

CONSULTANT: American Association of Airports Executives  
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Alexandria, VA 22314  
FEDERAL TAX ID NUMBER/U.B.I. NUMBER: 51-0094939  
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COUNTY DEPT: Airport  
DEPT. CONTACT PERSON: Kara Underwood  
TELEPHONE/FAX NUMBER: 425-388-5110  
PROJECT: Designated Aviation Channeling Services and  
Computer Based training  
ORIGINAL AMOUNT: \$85,700  
AMENDMENT #2 AMOUNT: Not to Exceed \$5,000  
CONTRACT TOTAL: Not to Exceed \$147,200  
FUND SOURCE: 410-5216804101  
CONTRACT DURATION: Through April 1, 2022

AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT (the "Amendment") is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the "County"), and the American Association of Airports Executives (AAAE), a wholly owned and operated not-for-profit entity, (the "Contractor"). In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Purpose of Agreement; Additional Scope of Services. The purpose of this Amendment is to increase the service level agreement from \$6,600 annually to \$9,100 annually, as shown on the attached Schedule C-2. The service level agreement in the original executed Computer Based Training (CBT) contract, as set forth in Schedule C, was \$6,600 and did not include compensation for certain modifications to existing video courses. Modifications include virtual instructor fees and course modifications requested by the County Airport. Increasing the service agreement by \$2,500 annually to \$9,100 allows the County Airport to make course changes improving the communication, safety and security to all airfield badge holders. Compensation for the additional work shall be for additional annual maintenance in an amount not to exceed \$5,000 as shown on Schedule C-2.
2. Compensation. This Amendment amends original contract Section 3, Compensation, with the attached Schedule C-2
3. All other terms and conditions of the Agreement, not inconsistent with this Amendment, shall remain in full force and effect.



Interactive Course Changes	Includes periodic editing of test questions and other interactive modifications that can be accomplished in the AAAE studio/edit facilities. This package comes with a <b>standard allowance of 12 hours per year of labor</b> . Each additional hour of labor over the maximum amount will be billed at a rate of \$150/hour.
Regulatory Requirements	Package includes updates to course material and videos to remain compliant with federal regulatory changes.
Custom Content/Video Changes	Allows for periodic changes/additions to a custom or Value-Added video course that can be accomplished in the AAAE studio/edit facilities. This package comes with a <b>standard allowance of 12 hours per year of labor</b> . Each additional hour of labor over the maximum amount will be billed at a rate of \$150/hour.
Software Enhancements and Updates	Includes periodic Learning Suite and Player enhancements AAAE will make to the IET-LS platform to increase efficiency and automation of the software and training operation.
Web Delivery of Courses	Includes periodic configuration of IET-LS Online to meet the airport's specific design requirements and updates to hosted courses. This package comes with a <b>standard allowance of 12 hours per year of labor</b> . Each additional

	hour of labor over the maximum amount will be billed at a rate of \$150/hour.
IET-LS Online	AAAE hosts the following courses online for PAE: <ul style="list-style-type: none"> <li>• Authorized Signatory</li> <li>• General Aviation Security for Employees and Hangar Tenants</li> <li>• SIDA</li> </ul>
Service Allowance Funds (\$2,500 expires every 24 months if not used)	Includes a monetary allowance that can be used for such services as hardware repair/replacement that is not covered under the manufacturer's warranty, video or interactive course changes, new course production, etc. See the pricing chart for the amount that is included in your package. The contracted allowance expires 24 months after the contract inception if not used.
<b>Maintenance Plan Level 3 Service</b>	<b>\$9,100 per year<sup>1</sup></b>

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<sup>1</sup> Schedule C-2 increases original Schedule C [\$6,600.00] by \$2,500.00 per year; Schedule C-2 total not to exceed \$5,000.  
AMENDMENT 2 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH AMERICAN ASSOCIATION OF AIRPORTS EXECUTIVES  
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