

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO 23-003

MOTION APPROVING THE 2023 COUNTY OFFICE SPACE REPORT

WHEREAS, County Council approved amendments to Snohomish County Code 4.46 on October 20, 2008, directing the Department of Facilities and Fleet (“Department”) to prepare and submit to the County Council a proposed office space plan on or before December 31 of each year for the following fiscal year or biennium; and

WHEREAS, the Department of Facilities & Fleet submitted the 2023 County Office Space Plan Report on December 30, 2022; and

WHEREAS, the County Council discussed and reviewed the 2023 County Office Space Plan Report with the Department of Facilities and Fleet including Exhibit A, which listed the Department’s recommended changes to the 2023 County office space plan including estimated cost, implementation plan/timetable and fund source availability, if any, for each change;

NOW, THEREFORE, ON MOTION, approves the 2023 County Office Space Plan Report as submitted by the Department of Facilities and Fleet, including the authorization of the Department’s recommended changes as listed in Exhibit A.


PASSED this 25th day of January, 2023.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington



Council Chair

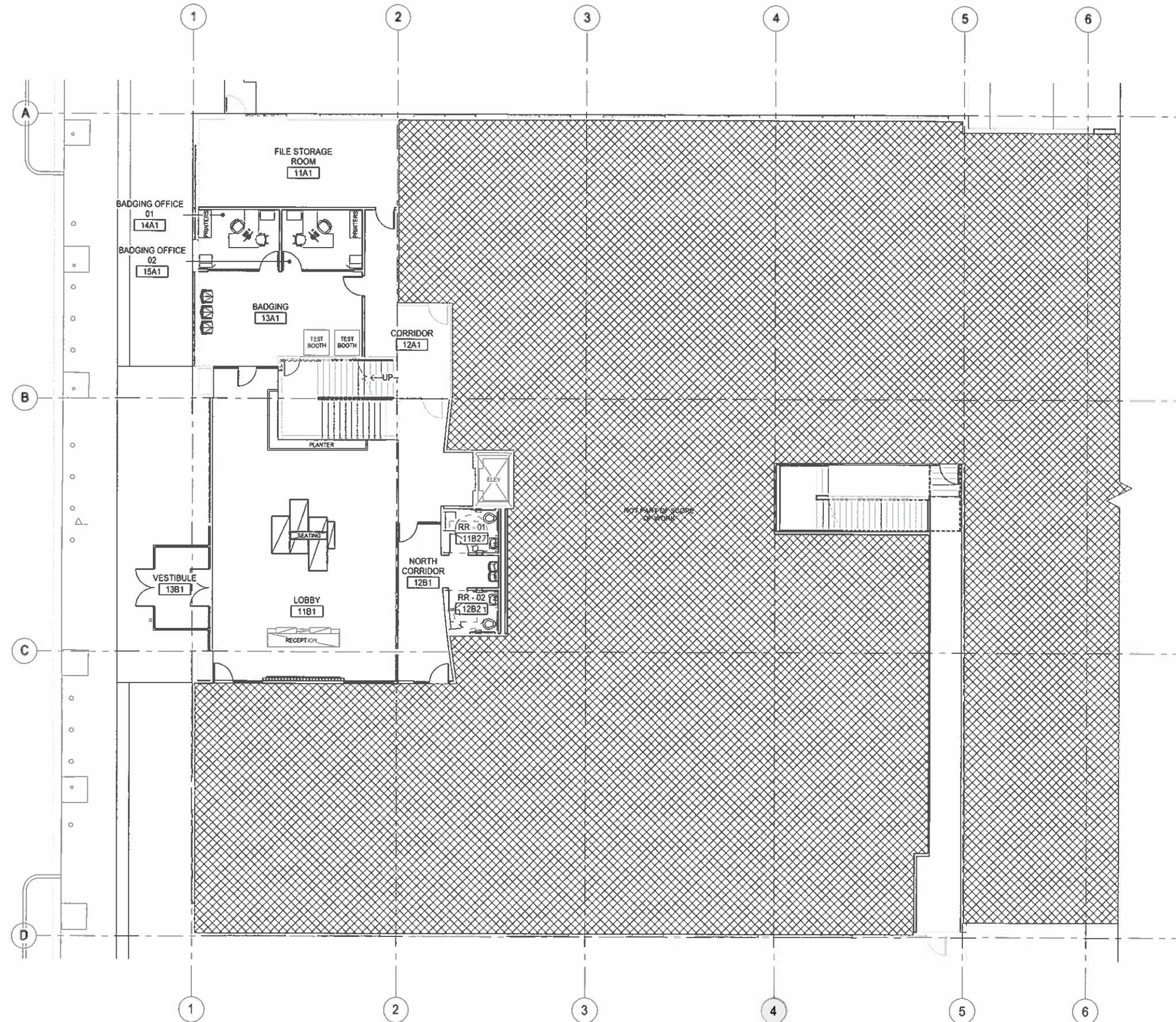
ATTEST:



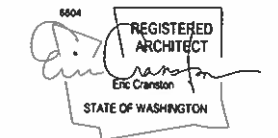
Deputy Clerk of the Council

Item:	Requesting Department:	Description of Recommended Changes (see attachments for additional details):	Location:	Implementation Plan/ Timetable	Rough Order of Magnitude Estimate:	GENERAL FUND	NON GENERAL FUND	FUND	TYPE
1	Airport	Complete remodel to centralize administrative services & operations in vacant building.	Paine Field prior Bomarc 2nd floor	Jan 2022 - Dec 2023	\$7,250,000		\$7,250,000	410	AIRPORT ENTERPRISE FUND
2	Auditor	Remodel campus space to support presidential and ongoing Election operations.	3W expansion space & existing 1W	Jan 2023 - June 2024	\$8,987,124		\$8,987,124	311	FACILITIES CIP FUND
3	Clerk	Complete move/add/change project work to accommodate arpa new hires to address L&J backlog.	DJJC 1S	Oct 2022 - Mar 2023	\$250,000		\$250,000	311	FACILITIES CIP FUND
4	Council	Remodel Henry Jackson board room with focus on a/v technology improvements.	8E	May 2023 - Oct 2023	\$515,000		\$515,000	311	FACILITIES CIP FUND
5	DCNR	SWM move/add/change project work to support Election operations.	3W to 2E	Jan 2023 - Dec 2023	\$2,116,000		\$2,116,000	311 415	FACILITIES CIP FUND (620K) SWM FUND BALANCE (\$1,496,000)
6	DCNR	Agricultural and Office of Energy & Sustainability move/add/change project work to support Election operations.	6E to 2E	Jan 2023 - Dec 2023	INC W/PROJECT 5		INC W/PROJECT 5	311	FACILITIES CIP FUND
7	DCNR	Ongoing Food & Farm Center phased project work.	McCullum Park	Jan 2021 - Dec 2027	40 mil		40 mil	309	DCNR CIP FUND
8	District Court	Architectural study regarding consolidation of 4 divisions at one site including Cascade, Everett, Evergreen and South District court operations.	DJJC	Jan 2023 - Apr 2023	\$120,000		\$120,000		UNDETERMINED
9	District Court	Move/add/change project work to address working conditions at 3 outlying courts including security, safety, ergonomic, paperless and comfort improvements.	Cascade District Court Evergreen District Court South District Court	Jan 2023 - Dec 2025	1 mil		1 mil	311	FACILITIES CIP FUND
10	Executive	Provide campus office space to support the following programs: Public Records, Social Justice, Economic & Workforce Development and Recovery & Resilience.	7E	Jan 2023 - Jun 2023	\$325,000		\$325,000	311	FACILITIES CIP FUND
11	Executive	Provide campus office space to support the Continuous Improvement program.	7E to 6E	Jan 2023 - Jun 2023	INC W/PROJECT 15		INC W/PROJECT 15	311	FACILITIES CIP FUND
12	Facilities	Relocate administrative, property management & project staff to vacant IT space due to IT hybrid workforce, same CJIS access requirements and to support Election operations.	6E to 7E	Jan 2023 - Feb 2023	50,000		50,000	311	FACILITIES CIP FUND
13	Finance	Provide expansion space to support onsite Purchasing team.	6E	Jan 2023 - Jun 2023	\$25,000	\$25,000		002	GENERAL FUND
14	Hearing Examiner	Move/add/change project work to support Election operations.	2E to 1W	Jan 2023 - Jun 2023	\$575,000		\$575,000	311	FACILITIES CIP FUND
15	Human Resources	Move/add/change project work to support Election operations.	1W to 6E	Jan 2023 - Jun 2023	\$475,000				
16	Human Services	Complete move/add/change project work to accommodate new hires and improve administrative, contract & fiscal teamwork.	4E	Dec 2022 - Mar 2023	\$10,000		\$10,000	124	HS GRANT FUNDS
17	Human Services	As-needed move/add/change project work to support HS programs inc employment, education, housing, treatment, home care, disability, energy, veteran, crisis, casa, etc. services.	Admin Bldgs (LL, 4E, 4W) Carnegie & DJJC	Jan 2023 - Dec 2023	\$10,000 - \$50,000		\$10,000 - \$50,000	124	HS GRANT FUNDS
18	Information Technology	Provide centralized campus freight dropoff center including electronic lockers for secure staff pickups.	Admin West basement	Jan 2023 - Jun 2023	\$60,000		\$60,000	505	DIS FUND

Item:	Requesting Department:	Description of Recommended Changes (see attachments for additional details):	Location:	Implementation Plan/ Timetable	Rough Order of Magnitude Estimate:	GENERAL FUND	NON GENERAL FUND	FUND	TYPE
19	Information Technology	IT move/add/change project work to modernize the workplace to accommodate a hybrid workforce, provide relocation space for Facilities and support Election operations.	7E	Jan 2023 - Feb 2023	\$25,000		\$25,000	505	DIS FUND
20	PDS	Move/add/change project work to support Election operations by providing alternate customer service center space.	2E to 2W	Jan 2023 - Mar 2023	\$25,000		\$25,000	193	PDS COMM DEVELOP FUND
21	Prosecutor	Ongoing move/add/change project work to accommodate new hires to address L&J backlog.	Mission 1 to Carnegie lower level	Jan 2023 - Apr 2023	\$100,000		\$100,000	130	ARPA GRANT FUNDS
22	Public Advocate	Move/add/change project work to support Election operations.	2E to 1W	Jan 2023 - Jun 2023	INC W/PROJECT 14		INC W/PROJECT 14	311	FACILITIES CIP FUND
23	Public Works	Finish move/add/change project work consolidating staff & services to modernize the workplace to accommodate a hybrid workforce.	5W	Jan 2023 - Dec 2023	\$500,000		\$500,000	102	PW ROAD FUND
24	Public Works	Solid Waste move/add/change project work to modernize the workplace to accommodate a hybrid workforce.	4W to 5W	Jan 2023 - Mar 2023	INC W/PROJECT 23		INC W/PROJECT 23	102	PW ROAD FUND
25	Public Works	TES ROW move/add/change project work to support Election operations by providing alternate customer service space.	2E to 2W	Jan 2023 - Mar 2023	\$50,000		\$50,000	102	PW ROAD FUND
26	Public Works & Facilities/Fleet	Ongoing project work to construct a new Operations Center (similar to Cathcart) on existing site to replace out-dated buildings and services.	Arlington Road Maintenance & Fleet Shops	Jan 2022 - Dec 2026	\$34,645,000		\$34,645,000	188	PW ROAD FUND ER&R FUNDS (2022 850K 2023 \$1,905,000 2024 \$10,040,000 2025 \$18,325,000 2026 \$3,525,000)
27	Sheriff's Office	Remodel vacant Airport building to construct a new West Precinct to provide better police coverage in high volume area.	Paine Field prior Bomarc 1st floor	Jun 2022 - Dec 2023	9 - 10,250 mil		9 - 10,250 mil	311	FACILITIES CIP FUND
28	Superior Court	Complete new trial courtroom construction in recently renovated CH shell space to accommodate new hires to address L&J backlog.	CH3	Jan 2022 - July 2023	1.5 mil		1.5 mil	130	ARPA GRANT FUNDS (1 mil 2022, 500K PENDING)
29	Superior Court	Consolidate detention programs for operational efficiencies due to inmate population decreases.	DJJC 2C to 1C	Jan 2023 - Dec 2024	1.7 mil		1.7 mil	311	FACILITIES CIP FUND (800K REET 2023, 900K REET 2024)
30	Facilities	Continued move/add/change work to support hybrid workforce, telework, space density, L&J backlog, customer service operations, security improvements, digital expansion, ergonomics, flexibility, unforeseen issues, etc.	County Workspaces	Jan 2023 - Dec 2023	undetermined		undetermined		EACH USER GROUP RESPONSIBLE FOR COSTS INC GRANT FUNDS IF AVAILABLE
			GRAND TOTALS:		\$109,668,124 - \$110,958,124	\$25,000	\$109,643,124 - \$110,933,124		
						(General Fund)	(Non-General Fund)		



