

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 22-155

APPROVE AND AUTHORIZE THE COUNTY EXECUTIVE TO EXECUTE AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES WITH ACCESS INFORMATION INTERMEDIATE HOLDINGS I, LLC DBA ACCESS / RECORD XPRESS OF CALIFORNIA, LLC TO PROVIDE RECORDS BOX STORAGE, RETRIEVAL, AND SHREDDING SERVICES

WHEREAS, the County issued a Request for Proposal, RFP-046-21SB, to provide additional secure storage for records boxes, retrieval of records boxes as needed, and destruction of records stored at the vendor's facility that have met their retention destruction date; and

WHEREAS, in response to the RFP, Access Information Intermediate Holdings I, LLC dba Access / Record Xpress of California, LLC (Access) submitted the highest rated proposal as scored by the County evaluation team; and

WHEREAS, Access will provide the requisite secure storage, retrieval and destruction services over a five (5) year contract term at a cost not to exceed Two Hundred Seventy-Five Dollars (\$275,000.00); and

NOW, THEREFORE, ON MOTION, the County Council approves and authorizes the County Executive to execute an Agreement for Professional Services with Access Information Intermediate Holdings I, LLC dba Access / Record Xpress of California, LLC to provide records box storage, retrieval, and destruction services.

DATED this 11<sup>th</sup> day of May, 2022.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington



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Council Chair

ATTEST:



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Asst. Clerk of the Council