



Snohomish County Council

Committee: Committee of the Whole

Analyst: Ryan Countryman

ECAF: 2023-0787

Proposal: Motion 23-327

Date: August 8, 2023

Consideration

Proposed Motion 23-327 would approve and authorize execution of a Professional Services Agreement (Agreement) with Cerium Networks, Inc. (Cerium) for Teams Telephony Consulting Services.

Background and Analysis

The County currently uses Skype for messaging and voicemail systems. Microsoft purchased Skype in 2011. In 2019, [Microsoft announced](#) that is decommissioning Skype and advised their users to migrate Skype functionality to Teams. Skype requires replacement before 2025. The County published RFP-23-014BC to solicit proposals for Teams Consulting Services and selected Cerium as having submitted the highest-ranking proposal.

The Agreement with Cerium is for a one-year term from date of execution and for a maximum cost of services of \$173,704.80. It allows for a one-year extension. Motion 23-327 authorizes the County Executive to execute the Agreement and to make amendments.¹ Under the Agreement, Cerium would help the County migrate its current Skype telephony to Teams, including cloud voicemail. The County Information Technology (IT) department anticipates expenditure in 2023 of \$84,705 and in 2024 of \$89,000 (from Fund 505 IT Operations). The adopted 2023 Budget includes funding and authorization for these professional services. Since the work will extend into 2024, IT plans to propose a partial reappropriation of fund balance in the 2024 budget. There would be no impact to general revenues (Fund 002).

Current Proposal: Motion 23-327 would approve the contract with Cerium and authorize the Executive the execute the contract and make amendments.

Handling: IT is requesting expedited handling to begin the services and migration process immediately.

Finance: Approve

Risk Management: Approve

Executive Recommendation: Approve

Approved as to Form: Yes

Request: Consideration during Committee of the Whole.

¹ The Snohomish County Charter grants the County Council authority over contracts ([Charter 2.20\(7\)](#)) and can authorize this contract by motion ([Charter 2.140](#) and [SCC 3.04.140](#)).