

CONTRACTOR: Think Ideas DBA America's Promise Project
CONTACT: Byron C. Anderson & Jordon Jeffries
ADDRESS: 6613 49th PL NE
Marysville, WA 98270
TELEPHONE/FAX NUMBER: 425-244-1498
COUNTY DEPARTMENT: Sheriff's Office
DEPARTMENT CONTACT PERSON: Chief Norm Link
TELEPHONE/FAX NUMBER; 425-754-4183
PROJECT: Social Justice/America's Promise Project
UBI/TAX ID: 604 650 501/86-1667160
AMOUNT: \$75,000
FUND SOURCE: 002 530 111 4101
CONTRACT DURATION: Signature through December 31, 2021

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT (the "Agreement") is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the "County"), and Think Ideas, Washington nonprofit corporation, DBA America's Promise Project, (the "Contractor"). In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Purpose of Agreement; Scope of Services. The America's Promise Project has deep connections and particularized access to communities of color. The parties intend to utilize America's Promise Project's unique access to meet a need in Snohomish County -- bridging the gap between law enforcement and communities of color and is uniquely qualified and positioned within the community to provide these services.

The purpose of this Agreement is for the Contractor to provide professionally produced videos summarizing conversations about racial equity and law enforcement between the Snohomish County Sheriff's Office, community members, and America's Promise Project. America's Promise Project will also organize and set up "Cops and Barbers" community engagement events. The parties intend that the videos and events produced as a result of this agreement will encourage open and honest communication and the community will benefit from a greater understanding of different perspectives, actions, and intentions. These videos and community events will demonstrate to Snohomish County the inherent value in, what could be considered in today's environment adversarial groups, getting together and discussing very difficult topics. Through these videos and community events, the parties' intend to foster equity and inclusivity in order to bring about concrete, fundamental changes in our community.

The Contractor will provide the services described in the scope of services, attached hereto and by this reference made a part hereof as Schedule A.

The Contractor shall perform the work in a timely manner and in accordance with the terms of this Agreement. The Contractor represents that it is fully qualified to perform the services to be performed under this Agreement in a competent and professional manner.

The Contractor will prepare and present status reports and other information regarding performance of the Agreement as the County may request. The County will provide the Contractor with at least fourteen (14) days prior notice of its request to review or obtain information pursuant to this section.

2. Term of Agreement; Time of Performance. This Agreement shall be effective upon signature (the "Effective Date") and shall terminate on December 31, 2021. This Agreement may be renewed for one (1) additional year term at the written notice of the Sheriff. The Sheriff will deliver a written notice of renewal to the Contractor no later than November 30, 2021. The Contractor shall conduct the services as needed during the term, or any renewal, of this Agreement.

3. Compensation.

a. The County will pay the Contractor for services as and when set forth in Schedule A, which is attached hereto and by this reference made a part of this Agreement, PROVIDED, HOWEVER, that in no event shall the total amount charged by the Contractor or paid by the County for services during the initial term (and any renewal, if any) of this Agreement exceed \$75,000, PROVIDED, HOWEVER, that the County's obligations after December 31, 2021, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with the County Charter and applicable law. Nothing in this Agreement represents a guarantee by the County that it will either place orders for videos or events, or expend the full contract amount.

b. Overhead and Expenses. The Contractor's compensation for services set forth in Section 3a above includes overhead and expenses and no separate claims for reimbursement of overhead or expenses will be allowed under this Agreement.

c. Payment. The Contractor shall submit invoices and final expenditure reports to the County as described in Schedule A. If any additional services require invoices, each invoice shall include an itemization of the dates on which services were provided, including the number of hours and a brief description of the services performed on each such date. Subject to Section 8 of this Agreement, the County will pay the invoice within thirty (30) days of its receipt.

d. Method of Payment. The County's preferred method of payment under this contract is electronic using the County's "e-Payable" system with Bank of America. The Contractor is highly encouraged to take advantage of the electronic payment method.