GENERAL NOTE:
 1. FURNITURE BY OTHERS



**PAINÉ FIELD
 TENANT IMPROVEMENT**
 9901 24th PLACE WEST
 EVERETT, WA 98204
 OWNER
 SNOHOMISH COUNTY
 3000 ROCKEFELLER AVENUE
 EVERETT, WA 98201
 TEL. (425) 398-3411

REVISION	DATE
PERMIT SET	08/22/2022
BID SET	11/07/2022

Design: EC
 Drawn: SP
 Checked: EC
 Project No. 364-21-01

Issuance
BID SET
 11/07/2022

Drawing Title
**FURNITURE
 PLAN-FIRST FLOOR**

Drawing Number
A2.05

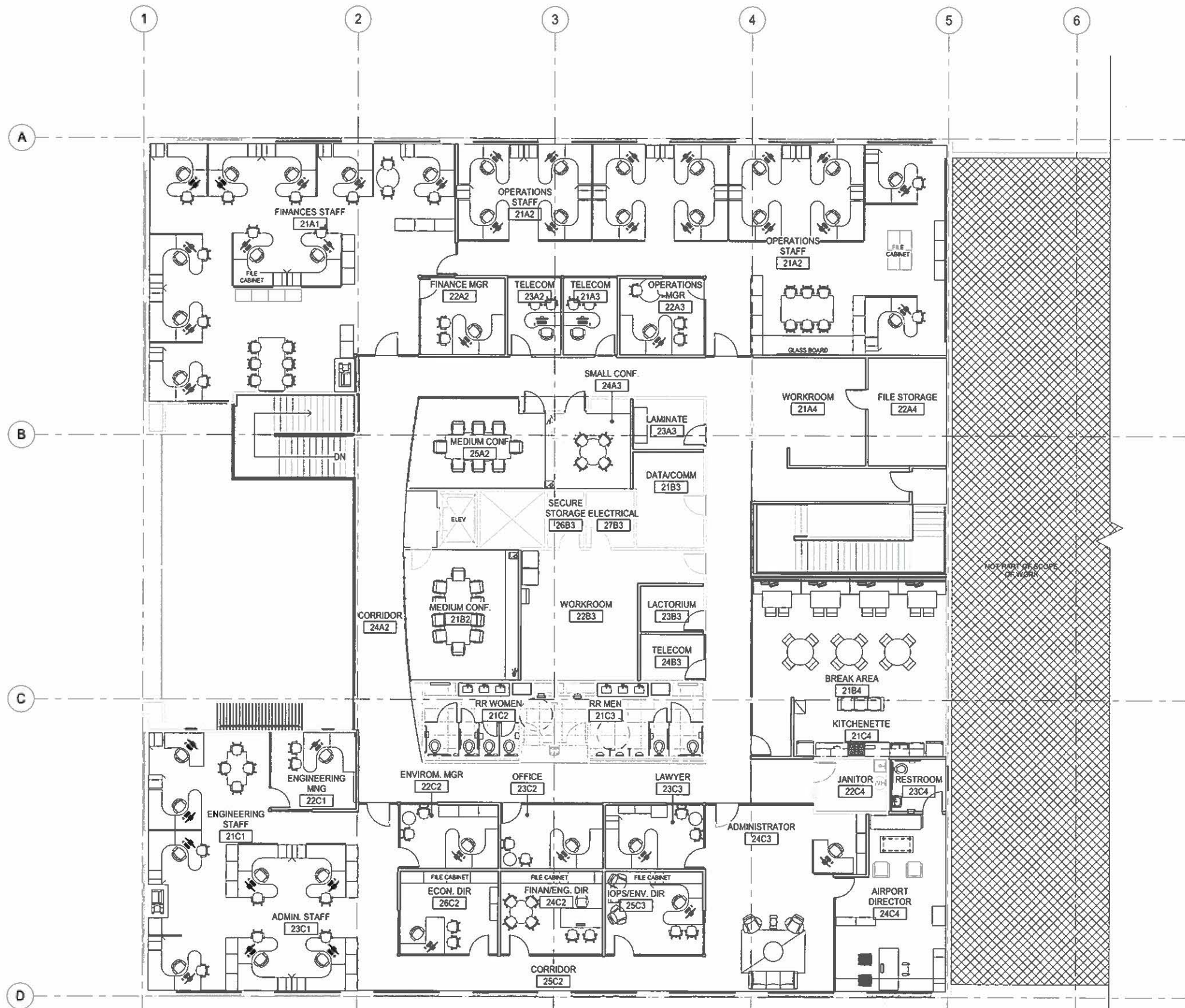
1 FLOOR PLAN
 SCALE: 1/8" = 1'-0"

AIRPORT FINAL/FLOOR 1, ITEM 1, 2023



GENERAL NOTE:

- 1. FURNITURE BY OTHERS



AIRPORT FINAL/FLOOR 2, ITEM 1, 2023

1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



**PAINE FIELD
TENANT IMPROVEMENT**

OWNER:
SNOHOMISH COUNTY
3000 ROCKEFELLER AVENUE
EVERETT, WA 98201
TEL: (425) 388-3411

REVISION	DATE
PERMIT SET	09/22/2022
BID SET	11/07/2022

Design: EC
Drawn: SP
Checked: EC
Project No. 364-21-01

Issuance

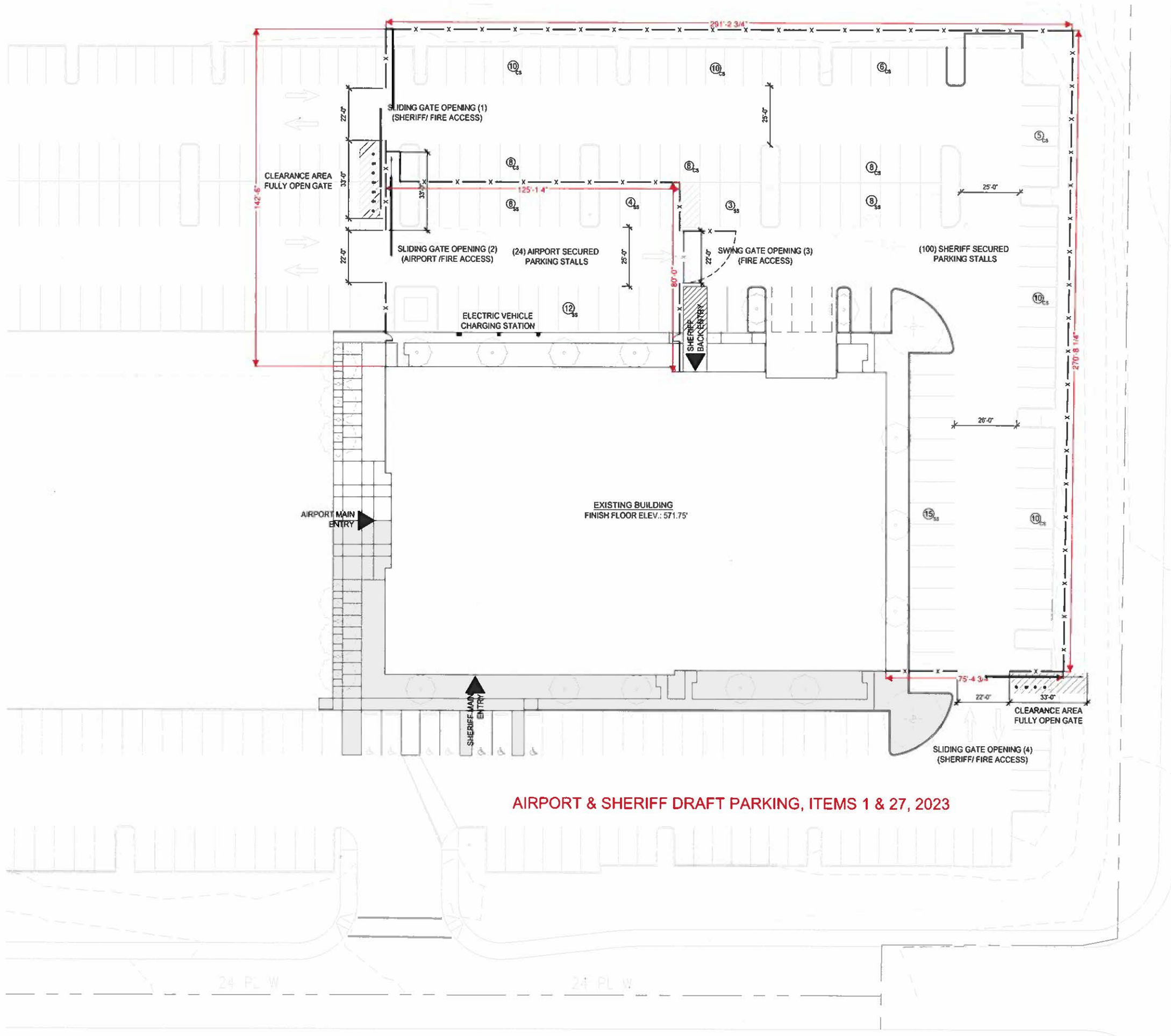
BID SET

11/07/2022

Drawing Title
**FURNITURE PLAN -
SECOND FLOOR**

Drawing Number

A2.06



SITE PLAN LEGEND

- X — PROPOSED SECURITY FENCE LINE
- ← GATE SLIDING DIRECTION
- SECURITY BOLLARDS
- ELECTRIC VEHICLE CHARGING STATIONS
- DIRECTIONAL VEHICLE TRAFFIC ARROWS
- CS COMPACT CAR PARKING STALL (16'-0" X 8'-6")
- SS STANDARD CAR PARKING STALL (19'-0" X 8'-6")

