



# Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

**ECAF:** 2025-0992

**Motion:** 25-177

**Type:**

☒ **Contract**

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

**Requested Handling:**

☒ **Normal**

☐ Expedite

☐ Urgent

**Fund Source:**

☐ General Fund

☒ **Other**

☐ N/A

**Executive Rec:**

☒ **Approve**

☐ Do Not Approve

☐ N/A

**Approved as to**

**Form:**

☒ **Yes**

☐ No

☐ N/A

**Subject:**

Hire KPFF, Inc. for on-call airport landside services at Snohomish County Airport.

**Scope:**

Authorizing the Snohomish County Executive to execute a contract for RFQ 24-011BC on-call airport landside and structural engineering services with KPFF, Inc. at the Snohomish County Airport.

**Duration:**

12-31-2028

**Fiscal Impact:**

☐ Current Year

☒ **Multi-Year**

☐ N/A

Expenditures	2025	2026-2027	Total
410-521680-4101	\$1,000,000	\$1,000,000	\$2,000,000
<b>Total</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$2,000,000</b>

Revenue	2025	2026-2027	Total
410.621680.0800	\$1,000,000	\$1,000,000	\$2,000,000
<b>Total</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$2,000,000</b>

**Authority Granted:**

Authorize the Snohomish County Executive to sign the agreement with KPFF, Inc.

**Background:**

Snohomish County Airport (Paine Field) has need of professional assistance with various civil and structural engineering services, such as environmental, design and construction services of various landside buildings and facilities, including full-service construction contract administration, building inspection services, structural evaluations, and other architectural, structural, and electrical engineering services as required. KPFF, Inc. (KPFF) has been selected on the basis of their qualifications to perform the on-call Airport Landside and Structural Engineering Services identified in Schedule B of RFQ 24-011BC. KPFF has a large staff providing comprehensive structural and civil design services, including over 150 engineers in their Seattle office. They have provided professional services in 175+ on-call contracts with public agencies in western Washington, including airports such as Snohomish County, SeaTac, Auburn and Boeing Field. This contract will be administered over four years, with the ability to extend for additional time at the option of the County.

The required funds will be provided from the Airport fund and supplemented with grant funding when available. The total expenditure shall not exceed \$2,000,000.

**Request:** To consider Motion 25-177.