In order to utilize the electronic payment method, the Contractor shall email SnocoEpaybles@snoco.org and indicate it was awarded a contract with Snohomish County and will be receiving payment through the County's e-Payable process. The Contractor needs to provide contact information (name, phone number and email address). The Contractor will be

contacted by a person in the Finance Accounts Payable group and assisted with the enrollment process. This should be done as soon as feasible after County award of a contract or purchase order, but not exceeding ten (10) business days.

Department approved invoices received in Finance will be processed for payment within seven calendar days for e-Payable contractors. Invoices are processed for payment by Finance two times a week for contractors who have selected the e-Payable payment option.

In the alternative, if the Contractor does not enroll in the electronic ("e-Payable") payment method described above, contract payments will be processed by Finance with the issuance of paper checks or, if available, an alternative electronic method. Alternative payment methods, other than e-Payables, will be processed not more than 30 days from receipt of department approved invoices to Finance.

THE COUNTY MAY MAKE PAYMENTS FOR PURCHASES UNDER THIS CONTRACT USING THE COUNTY'S VISA PURCHASING CARD (PCARD).

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

e. Payment Method. In addition to Payment section above, the County may make payments for purchases under this contract using the County's VISA purchasing card (PCARD).

Are you willing to accept PCARD payments without any fees or surcharges?

Yes No

f. Contract Maximum. Total charges under this Agreement, all fees and expenses included, shall not exceed \$75,000.

4. Direction and Control. The Contractor agrees that Contractor will perform the services under this Agreement as an independent contractor and not as an agent, employee, or servant of the County. The parties agree that the Contractor is not entitled to any benefits or rights enjoyed by employees of the County. The Contractor specifically has the sole right to direct and control Contractor's own activities in providing the agreed services in accordance with the specifications set out in this Agreement. The County shall have the right to ensure performance and the County shall have the right to review and approve all video, prior to its finalization. Nothing in this Agreement shall be construed to render the parties' partners or joint venturers.

5. Ownership. The Contractor owns all proprietary rights in and to the copyrightable and/or copyrighted in the video produced pursuant to this Agreement, as further described in Exhibit A, and hereinafter collectively known as the "Work." The County shall have a non-revocable, non-exclusive, transferrable, license to use or reproduce the Work, in whole or in part, or to incorporate the Work, in whole or in part, into other works (the "Derivative Works") in the course of its business and for its own internal business purposes.

6. Changes. No changes or additions shall be made in this Agreement except as agreed to by both parties and reduced to writing and executed with the same formalities as are required for the execution of this Agreement.

7. **Contact Person:** The assigned Contact Person (or Project Manager) for the County for this Agreement shall be:

Name: Chief Norm Link, Administrative Services Bureau Chief
Department: Sheriff's Office

8. **County Review and Approval.** Upon submittal of any report or other information required by the scope of services to be performed, the County may, following review by the County, accept such work or reject it, or request such modification or additions as it deems appropriate. Payment for such work will not be made until the work is accepted by the County.

9. **Subcontracting and Assignment.** The Contractor shall not subcontract, assign, or delegate any of the rights, duties or obligations covered by this Agreement without prior express written consent of the County.

10. **Records and Access; Audit; Ineligible Expenditures.** The Contractor must maintain adequate records to support billings. Said records shall be maintained for a period of seven (7) years after completion of this Agreement by the Contractor. The County or any of its duly authorized representatives shall have access at reasonable time to any books, documents, or papers and records of the Contractor which are directly related to this Agreement for the purposes of audit examinations, excerpts, or transcripts. Expenditures under this Agreement, which are determined by audit to be ineligible for reimbursement and for which payment has been made to the Contractor, shall be refunded to the County by the Contractor.