AIRPORT & SHERIFF DRAFT PARKING, ITEMS 1 & 27, 2023

10/18/2023 11:52 AM
 10/18/2023 11:52 AM

Networked Video Cameras













★ = Security camera

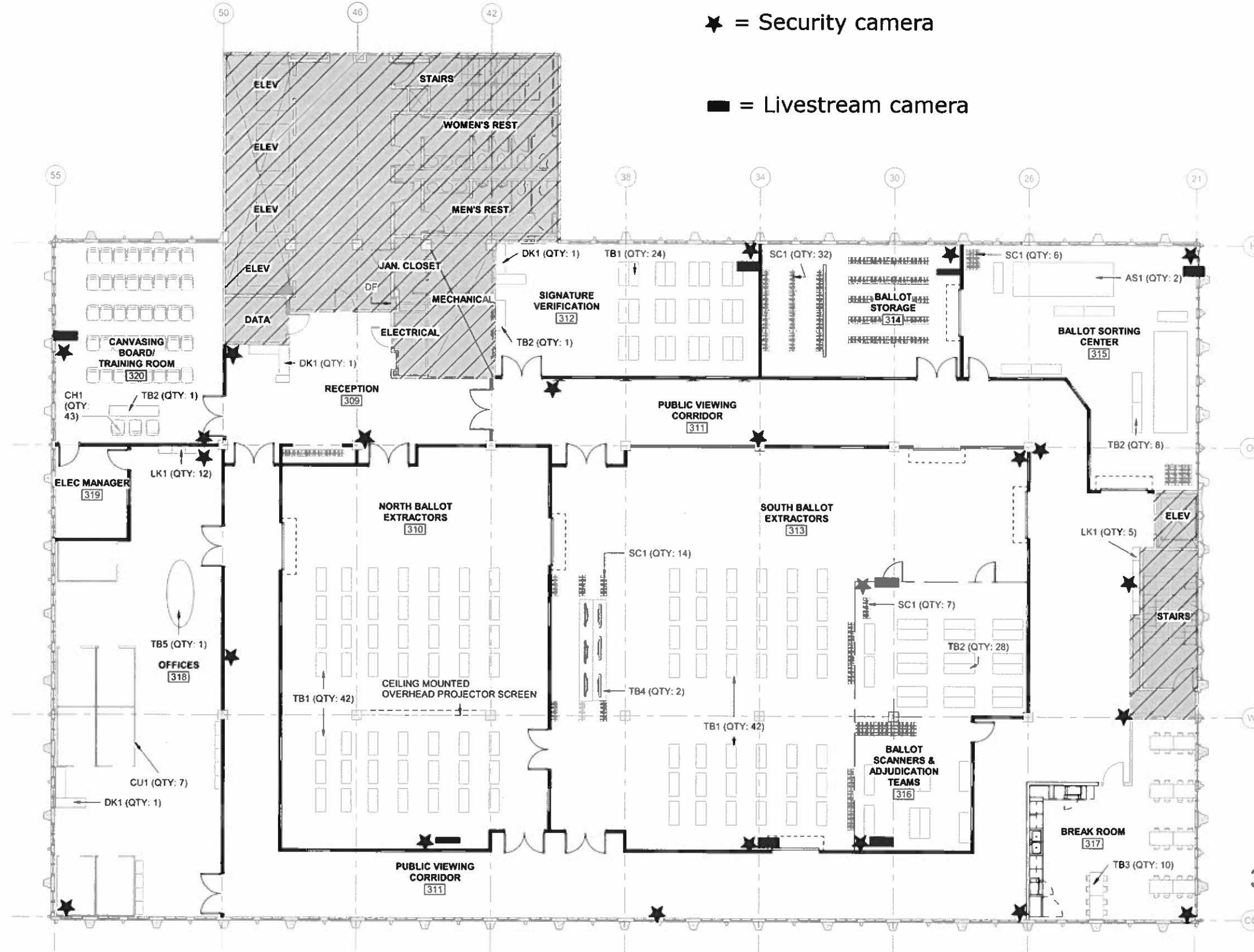
■ = Livestream camera

FURNITURE & EQUIPMENT PLAN GENERAL NOTES

1. REFERENCE SHEET A-001 FOR ABBREVIATIONS, SYMBOL LEGENDS, ADDITIONAL DRAWING CONVENTIONS AND GENERAL NOTES.
2. SEE SHEET A-002 FOR ACCESSIBLE DETAILS.
3. FURNITURE SHOWN FOR COORDINATION AND REFERENCE ONLY. ALL FURNITURE WILL BE OWNER FURNISHED OWNER INSTALLED.

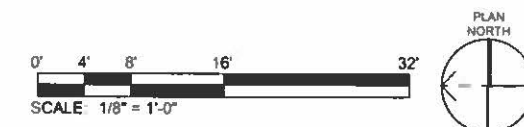
FURNITURE LEGEND

-  SC1 - BALLOT STORAGE CART
-  TV1 - VERTICAL MONITOR
-  CH1 - CHAIR
-  LK1 - LOCKER STORAGE
-  TB1 - BALLOT EXTRACTION TABLE
-  TB2 - BALLOT COUNTING TABLE
-  TB3 - BREAKROOM TABLE
-  TB4 - BALLOT STATION
-  TB5 - CONFERENCE TABLE
-  DK1 - DESK
-  AS1 - AGILIS SORTER
-  CU1 - CUBICLE PARTITION



3W DRAFT, ITEM 2, 2023

1 ADMIN 3RD FLOOR WEST - FURNITURE PLAN
SCALE: 1/8" = 1'-0"



design collaborative
617 Western Avenue
Seattle, WA 98104
Tel: 206.946.9746
www.wjo-dc.com

Project No.:	21016
Designed By:	Designer
Drawn By:	Author
Checked By:	Checker
Date:	
Description:	
Mark:	

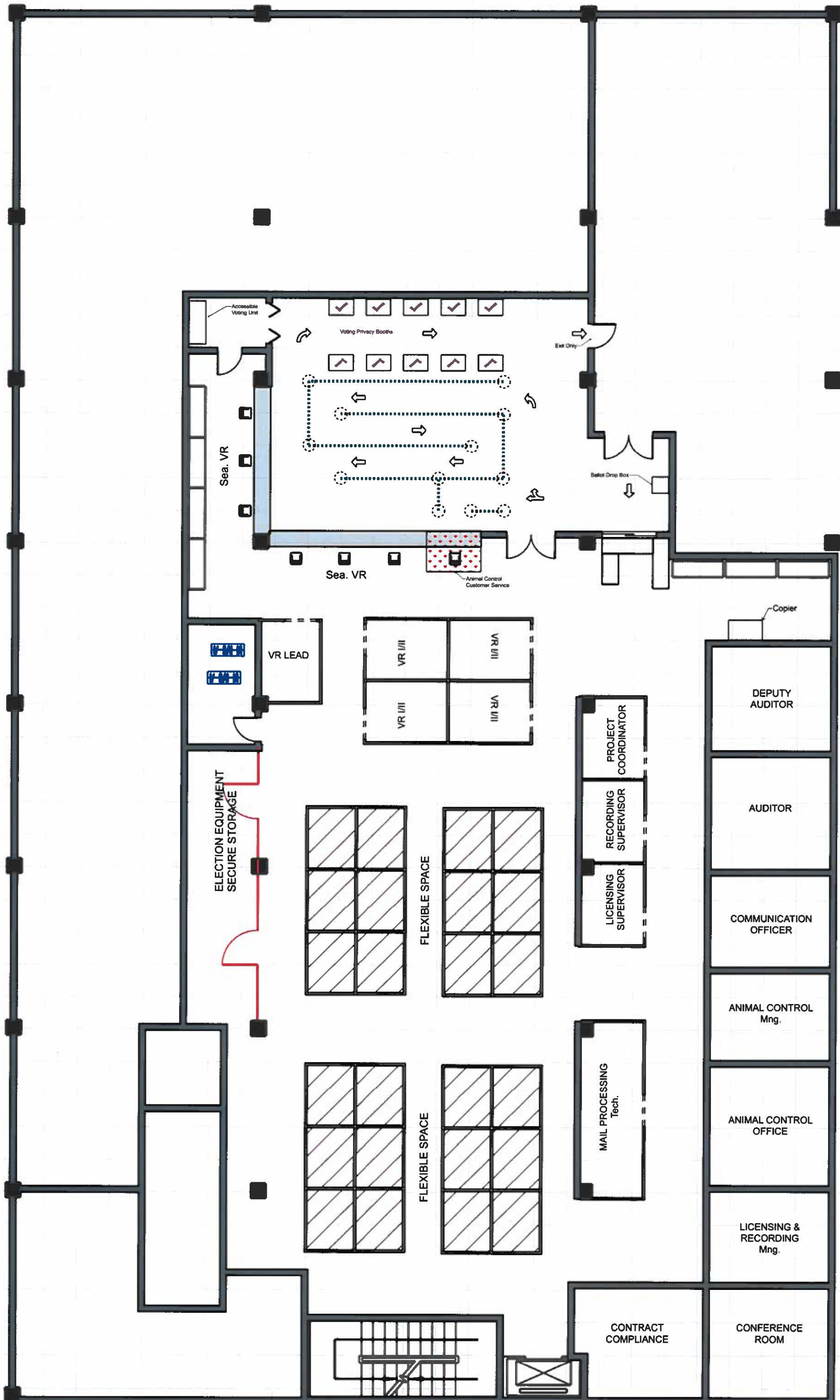
SNOWHOMISH COUNTY
SNOWHOMISH COUNTY BALLOT FACILITY TENANT IMPROVEMENTS - ADMIN
WEST 3RD FLOOR - 3000 ROCKEFELLER AVENUE, EVERETT, WA
ADMIN 3RD FLOOR WEST -
FURNITURE & EQUIPMENT PLAN

