

SNOHOMISH COUNTY COUNCIL  
PUBLIC HEARING PACKET

**ORDINANCE 21-069** RELATING TO ANIMAL LICENSING AND LICENSING FEES; AMENDING SECTIONS 9.04.010, 9.04.040, 9.04.050, AND 9.04.060 OF SNOHOMISH COUNTY CODE

ECAF: 2021-0676

Date/Time: Wednesday, October 13, 2021, at 10:30 a.m.

Staff Person: Jim Martin

DPA: Sean Reay

**EXHIBIT LIST**

*Click on Exhibit # to view document.*

<b>Exhibit #</b>	<b>Date</b>	<b>Exhibit Description</b>
<a href="#">1</a>	9/1/21	Council Staff Report
<a href="#">2</a>	9/3/21	ECAF Received
<a href="#">3</a>	9/8/21	Ordinance Introduction Slip

1 SNOHOMISH COUNTY COUNCIL  
2 Snohomish County, Washington

3  
4 ORDINANCE NO. 21-069

5  
6 RELATING TO ANIMAL LICENSING AND LICENSING FEES;  
7 AMENDING SECTIONS 9.04.010, 9.04.040, 9.04.050,  
8 AND 9.04.060 OF SNOHOMISH COUNTY CODE  
9

10 NOW, THEREFORE, BE IT ORDAINED:

11  
12 Section 1. Snohomish County Code Section 9.04.010, last amended by Ordinance No.  
13 16-111, on Nov. 14, 2016, is amended to read:

14  
15 **9.04.010 Dog and Cat licenses required.**

16  
17 Owners of all adult dogs and cats, including adult dogs within a private kennel as defined  
18 in chapter 6.06 SCC, residing in unincorporated areas of the county shall license their dogs and  
19 cats with the licensing authority unless specifically exempted under SCC 9.04.020.  
20

21 Section 2. Snohomish County Code Section 9.04.040, last amended by Ordinance No.  
22 16-111, on Nov. 14, 2016, is amended to read:

23  
24 **9.04.040 License fee and term.**

25  
26 ~~(1)((The fee for licensing an animal under this chapter is due and payable in full upon~~  
27 ~~submitting an application. The term of a license is one year from the date of issuance. Dogs~~  
28 ~~within a private kennel as defined in chapter 6.06 SCC are also subject to these fees.))~~ The term  
29 of a license begins on the date it is issued by the licensing authority. The license expires on the  
30 last day of the month one year following the issuance of the license.  
31

32 (2) The annual fees for dog and cat licenses are established as follows:

- 33  
34 (a) Altered dog or cat - \$25.00;  
35  
36 (b) Unaltered dog or cat - \$50.00;  
37  
38 (c) Altered and microchipped dog or cat - \$15.00;  
39  
40 (d) Senior citizen (62 or older) owned altered dog or cat - \$20.00;  
41  
42 (e) Senior citizen (62 or older) owned altered and microchipped dog or cat - \$10.00;  
43  
44 (f) Service Dogs \$15.00;  
45  
46 (g) Law enforcement agency dog license - No charge;

1 (h) Replacement of license tag - (~~(\$15.00)~~) \$5.00.

2  
3 (~~Owner shall provide proof animal is altered and/or microchipped at time of licensing.~~)

4  
5 Section 3. Snohomish County Code Section 9.04.050, last amended by Ordinance Ord.  
6 No. 91-154, on Nov. 6, 1991, is amended to read:

7  
8 **9.04.050 Issuance of license tags.**

9  
10 Upon receipt of a completed application (~~(form)~~) and all required fees (~~(and late penalty~~  
11 ~~charges, if any)~~), the licensing authority shall issue the appropriate license tag to the applicant.  
12 (~~If a license tag is lost or unreadable, the owners shall obtain a new license tag from the~~  
13 ~~licensing authority by written reapplication and payment of the applicable fee set out in SCC~~  
14 ~~9.04.040.~~) The license tag is non-transferrable. If a license tag is lost or unreadable, the owner  
15 must obtain a replacement license tag from the licensing authority pursuant to SCC 9.04.040.