11. **Indemnification.** The Contractor shall assume the risk of, be liable for, and pay all damage, loss, cost and expense of any party, including any of its employees, arising out of the performance of this Agreement, except that caused by negligence and/or willful misconduct solely of Snohomish County and its employees acting within the scope of their employment. The Contractor shall hold harmless from and indemnify Snohomish County against all claims, losses, suits, actions, costs, counsel fees, litigation costs, expenses, damages, judgments, or decrees by reason of damage to any property or business and/or any death, injury or disability to or of any person or party, including any employee, arising out of or suffered, directly or indirectly, by reason of or in connection with the performance of this Agreement or any act, error or omission of the Contractor, Contractor's employees, agents or subcontractors, whether by negligence or otherwise.

With respect to the Contractor's obligations to hold harmless, indemnify and defend provided for herein, but only as such obligations relate to claims, actions or suits filed against the County, the Contractor further agrees to waive its immunity under the Industrial Insurance Act, Title 51 RCW, for any injury or death suffered by the Contractor's employees caused by or arising out of the Contractor's acts, errors or omissions in the performance of this Agreement. This waiver is mutually negotiated by the parties.

The Contractor's obligation shall include, but not be limited to investigating, adjusting, and defending all claims alleging loss from action, error or omission or breach of any common

law, statutory or other delegated duty by the Contractor, Contractor's employees, agents, or subcontractors.

12. Insurance Requirements. The Contractor shall procure by the time of execution of this Agreement, and maintain for the duration of this Agreement, (i) insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the services hereunder by the Contractor, its agents, representatives, or employees, and (ii) a current certificate of insurance and additional insured endorsement when applicable.

a. General. Each insurance policy shall be written on an "occurrence" form, except that Professional Liability, Errors and Omissions coverage, if applicable, may be written on a claim made basis. If coverage is approved and purchased on a "claims made" basis, the Contractor warrants continuation of coverage, either through policy renewals or the purchase of an extended discovery period, if such extended coverage is available, for not less than three (3) years from the date of completion of the work which is the subject of this Agreement.

By requiring the minimum insurance coverage set forth in this Section 12, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Contractor under this Agreement. The Contractor shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage.

b. No Limitation on Liability. The Contractor's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the County's recourse to any remedy available at law or in equity.

c. Minimum Scope and Limits of Insurance. The Contractor shall maintain coverage at least as broad as, and with limits no less than:

(i) General Liability: \$ 1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$ 2,000,000 aggregate limit. CG 00 01 current edition, including Products and Completed Operations;

(ii) Automobile Liability: \$ 1,000,000 combined single limit per accident for bodily injury and property damage. CA 0001 current edition, Symbol 1;

(iii) Workers' Compensation: To meet applicable statutory requirements for workers' compensation coverage of the state or states of residency of the workers providing services under this Agreement;

(iv) Employers' Liability or "Stop Gap" coverage: \$ 1,000,000

d. Other Insurance Provisions and Requirements. The insurance coverages required in this Agreement for all liability policies except workers' compensation and Professional Liability, if applicable, must contain, or must be endorsed to contain, the following provisions:

(i) The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor in connection with this Agreement. Such coverage shall be primary and non-contributory insurance as respects the County, its officers, officials, employees and agents. Additional Insured Endorsement shall be included with the certificate of insurance, "CG 2026 07/04" or its equivalent is required.

(ii) The Contractor's insurance coverage shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

(iii) Any deductibles or self-insured retentions must be declared to, and approved by, the County. The deductible and/or self-insured retention of the policies shall not limit or apply to the Contractor's liability to the County and shall be the sole responsibility of the Contractor.

(iv) Insurance coverage must be placed with insurers with a Best's Underwriting Guide rating of no less than A:VIII, or, if not rated in the Best's Underwriting Guide, with minimum surpluses the equivalent of Best's surplus size VIII. Professional Liability, Errors and Omissions insurance coverage, if applicable, may be placed with insurers with a Best's rating of B+:VII. Any exception must be approved by the County.

Coverage shall not be suspended, voided, canceled, reduced in coverage or in limits until after forty-five (45) calendar days' prior written notice has been given to the County.