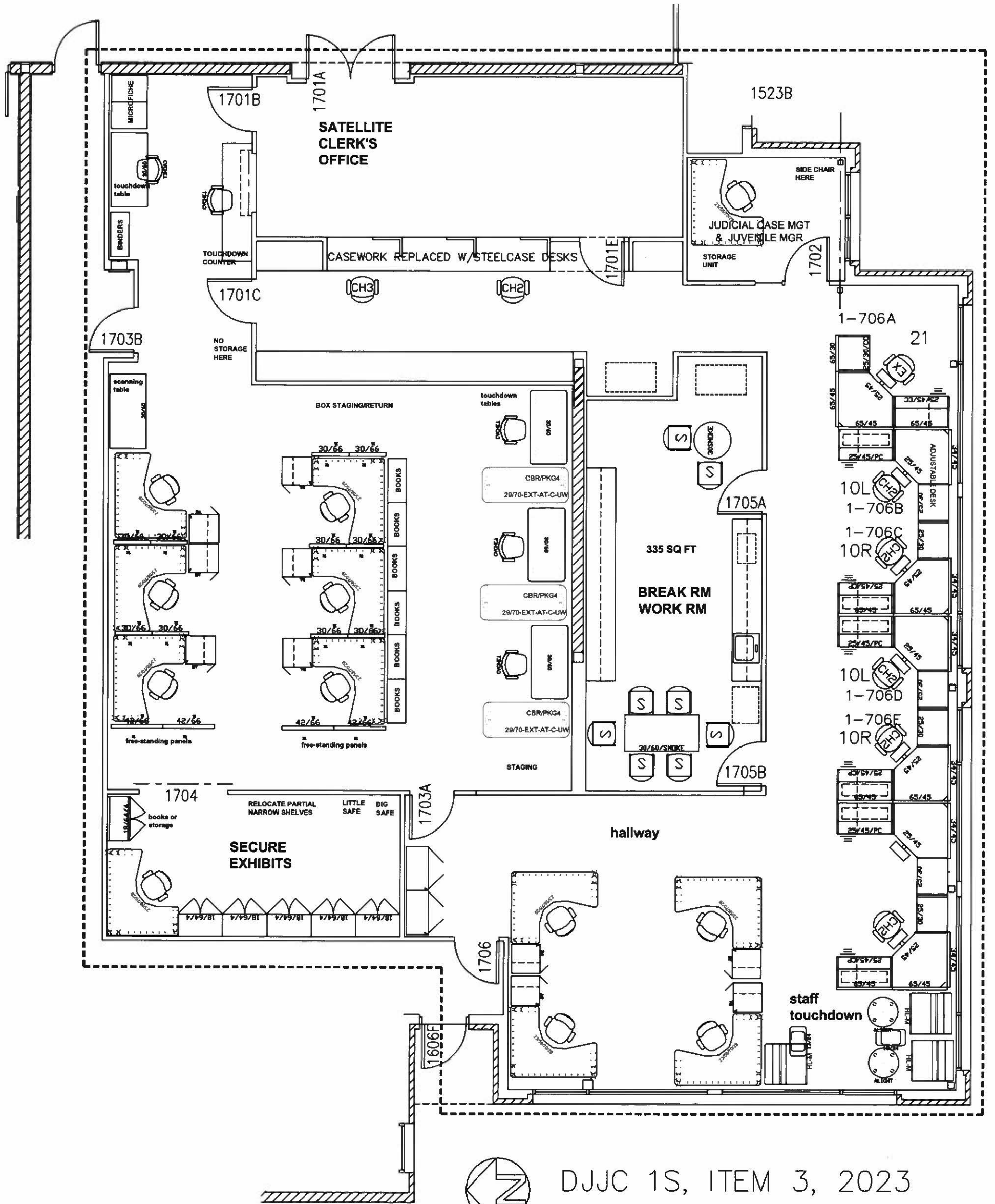
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AUDITOR ADMINISTRATION & VOTER REGISTRATION

