



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, October 11, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Chief of Staff
Deb Bell, Council Staff
Josh Dugan, Executive's Office
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Resolution 21-038, recognizing October 10-16, 2021, as [2021-0875](#)
Emergency Nurses Week in Snohomish County

ACTION: Vice-Chair Dunn made a motion to approve Resolution No. 21-038. Councilmember Mead seconded the motion and it carried unanimously.

2. Resolution 21-039, recognizing Monday, October 11, 2021, as [2021-0883](#)
Indigenous Peoples' Day in Snohomish County

ACTION: Vice-Chair Dunn made a motion to approve Resolution No. 21-039. Councilmember Mead seconded the motion and it carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development**2. Law and Justice/Human Services****3. Conservation, Sustainability and Recreation**

- a. Motion 21-380, approving an interlocal agreement between the city of Edmonds and Snohomish County for disbursement of funds for Civic Park improvements [2021-0841](#)
- b. Motion 21-387, confirming the appointment of Michael Adams to the Sno-Isle Libraries Board of Trustees [2021-0666](#)

4. Planning and Community Development

- a. Motion 21-386, concerning the County Council's position on a proposed petition method annexation to the city of Monroe; BRB File No. 06-2021 Monroe Woodlands and US 2 Bypass Annexation [2021-0863](#)

5. Public Works and Infrastructure

- a. Motion 21-384, approving a budget transfer between programs within the Road Fund 102 [2021-0869](#)

6. Committee of the Whole

- a. Motion 21-371 approving release and indemnity agreement for transfer of Sheriff's Office K9-Rex [2021-0816](#)
- b. Motion 21-381, approving the interlocal agreement between Snohomish County and the city of Sultan relating to law enforcement services [2021-0846](#)
- c. Motion 21-382, approving 2nd amendment to 2021 contract for legal services [2021-0845](#)
- d. Motion 21-383, approving 2nd amendment to 2021 contract for special services [2021-0847](#)

ACTION: Vice-Chair Dunn made a motion to move items a through d as listed on the agenda (Motions 21-371, 21-381, 21-382, and 21-383) to General Legislative Session October 13th for consideration. Councilmember Mead seconded the motion and it carried unanimously.

- e. Motion 21-353, authorizing the County Executive to sign Amendment No. 4 to the software license and services agreement between Snohomish County and Cartegraph, Inc [2021-0788](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-353. Councilmember Mead seconded the motion and it carried unanimously.

- f. Motion 21-378, to authorize the surplus and transfer of Snohomish County-owned property identified by tax parcel 29060900302400 to the city of Lake Stevens in accordance to BRB 03-2019 - city of Lake Stevens Adrian annexation [2021-0837](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-378. Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation

Pending Legislation

[2021-0881](#)

G. Reports of Council committees:

Committee meetings are suspended during budget deliberations.

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**

H. Reports of outside committees

Chair Wright mentioned that she will be attending the WIR meeting for NACO this week.

I. Chairperson's Report

Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, provided a brief Districting Committee update. He noted that the Council has a community meeting tonight at 6:00 p.m.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business**1. SR530 Broadband Letter of Support [2021-0861](#)**

Councilmember Nehring provided a brief introduction. Josh Dugan, Executive's Office, explained this is a general letter of support for grant funding to expand rural broadband.

Vice-Chair Dunn asked if the funding included in the letter is already secured. Mr. Dugan responded.

ACTION: Vice-Chair Dunn made a motion to sign on to the SR530 broadband letter of support. Councilmember Mead seconded the motion and it carried unanimously.

2. Motion 21-385, approving Administrative Matters presented at Council General Legislative Session on October 13, 2021 [2021-0872](#)

a. Approving Bid Award Recommendation 024-21DW for the purchase of wheeled loaders from NC Machinery, in the amount of \$524,777 plus WA State Sales Tax, and from Pape Machinery, in the amount of \$408,000 plus WA State Sales Tax [2021-0830](#)

b. Approval of Council's Official Proceedings for July and August 2021 [2021-0877](#)

c. Receiving the Snohomish County Tomorrow's Steering Committee Action Items for the 3rd Quarter of 2021 [2021-0882](#)

M. Executive Session(s):**N. Adjourn**

At 10:47 a.m., Chair Wright recessed the Council until 11:00 a.m. to continue budget deliberations.