If at any time any of the foregoing policies fail to meet minimum requirements, the Contractor shall, upon notice to that effect from the County, promptly obtain a new policy, and shall submit the same to the County, with the appropriate certificates and endorsements, for approval.

e. Subcontractors. The Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates of insurance and policy endorsements for each subcontractor. **Insurance coverages provided by subcontractors instead of the Contractor as evidence of compliance with the insurance requirements of this Agreement shall be subject to all of the requirements stated herein.**

13. Compliance with Laws. The Contractor shall comply with all applicable federal, state and local laws in performing this Agreement.

14. Non-discrimination. It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance, Chapter 2.460 SCC. These laws protect against specific forms of discrimination in employment, credit transactions, public accommodation, housing, county facilities and services, and county contracts.

The Contractor shall comply with the substantive requirements of Chapter 2.460 SCC, which are incorporated herein by this reference. Execution of this Agreement constitutes a certification by the Contractor of the Contractor's compliance with the requirements of Chapter 2.460 SCC. If the Contractor is found to have violated this provision, or to have furnished false or misleading information in an investigation or proceeding conducted pursuant to this Agreement or Chapter 2.460 SCC, this Agreement may be subject to a declaration of default and termination at the County's discretion. This provision shall not affect the Contractor's obligations under other federal, state, or local laws against discrimination.

15. Termination.

a. If the Contractor breaches any of its obligations hereunder, and fails to cure the same within twenty (20) days of written notice to do so by the County, the County may terminate this Agreement, in which case the County shall pay the Contractor only for the services and corresponding reimbursable expenses, if any, accepted by the County in accordance with Sections 4 and 9 hereof.

b. Either Party may terminate this Agreement upon written notice to the other Party for any reason other than stated in subparagraph a., above, in which case payment shall be made in accordance with Sections 4 and 9 hereof for the services and corresponding reimbursable expenses, if any, reasonably and directly incurred by the Contractor in performing this Agreement prior to receipt of the termination notice.

c. Termination shall not affect the rights of the County under any other section or paragraph herein nor will it affect any copyright ownership of the Works by the Contractor, or the County's non-revocable license for the Work, as set forth in Section 6.

16. Notices. All notices and other communications shall be in writing and shall be sufficiently given and shall be deemed given on the date on which the same has been mailed by certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the County:

Snohomish County Sheriff's Office
3000 Rockefeller Avenue M/S 606
Everett, Washington 98201
Attention: Norm Link
Bureau Chief

If to the Contractor:

Think Ideas DBA America's Promise Project
Byron C. Anderson & Jordon Jeffries
6613 49th PL NE
Marysville, WA 98270

The County or the Contractor may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

17. Confidentiality. The Contractor shall not disclose, transfer, sell or otherwise release any client information gained by reason of performance under this Agreement to any party. The Contractor may use such information solely for the purposes necessary to meet the requirements under this Agreement.

18. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Washington. Any lawsuit regarding this Agreement must be brought in the Superior Court for Snohomish County, Washington.

19. Conflicts Between Attachments and Text. Should any conflicts exist between any attached exhibit or schedule and the text of this Agreement, the text shall prevail.

20. Severability. Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions shall remain in full force and effect.

21. Complete Agreement. This document, including any schedules or exhibits attached hereto, constitutes the entire agreement between the parties. Any written or verbal agreements that are not set forth herein or incorporated herein by reference are expressly excluded.

22. Authority. Each signatory to this Agreement represents that he or she has full and sufficient authority to execute this Agreement on behalf of the County or the Contractor, as the case may be, and that upon execution of this Agreement it shall constitute a binding obligation of the County or the Contractor, as the case may be.

This Agreement is dated this 16th day of December 2021.