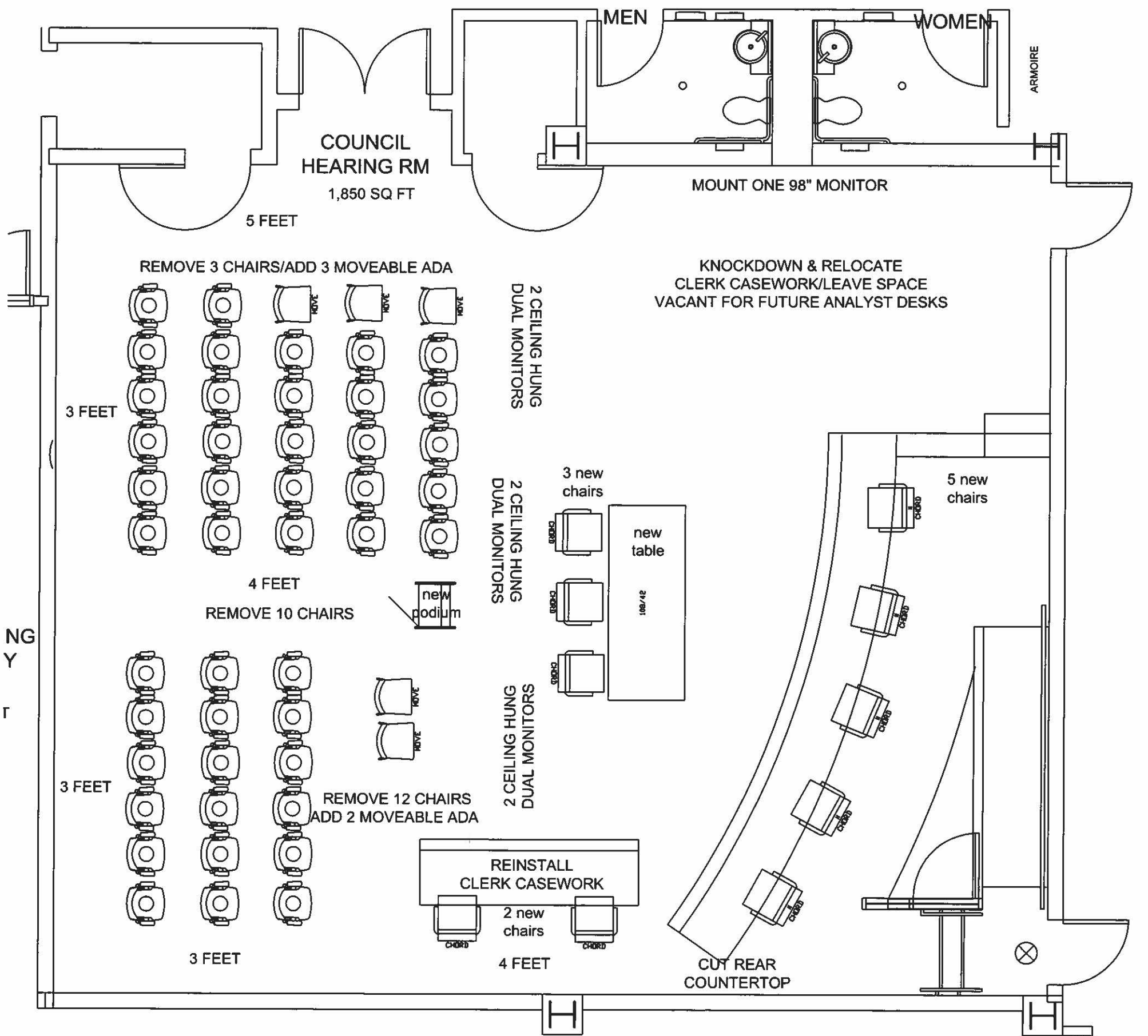
1st Floor

Proposal July 2022 v2

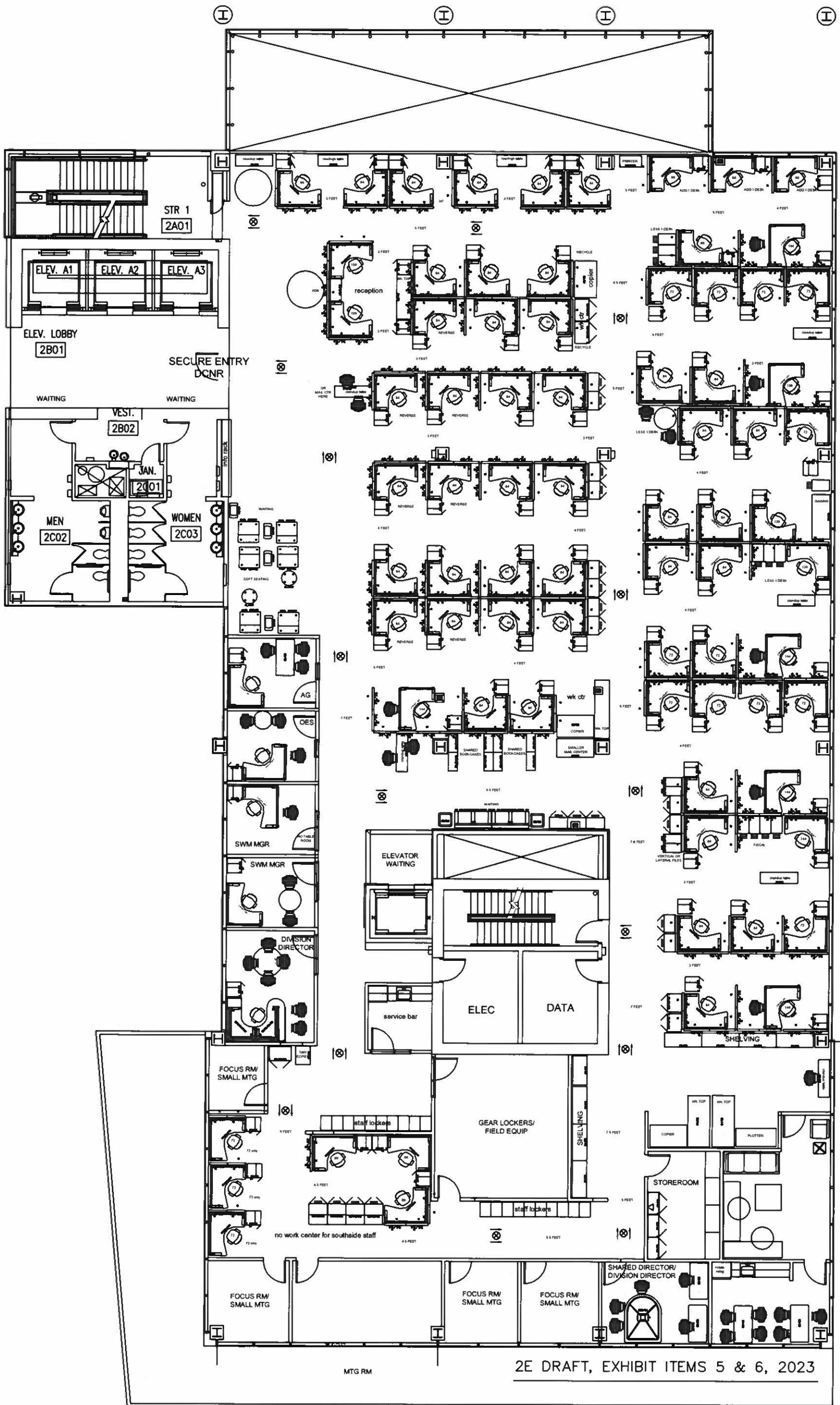




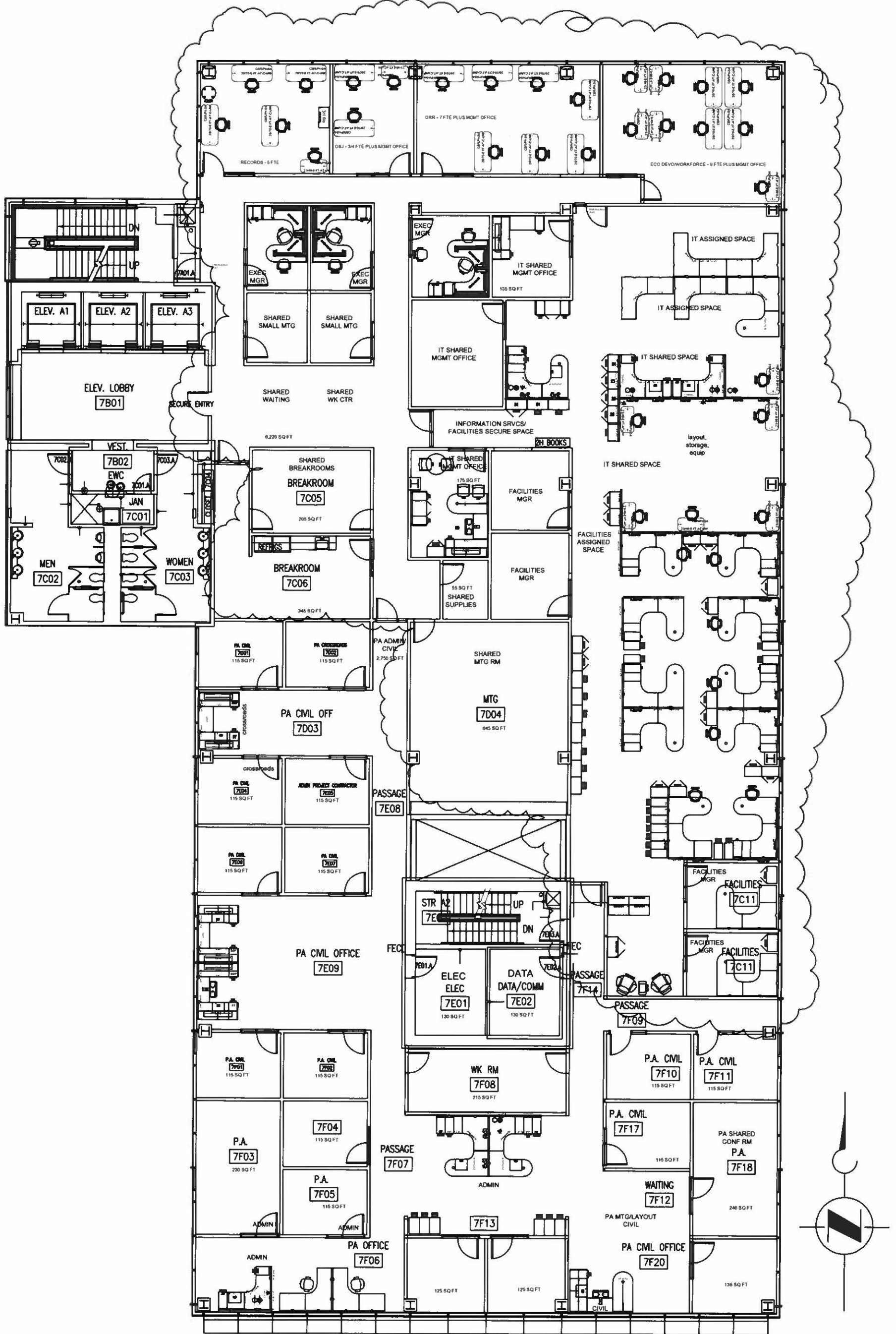
DJJC 1S, ITEM 3, 2023



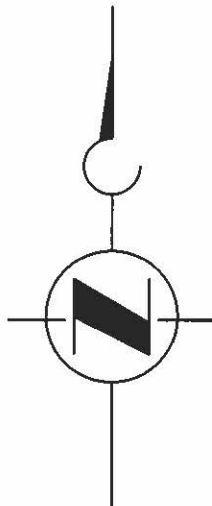
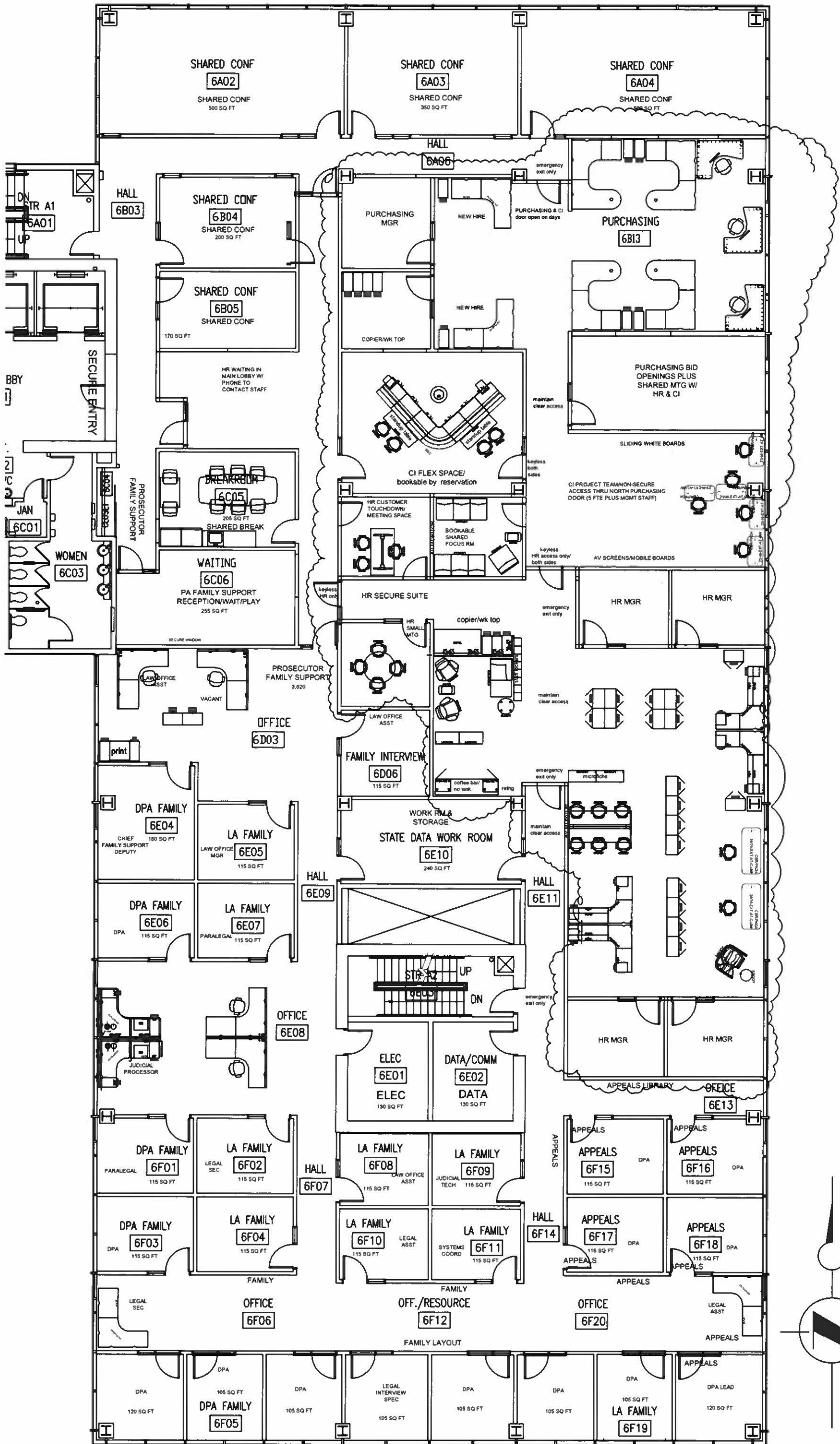
8E DRAFT, ITEM 4, 2023

