 to provide technology services [2021-0543](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

Action Items 2 and 3, Motions 21-316 and 21-315, were discussed together.

2. Motion 21-316, approving and authorizing the execution of an agreement for professional services with Cayenta a division of N. Harris Computer Corporation [2021-0636](#)
3. Motion 21-315, approving and authorizing the execution of Amendment 9 to the integrated financial management system contract with Cayenta a division of N. Harris Computer Corporation [2021-0635](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move both Motions 21-316 and 21-315 to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

4. Motion 21-307, approve and authorize the County Executive to execute Amendment 2 to the software as a service agreement between Snohomish County and LegalAtoms Corporation [2021-0652](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

5. Motion 21-313, authorizing the County Executive to sign software as a service agreement TC01-21 with Ultimate Kronos Group, Inc for electronic timekeeping and attendance services [2021-0703](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

6. Motion 21-321, authorizing the County Executive to sign Amendment No. 1 to professional services agreement CC06-18 with Applied Research Associates, LLC for the Snohomish County pavement condition survey project [2021-0710](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

7. Motion 21-301, confirming the appointment of Phil Salditt to the North Central (Mukilteo) Ferry Advisory Commission [2021-0668](#)

Deb Bell, Legislative Analyst, provided a staff report. Ms. Bell explained there is a proposed substitute motion in Council packets that cites the term appointment from start to finish.

ACTION: Move Proposed Substitute Motion to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

8. Motion 21-330, approving a 2021 budget transfer between sub-funds in data processing Capital Fund 315 [2021-0575](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Move to Consent Agenda, General Legislative Session, September 29, 2021, for consideration.

DISCUSSION ITEM:

1. Department of Information Technology (DoIT) Quarterly Update
Viggo Forde, Director and Lisa Hillman, Deputy Director [2021-0736](#)

Viggo Forde, DoIT Director, and Lisa Hillman, DoIT Deputy Director, provided a PowerPoint presentation regarding third quarter updates.

Committee Members Low, Nehring, and Dunn expressed their appreciation for the DoIT team.

The meeting adjourned at 9:47 a.m.