SNOHOMISH COUNTY:



Ken Klein
2021.12.16 10:26:19 -08'00'

County Executive _____ Date

CONTRACTOR:



(Signature)

Byron C. Arden / Jordan T. deFruites
(Name and Title, printed)

Approved as to insurance provisions:

Barker, Sheila Digitally signed by Barker, Sheila
Date: 2021.11.04 15:23:11 -07'00'

Risk Management _____ Date

Approved as to form only:

Counsel to the Contractor _____ Date

Approved as to form only:



Matthew M. Doms 9/29/21
Deputy Prosecuting Attorney _____ Date

COUNCIL USE ONLY	
Approved	<u>12/15/2021</u>
ECAF #	<u>2021-0950</u>
MOT/ORD	<u>Motion 21-413</u>

Schedule A
Scope of Services

The America's Promise Project will produce two different deliverables under this social justice initiative: Videos and Community Events, collectively referred to as "Services." All equipment, materials and any other supplies or support necessary for the Services to be performed under this Agreement will be supplied by the Contractor.

Community and Law Enforcement Integration Videos ("Videos")

The Contractor will produce community and law enforcement integration videos. The videos will focus conceptually on racial equity, integration of the relationships between law enforcement and communities of color, and building understanding and trust between law enforcement and communities of color. The shared end goal is a better functioning society as seen through a racial equity lens.

The Sheriff will request production of a video by providing the Contractor with a "Video Request." A Video Request will be in writing and contain, at least, the following information: desired duration, content, delivery date, and availability of County personnel. A sample Video Request form is attached as Schedule B.

Upon receiving a Video Request from the Sheriff, the Contractor will, within 5 business days, respond with an estimated video cost, including an estimate for the number of hours required to complete the work, and any requested changes to the delivery date.

If the Contractor's response, including pricing, is acceptable to the Sheriff, the Sheriff will approve the Video Request. Upon approval of the video request, the Contractor may submit an invoice for the estimated expenditures projected to be incurred for production of the video. Contractor may not incur any costs towards production of the video, prior to receiving approval of a Video Request.

Upon substantial completion of the video, the Contractor will present the video to the Sheriff for review and approval. The Sheriff will have 5 business days to review and approve the video. At the request of the Sheriff, the Contractor will revise the video one time, at no charge to the County. After one revision, if additional revisions are requested they will be provided to the County at an hourly fee no greater than \$125.00 per hour. Any revised video will route through the same approval process listed above. This process will continue until a video is approved by the Sheriff.

Finished approved video will be delivered to the County via a mutually agreeable delivery method and delivered in quantities that are mutually agreeable.

No later than ten (10) business days after delivery of a finished approved video, the Contractor shall submit a final expenditure report. Each final expenditure report shall include an itemization of the dates on which services were provided, including the number of hours and a brief description of the work performed on each such date, and a reconciliation of the total

expenditures for the video with the estimated expenditure amount paid to the Contractor, and any variance will be resolved through additional reimbursement to the Contractor or repayment from the Contractor to the County, provided however, that the Contractor shall not be entitled to any reimbursement for a variance that exceeds twenty five percent (25%) of the estimated expenditure amount paid to the Contractor.

Cops and Barbers Community Engagement Events (“Community Events”)

The America’s Promise Project will be responsible for the organization of community events that will be marketed as “Cops and Barbers” events. The mission of these in-person events will be to help bridge the gap between law enforcement and communities of color. The intention of these events is that through open and honest communication, the greater community will be better served as a greater understanding of one another’s perspectives, actions and intentions are developed and improved.

America’s Promise Project is responsible for the logistical planning, equipment needs, location rental, payment of sub-contractors, and any permits required for the events. All in-person events will be planned in accordance with and abide by current COVID safety protocols as advertised by the Snohomish County Health District and the Center for Disease Control (CDC).

The Sheriff will request a Community Event by providing the Contractor with an “Event Request.” An Event Request will be in writing and contain, at least, the following information: desired location, date, capacity, and A sample Event Request form is attached as Schedule C.