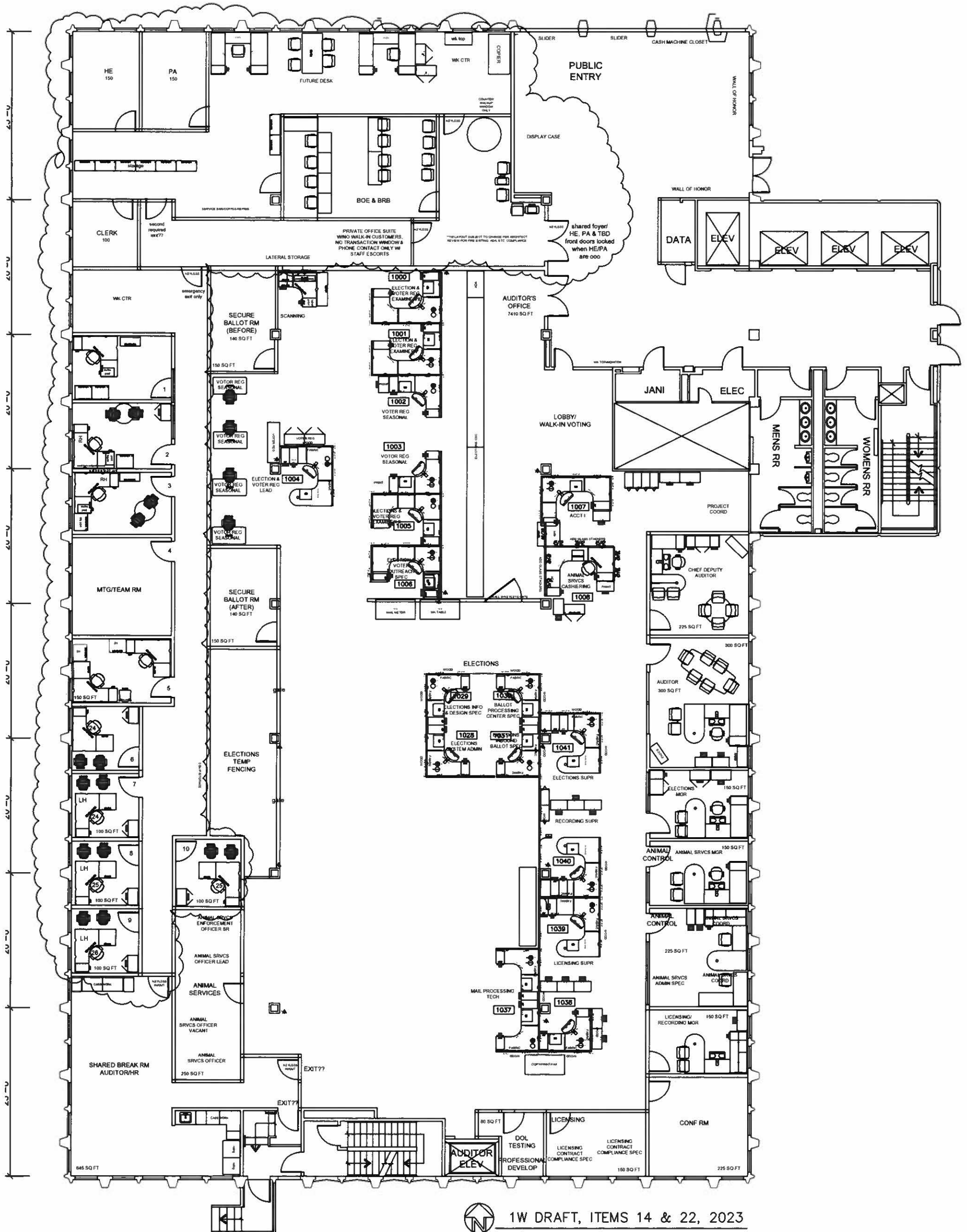


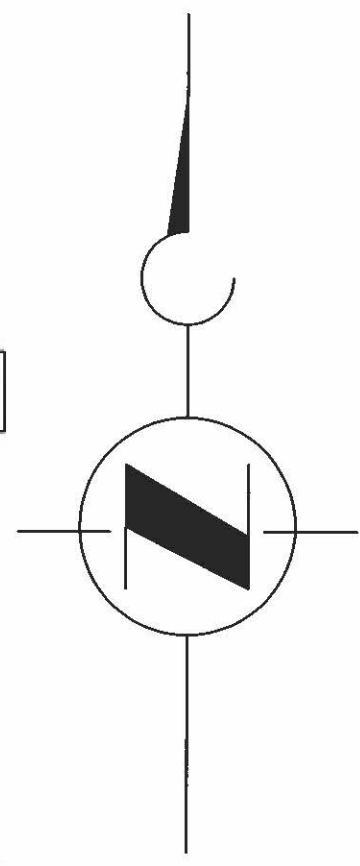
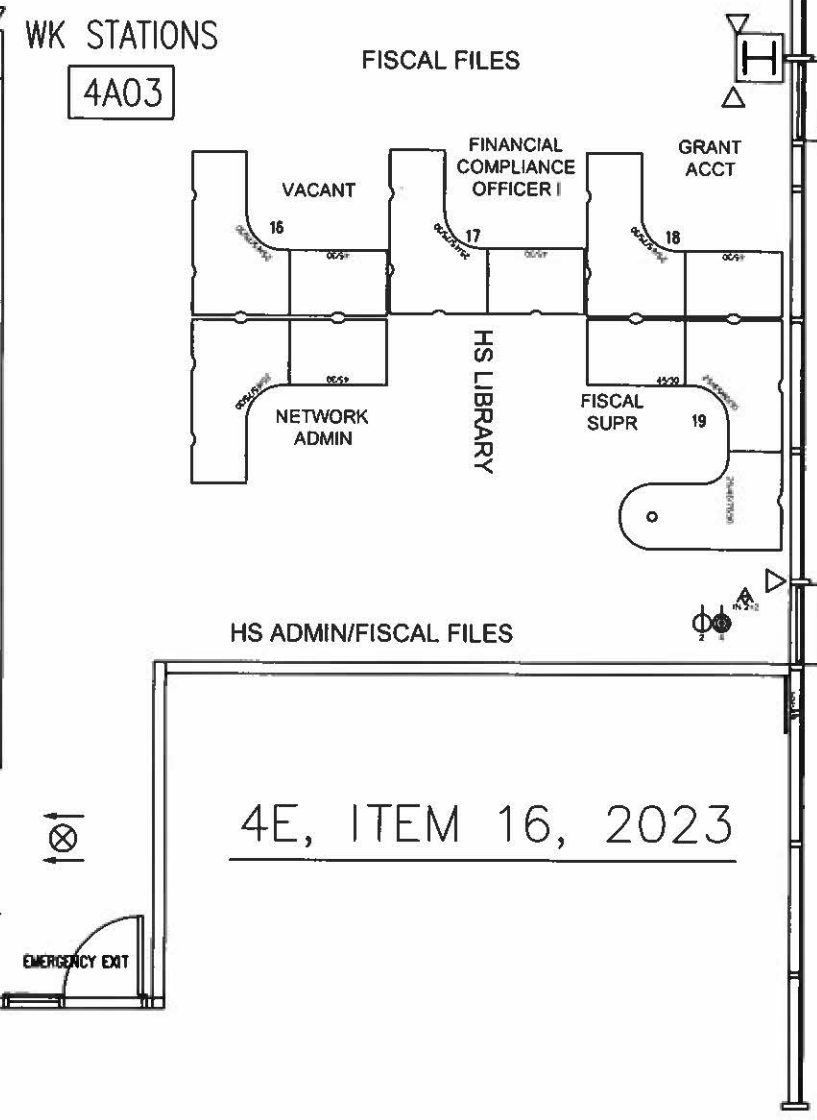
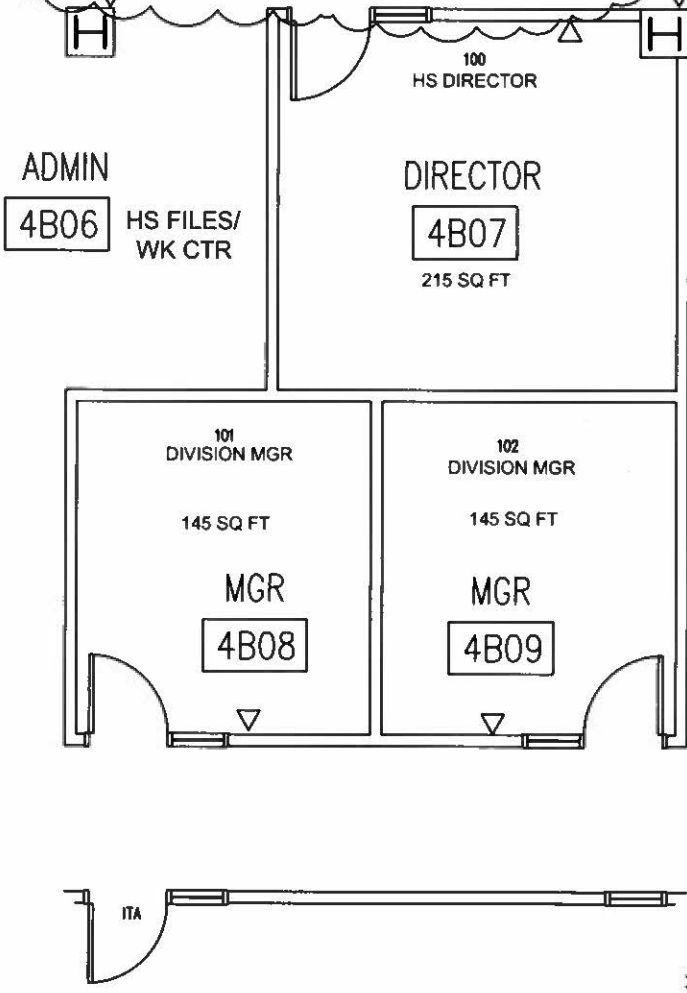
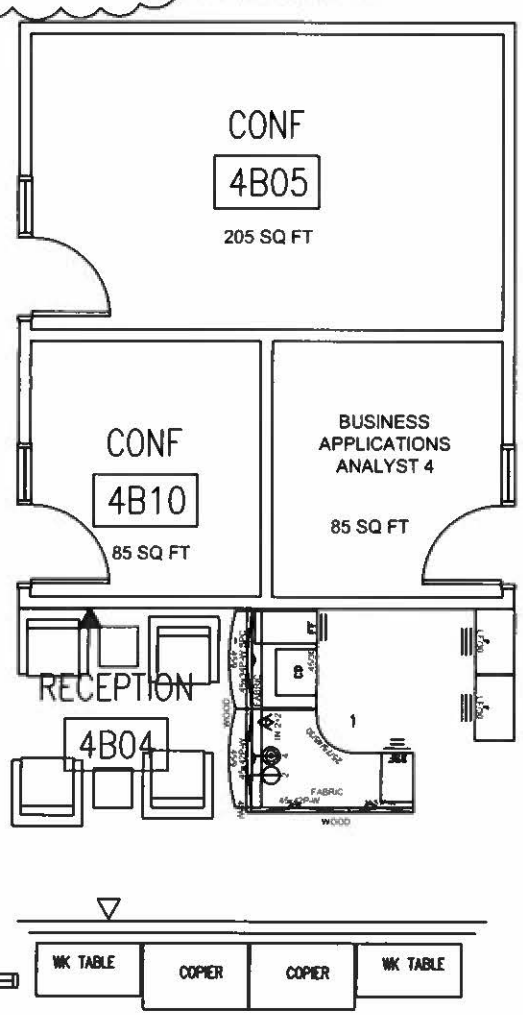
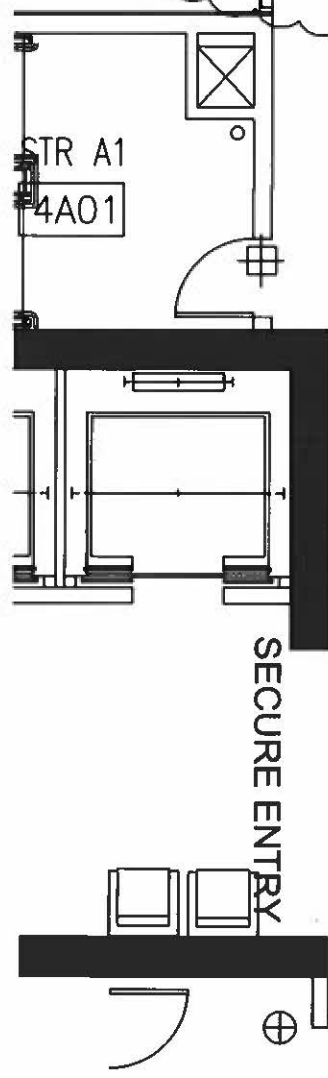
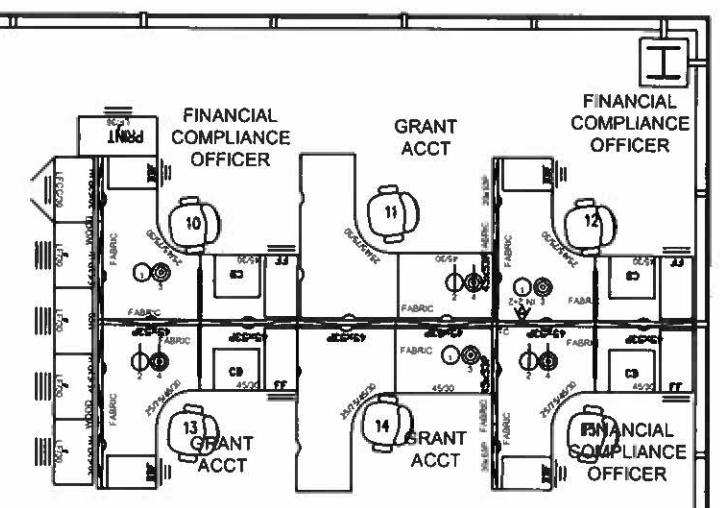
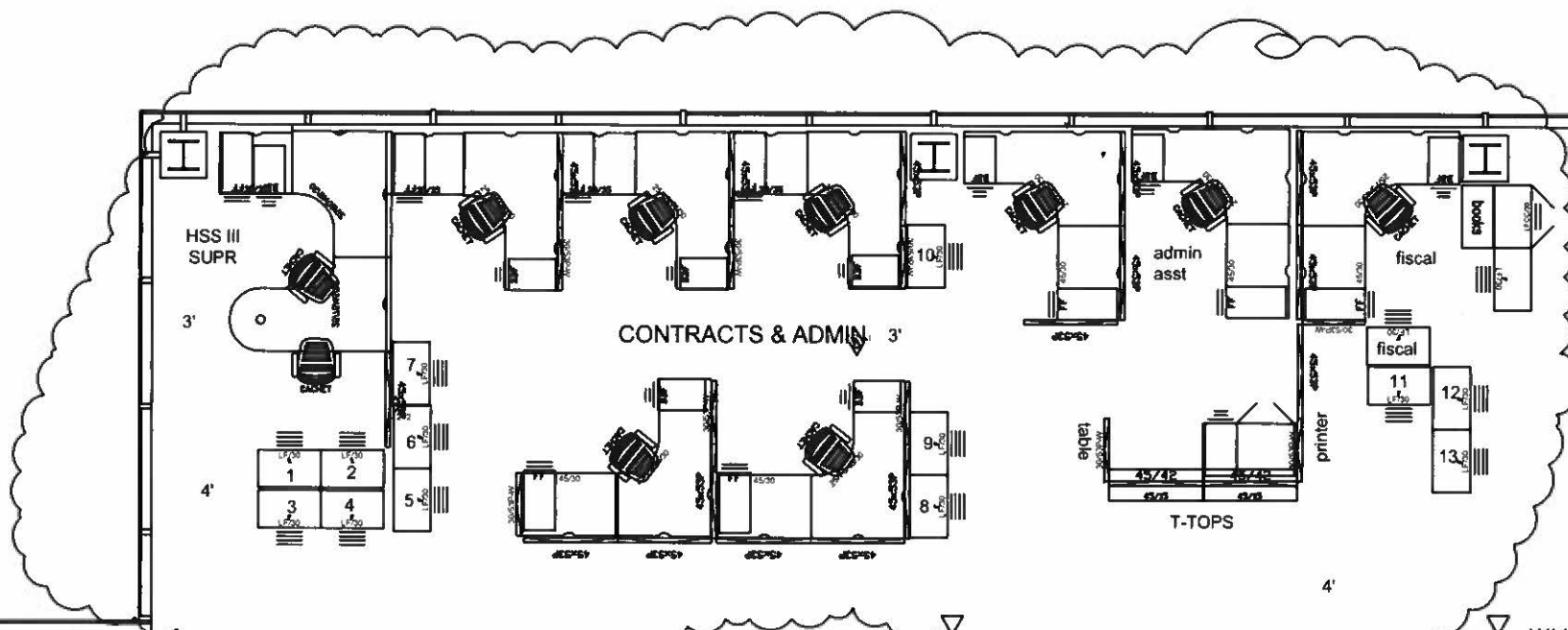
2E DRAFT, EXHIBIT ITEMS 5 & 6, 2023

