



Snohomish County Human Services

MEETING MINUTES SNOHOMISH COUNTY EARLY HEAD START POLICY COUNCIL

Zoom Meeting Link

<https://us02web.zoom.us/j/84858665081?pwd=LFoarVIsxgBsCelpOIKrGA1dmtKEaf.1>

Passcode: 936410

**Monday, September 22, 2025
1:30 – 2:30 PM**

Attending

- County Staff Present: Kristina Saunsaucie, Karen Matson, Mellissa Hiatt, Alexandra Wood (providing interpretive services)
- Policy Council Members Present: Aalyer Alexander, Esmeralda Carranza, Yuri Ochoa, Hilda Rodríguez, Feliciano Santos

Called to Order

Yuri Ochoa called the meeting to order at 1:36 PM.

- ☐ Quorum met ☒ Quorum not met

Approval of Minutes

- August 2025
 - Action: Approval of August minutes moved to the next meeting as there was not a quorum

Program Financials

Program financials and credit card reports were not shared as there was not a quorum.

- May and June Management Report
 - *Snohomish County Human Services Admin/Finance Division ensures all EHS expenditures are consistent with and allowable under EHS Grant and EHS Performance Standards*
 - Action: Approval of receipt of May and June 2025 financials and the May and June 2025 credit card reports moved to the next meeting as there was not a quorum.

Management Report

Kristina presented the Management report.

- Enrollment Update
 - Typical for program to be over-enrolled during month of September in anticipation of children exiting the program. There are several families who will be exiting the program.

- Program is over-enrolled at 92 with 82 available slots.
- There have been no vacancies over 30 days.
- Staffing updates
 - The program has had an Infant Toddler Specialist (ITS) out on leave. This ITS has resigned with end date effective September 22, 2025.
 - An ITS full-time position is open, and the job has been posted.
- Program Information Data (see below)

This Report shows data about families enrolled for the full 2024-25 Program Year. If there are questions, contact Kristina.
- Full Enrollment -Initiative Update
 - SCEHS is currently in the last 3 months of the Full Enrollment initiative (September, October, November).
 - The EHS staff are currently completing many eligibility and enrollment visits.
 - There are six on children/families on the waiting list and several more in process.

Continuation Grant Application Process-Year 2

5-year grant award with annual continuation application with budget (2025-2029)

Karen shared information about the 2025 Self-Assessment and submission of the Year 2 Continuation grant application with budget.

- 2025 Self-Assessment
 - 2025 Self-Assessment accepted by County Council, Governing Body
- 2025 Application: Program Budget
 - Program Budget was recommended for approval by Advisory Committee and was approved.
 - Program budget was approved by County Council, governing body (09/09/2025).
- Staff submitted the Year 2 Application on September 16, 2025.

Supplemental Application

Nutrition and Healthy Eating for HeadStart Children and Families

Kristina shared information on submission of the Supplemental application with budget.

- Application and Program Budget
 - Recommended for approval, via email vote, by Policy Council.
 - Recommendation for approval by Advisory Committee was approved.
 - Approved by County Council, governing body (09/09/2025)
- Staff submitted the Supplemental application on September 16, 2025

HHS Policy Change

Karen shared information about a potential federal government shutdown and current information related to lawsuit in which Snohomish County is a plaintiff.

- July 2025, Health and Human Services (HHS) issued directive that limited access to HeadStart based on legal residency and immigration status.
- September 10, 2025, a federal court issued a preliminary injunction blocking this directive.
- For more information, contact Kristina or Karen.

End of Year Celebration

Kristina opened the floor for feed-back from policy council members about the End of Year Celebration event.

- Feedback and reflection
 - PC member shared it was fun and would like more activities like bubbles and bean bags.
 - PC member recommended a larger space, different location (trying new places).
- Reach out to Kristina if you have additional feedback to share.

Parent/Caregiver Sharing

Purpose to share information from Parent Committee.

- PC member shared they were expecting difficulties during the transition to new ITS, but with earlier meet and greet, things went well.

Announcements

- October 27, 2025, is next meeting date and will be facilitated by Karen. Kristina will be out of office.

Meeting Adjourned

- Kristina Saunsaucie, adjourned meeting at 2:03 PM.

Note: If you have questions, please contact Kristina Saunsaucie at 425-388-6439 or Kristina.Saunsaucie@snoco.org

PROGRAM INFORMATION REPORT DATA – September 2024 thru July 2025

Program Enrollment and Attendance

Early Head Start program enrollment as of July 31, 2025

- Total Cumulative Enrollment: 126
- Total Current Enrollment: 82
- Under 100% FPL: 24%
- Public Assistance: 47%
- Foster Care: 4%
- Homeless Families: 21%
- % of Over-Income Families (100-130% FPL): 1%
- % of Over-Income Families (> 130% FPL): 5%
- % of Children with an IFSP: 20%
- Current Waiting List: 12
- % of Completed Home Visits: 79%
- Vacancies over 30 Days: 0

Demographics and Health Data

- Pregnant People: 4
- Children Under 1 Year: 22
- Children 1 – 2 Years: 21
- Children 2 – 3 Years: 35
- Families with home language other than English: 56%
- Children with a medical home: 100%
- Children with a dental home: 100%
- Well-Child Exams Completed: 93%

- Dental Screenings: 78%
- Immunizations Up to Date: 87%

DRAFT