Upon receiving an Event Request from the Sheriff, the Contractor will, within 5 business days, respond with an estimated event cost, including an estimate for the number of hours required to plan and operate the event, necessary COVID-19 safety protocols, and the event date. In no case shall the cost of an event exceed \$10,000.

If the Contractor’s response, including pricing, is acceptable to the Sheriff, the Sheriff will approve the Event Request. Upon approval of the Event Request, the Contractor may submit an invoice for the estimated expenditures projected to be incurred for production and operation of the event. Contractor may not incur any costs for planning or operating an event, prior to receiving approval of an Event Request.

The parties acknowledge that this Agreement is being executed during the COVID-19 pandemic. The Contractor is required to plan all in person events in accordance with, and abide by, all current COVID-19 safety protocols, including emergency orders issued by Washington’s Governor, the Washington Secretary of Health, the Snohomish County Health District and the Center for Disease Control (CDC). If COVID-19 safety protocols, necessary to operate the event, change after the County has approved an Event Request, the Contractor may submit a request for additional COVID-19 compliance costs to the Sheriff for approval or rejection. If a change in COVID-19 safety protocols results in the cancellation of an event, the Contractor will be entitled to retain only the portion of the funds paid to the Contractor for its actual expenditures up to the date it became aware of the change in COVID-19 safety protocols. Any remaining funds paid by the County shall be repaid to the County.

No later than ten (10) business days after an event, the Contractor shall submit a final expenditure report. Each final expenditure report shall include an itemization of the dates on which services were provided, including the number of hours and a brief description of the work performed on each such date, and a reconciliation of the total expenditures for the video with the total amount paid to the Contractor, and any variance will be resolved through additional reimbursement to the Contractor (subject to the cost limitations above) or repayment from the Contractor to the County.

Schedule B
Video Request

Adam Fortney
Snohomish County Sheriff
425-388-3414
adam.fortney@co.snohomish.wa.us

Pursuant to the Agreement for Professional Services executed between the County and America's Promise Project, the Sheriff's Office hereby requests, production of a Video. The parameters of the Sheriff's video request are as follows:

Brief Description of Community Event Requested:

Desired Location:

Desired Date:

Desired Capacity:

Other:

Adam Fortney, Sheriff

Date

**Schedule C
Event Request**

Adam Fortney
Snohomish County Sheriff
425-388-3414
adam.fortney@co.snohomish.wa.us

Pursuant to the Agreement for Professional Services executed between the County and America's Promise Project, the Sheriff's Office hereby requests, production and operation of a Community Event. The parameters of the Sheriff's event request are as follows:

Brief Description of Video Content Requested:

Desired Duration:

Desired Deliver Date:

Availability of County Personnel To Participate In Video Production:

Other:

Adam Fortney, Sheriff

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 E-MAIL ADDRESS: customerservice@biBERK.com	FAX (A/C, No): 203-654-3613
	INSURER(S) AFFORDING COVERAGE INSURER A: Berkshire Hathaway Direct Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED THINK IDEAS America's Promise Project 6613 49th Place Northeast Marysville, WA 98270		


COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER	X		N9BP305088	09/17/2021	09/17/2022	EACH OCCURRENCE \$ 1,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ Included
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS 25,000			N9UM305091	09/17/2021	09/17/2022	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/Aggregate

APPROVED
By Diane Baer - Risk Management at 11:50 am, Nov 04, 2021

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Snohomish County, its officers, officials, employees and agents are listed as additional insured as it pertains to general liability (see endorsement attached)

CERTIFICATE HOLDER Snohomish County Sheriffs Office 3000 Rockefeller Avenue M/S 606 Attention: Norm Link Bureau Chief Everett, WA 98201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED PERSON
OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Snohomish County ISAOA ATIMA
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **C. Who Is An Insured** in **Section II – Liability**:

- 3. Any person(s) or organization(s) shown in the Schedule is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in the performance of your ongoing operations or in connection with your premises owned by or rented to you.