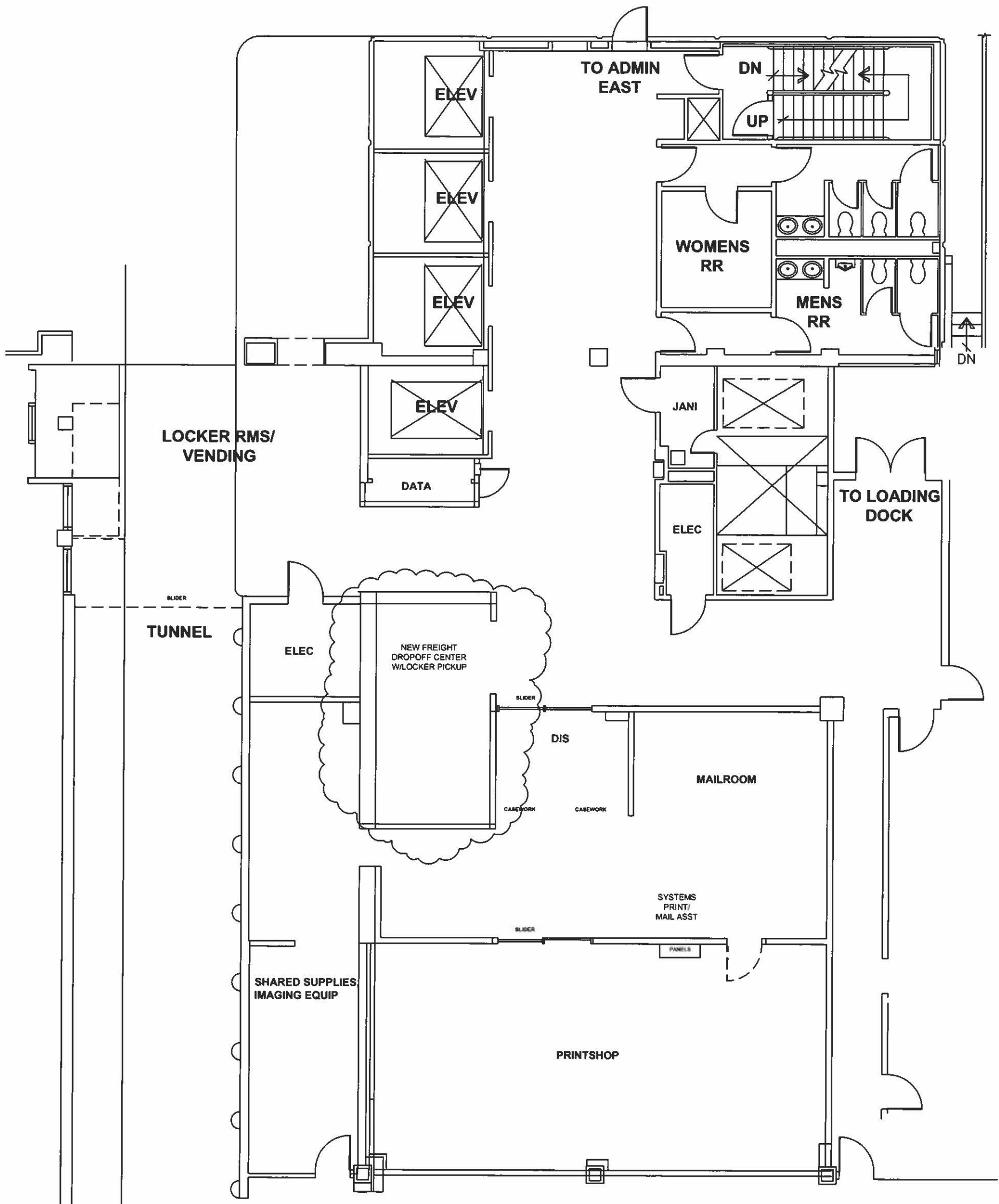


7E, ITEMS 10, 12 & 19, 2023

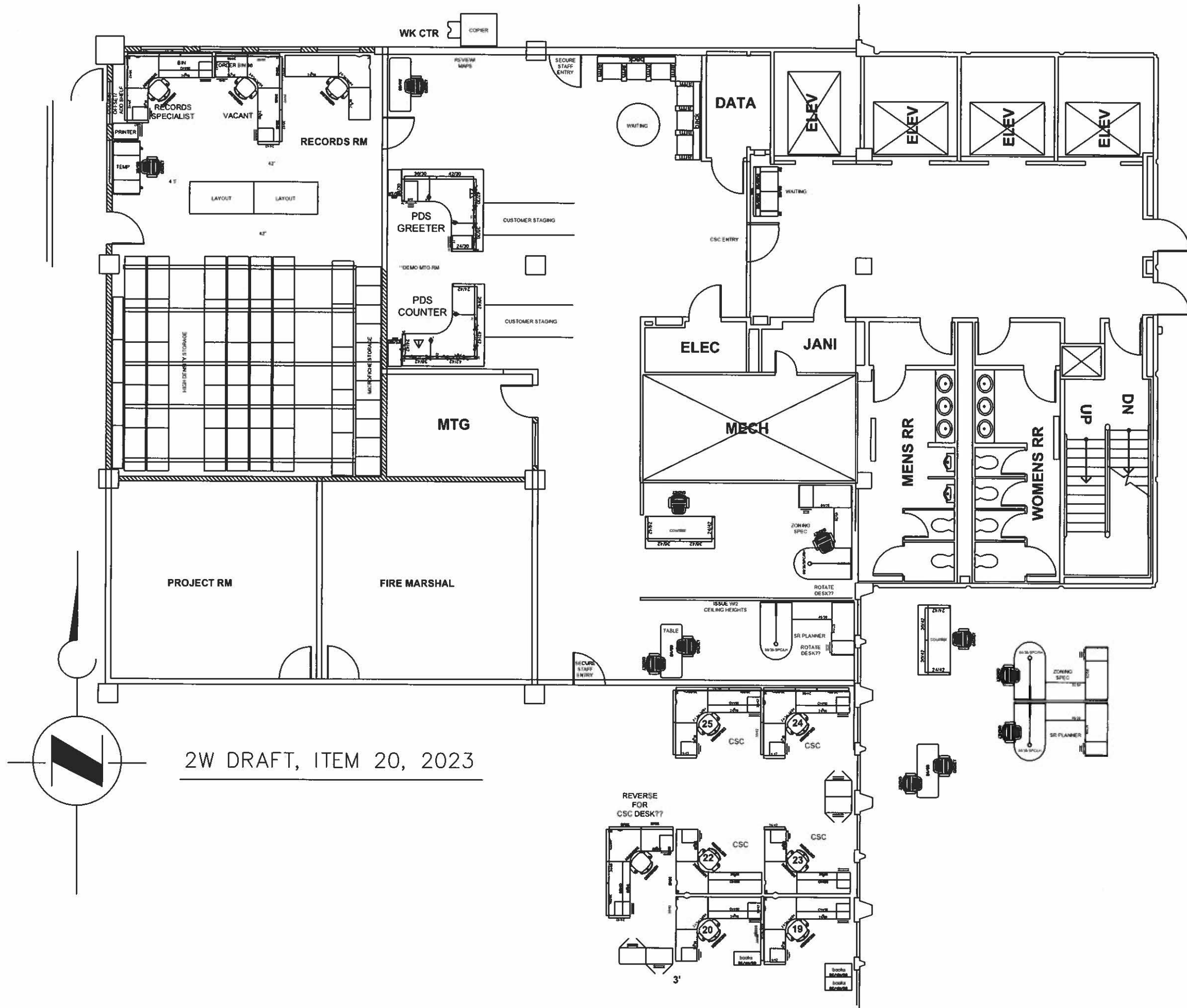




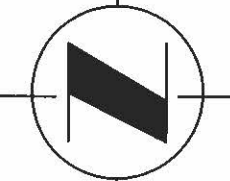
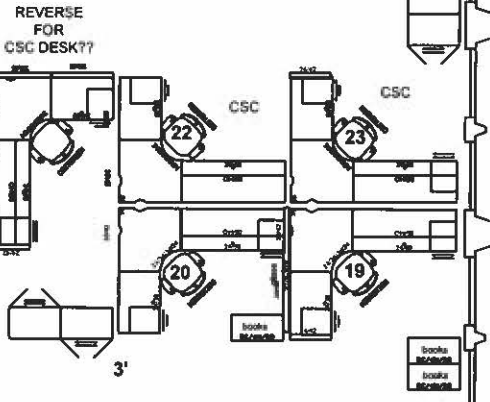


