



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, April 30, 2024

9:00 AM

Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Cynthia Foley, Council Staff  
Ryan Countryman, Council Staff  
Judge Beth Fraser, District Court  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Chair Mead called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

1. Resolution 24-020, recognizing May 2024 as National Treatment [2024-0819](#)  
Court Month in Snohomish County

District Court Judge Fraser spoke to the resolution and Councilmember Dunn provided supportive comments.

**ACTION:** Councilmember Dunn made a motion to approve Resolution 24-020. Vice-Chair Nehring seconded the motion and it carried unanimously.

2. Resolution 24-021, recognizing May 6-12, 2024, as National Nurses Week in Snohomish County [2024-0820](#)

Councilmembers Low and Peterson provided supportive comments.

**ACTION:** Councilmember Low made a motion to approve Resolution 24-021. Councilmember Dunn seconded the motion and it carried unanimously.

3. Resolution 24-022, celebrating the 55th Annual Professional Municipal Clerks Week and designating May 5 - May 11, 2024, as Professional Municipal Clerks Week in Snohomish County [2024-0822](#)

Councilmembers provided supportive comments.

**ACTION:** Vice-Chair Nehring made a motion to approve Resolution 24-022. Councilmember Low seconded the motion and it carried unanimously.

#### D. Public Comment

There were no persons present wishing to provide public comment.

#### E. Introduction and Assignment of Legislation to Committees

*All items assigned as listed below:*

##### 1. Community Safety and Justice

##### 2. Finance, Budget and Administration

- a. Motion 24-194, authorizing the Snohomish County Executive to sign Amendment No. 1 with Gordon, Thomas Honeywell Governmental Affairs (GTH) to provide Professional State Governmental Affairs Relations, Lobbying, and Related Services for Snohomish County [2024-0183](#)

- b. Motion 24-196, approving a budget transfer in Grant Fund 130 for funds received from the Washington State Department of Commerce [2024-0793](#)

##### 3. Health and Community Services

- a. Ordinance 24-038, approving Amendment No. 20 to Consolidated Contract with Washington State Department of Health and providing authority for future amendments regarding Infectious Disease-STI Program Expansion [2024-0782](#)

- b. Motion 24-188, authorizing the Executive to sign the agreement for an equity assessment of the Snohomish County Health Department with the Upstream Group, LLC [2024-0739](#)

**4. Planning and Community Development**

- a. Motion 24-193, authorizing the Executive to execute an Option to Lease Land to Sierra Services, Inc. at the Snohomish County Airport [2024-0700](#)

**5. Public Infrastructure and Conservation**

- a. Ordinance 24-037, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to Sam Lake Improvement Association [2024-0683](#)
- b. Motion 24-189, approving Property Officer of the Department of Facilities and Fleet to sign temporary easement on behalf of Snohomish County Surface Water Management Department in favor of Snohomish County for access, construction staging, and log storage affecting portion of Tax Account Number 00528600000600 also known as the Middle Pilchuck River Project [2024-0692](#)
- c. Motion 24-190, authorizing the County Executive to sign Professional Services Agreement CCF02-24 with Terracon Consultants, Inc. to provide materials testing on 132nd Street SE/134th Place SE/Cathcart Way Overlay Project [2024-0758](#)
- d. Motion 24-191, approve and authorize the County Executive to execute Amendment 10 to the Software License Agreement between Snohomish County and Jury Systems Incorporated (JSI) [2024-0266](#)
- e. Motion 24-192, approve and authorize execution of the Agreement for Professional Services with Navigate Wellness, LLC for a Digital Wellness Platform [2023-1419](#)
- f. Motion 24-197, authorizing approval of Construction Change Order No. 3 for Kayak Point Phase 1 [2024-0781](#)

**6. Committee of the Whole**

- a. Ordinance 24-039, revising the Board of Health Chair and Vice Chair election process [2024-0795](#)

Cynthia Foley, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 24-039 for Wednesday, May 22, 2024, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

Ryan Countryman, Sr. Legislative Analyst, provided a staff report for Committee of the Whole items b through d.

- b. Motion 24-168, confirming the appointment of Heidi Jellerson to the Snohomish County Council on Aging [2024-0579](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-168. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 24-169, confirming the appointment of Mark Weber to the Snohomish County Council on Aging [2024-0580](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-169. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 24-173, confirming the appointment of Clarence Shaw to the Snohomish County Council on Aging [2024-0601](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-173. Councilmember Peterson seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, May 14, 2024, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, May 14, 2024, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, May 14, 2024, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is a Special Meeting scheduled for Tuesday, April 30, 2024, at 9:30 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, May 7, 2024, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Councilmembers Dunn and Low provided outside committee reports.

**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics - April 3, 2024 [2024-0513](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided a brief report.

**K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

- a. Motion 24-195, approving Administrative Matters presented at General Legislative Session on May 1, 2024 (For review only) [2024-0815](#)
  - 1) Open Space Farm and Agriculture Conservation Application #3259 - Andrew Loch [2024-0744](#)

**M. Executive Session(s):****N. Adjourn**

At 9:15 a.m., Chair Mead recessed the Council until the 9:30 a.m. Planning and Community Development Committee special meeting.