



## Snohomish County Council

**Committee:** Finance, Budget, and Administration

**Analyst:** Jim Martin

**ECAF:** 2023-0908

**Proposal:** Mot. 23-340

**Date:** August 14, 2023

### **Consideration:**

Approve and authorize the County Executive to execute amendment 1 to the agreement for printing, mailing, and electronic delivery services with The Master's Touch, LLC.

### **Background**

On April 27, 2022, Snohomish County and The Master's Touch, LLC executed an agreement for printing, mailing, and optional electronic delivery services, with a not to exceed amount of \$120,000. Due to increases on costs due to inflation, The Master's Touch, LLC has increased the County's fees, necessitating this amendment to the payment schedule. Substitute motion 23-340 corrects the original motion that was actually a draft that was attached by mistake.

### **Current Proposal**

This motion amends the existing agreement. The compensation schedule is amended and the not to exceed amount is increased to \$135,600. All other terms and conditions are unchanged.

*Duration:* Three years from date of execution, with possible 2 additional two-year extensions

*Fiscal Implications:* Increase to not to exceed amount of \$15,600, to a new total of \$135,600.00

**2023 Budget:** Yes

**Future Budget Impacts:** N/A.

**Handling:** Normal

**Approved-as-to-form:** Yes.

**Risk Management:** Yes.

**Executive Recommendation:** APPROVE.

**Attachments:** See ECAF packet.

**Amendments:** NONE.

**Request:** Move to GLS on August 30<sup>th</sup> for consideration.