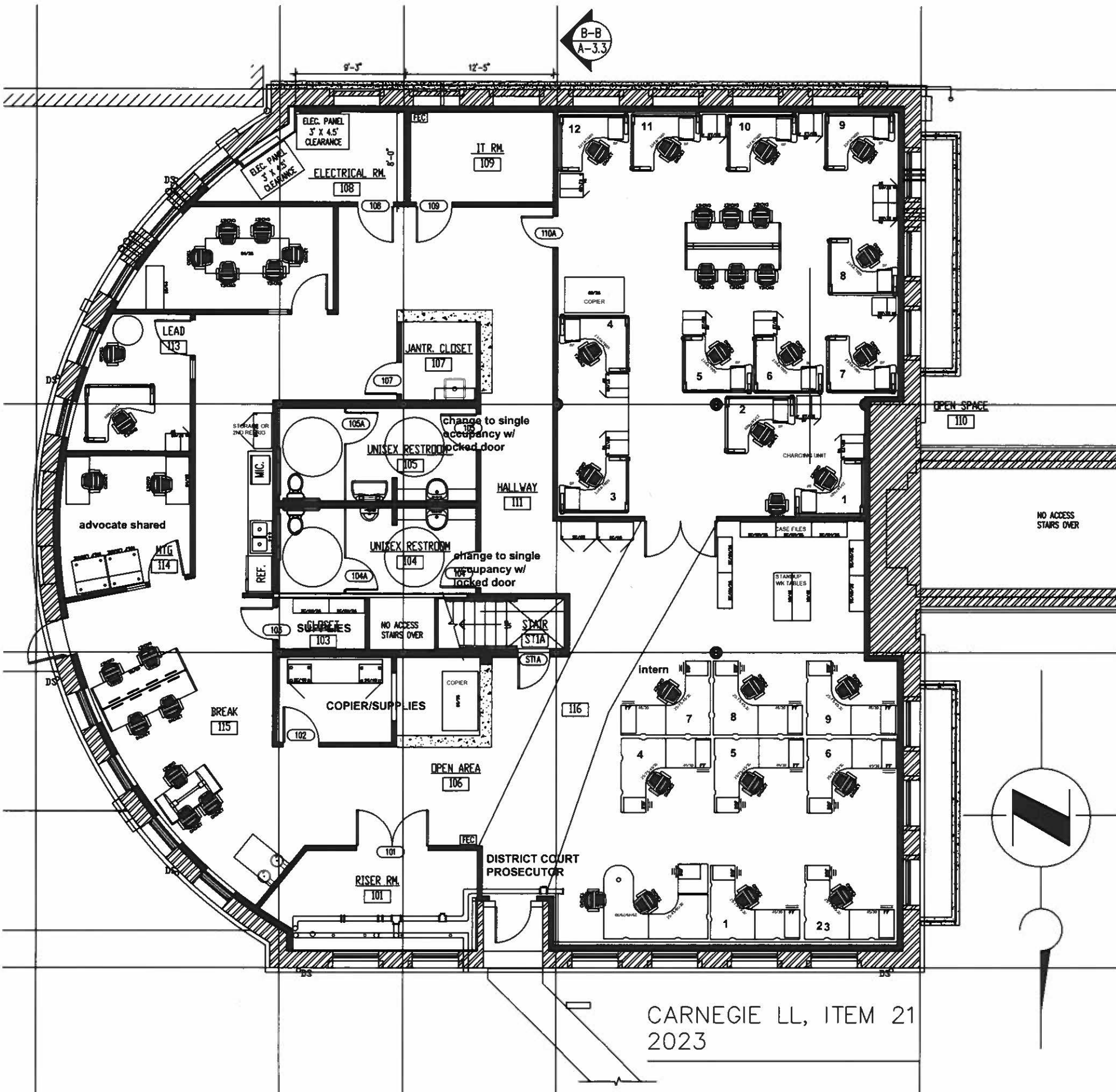


ADMIN WEST BASEMENT, ITEM 18, 2023

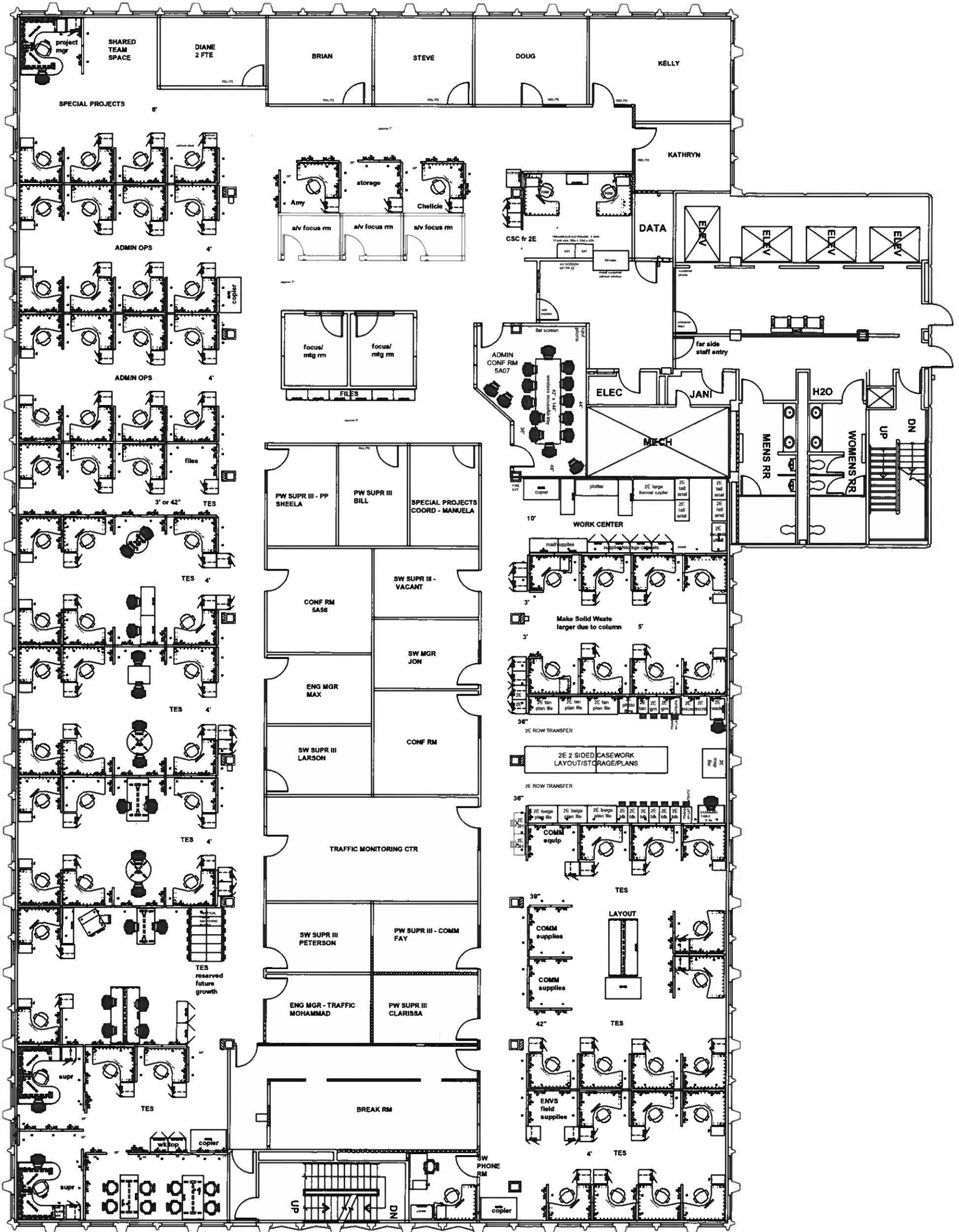


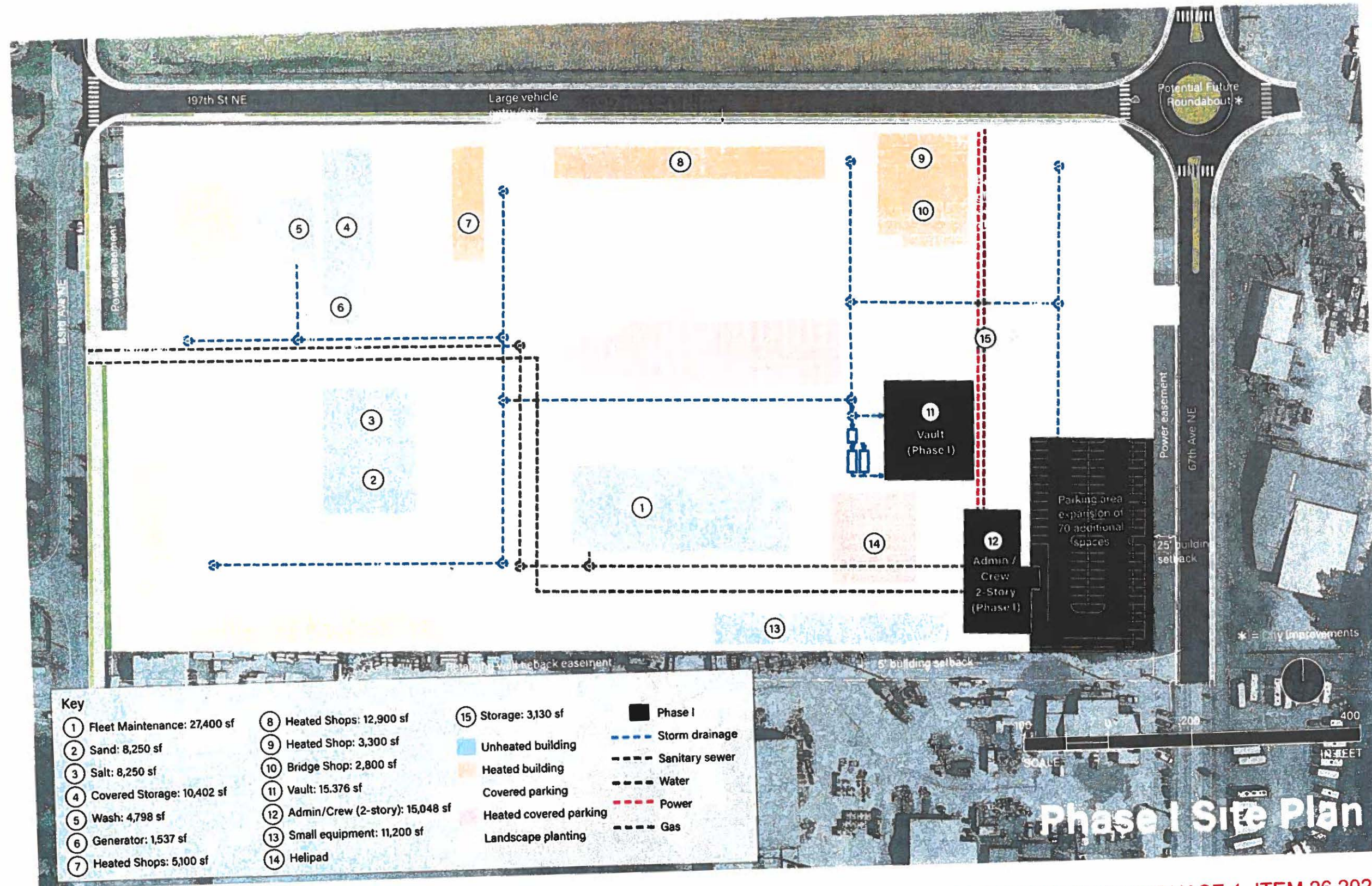
2W DRAFT, ITEM 20, 2023





CARNEGIE LL, ITEM 21
2023





ARLINGTON OPS CENTER/PHASE 1, ITEM 26 2023