16  
17 Section 4. Snohomish County Code Section 9.04.060, last amended by Ordinance No.  
18 16-111, on Nov. 14, 2016, is amended to read:

19  
20 **9.04.060 License Renewal and Late ((penalties))fee.**

21  
22 (~~A late penalty fee of \$10.00 shall be assessed on all expired licenses.~~) An owner may  
23 renew a license on or before the expiration date by submitting payment of the fee set forth in  
24 SCC 9.04.040. Renewal of a license after its expiration date may be subject to a late fee of  
25 \$10.00.

26  
27  
28 PASSED this \_\_\_ day of \_\_\_\_\_, 2021.

29  
30  
31 SNOHOMISH COUNTY COUNCIL  
32 Snohomish County, Washington

33  
34  
35  
36 \_\_\_\_\_  
37 Chairperson

38  
39 ATTEST:

40  
41  
42 \_\_\_\_\_  
43 Asst. Clerk of the Council

- 1 ( ) APPROVED
- 2 ( ) EMERGENCY
- 3 ( ) VETOED

4  
5 DATE: \_\_\_\_\_

6  
7  
8  
9 \_\_\_\_\_  
County Executive

10  
11  
12 ATTEST:

13  
14  
15 \_\_\_\_\_

16  
17  
18 Approved as to form only:

19  
20 /s/ Sean Reay

21 \_\_\_\_\_  
22 Deputy Prosecuting Attorney

23  
24



Snohomish County Council

SNOHOMISH COUNTY COUNCIL

EXHIBIT # 1

FILE ORD 21-069

**Committee:** Finance  
**ECAF:** 2021-0676  
**Proposal:** Ord. 21-069

**Analyst:** Jim Martin  
**Date:** September 3, 2021

**Consideration:**

Relating to Animal Licensing and Licensing fees; amending sections 9.04.010, 9.04.040, 9.04.050, and 9.04.060 of Snohomish County Code.

**Background**

Current Snohomish County Code calls for the issuance of a new pet tag each year when the pet license is issued. It is proposed that the County begin issuing a permanent tag at the time of initial licensing. The tag will be permanently assigned to a specific pet and pet tags will only be replaced by request if the original is lost or becomes unreadable, with the cost of the replacement tag borne by the pet licensor. By moving to a permanent tag system, it is anticipated that the County will reduce administrative and supply costs by approximately \$5,000 per year.

**Current Proposal**

Amending SCC 9.04.010, 9.04.040, 9.04.050, and 9.04.060, as it relates to animal licensing.

*Duration:* N/A

*Fiscal Implications:* N/A

**2021 Budget:** N/A

**Future Budget Impacts:** None.

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** N/A.

**Executive Recommendation:** APPROVE.

**Attachments:** See ECAF packet.

**Amendments:** NONE.

**Request:** Set to GLS on September 22<sup>nd</sup> to set time and date for a public hearing.



File #: 2021-0676, Version: 1

**Executive/Council Action Form (ECAF)**

**ITEM TITLE:**

Ordinance 21-069, relating to Animal Licensing and Licensing Fees; amending Sections 9.04.010, 9.04.040, 9.04.050, and 9.04.060 of Snohomish County Code

**DEPARTMENT:** Auditor’s Office

**ORIGINATOR:** Debby Zins

**EXECUTIVE RECOMMENDATION:** Approved - Lacey Harper

**PURPOSE:** Amending Snohomish County Code 9.04 Dog and Cat Licenses

**BACKGROUND:** This amendment allows for the issuing of a permanent pet tag rather than issuing a new pet tag each year for cats and dogs in Snohomish County. A pet tag will be permanently assigned to a specific pet and pet tags will only be replaced by request if lost or become unreadable. The cost of a replacement pet tag is \$5.00. The county will reduce administrative and supply costs (~\$5,000) by eliminating the automatic replacement of a pet tag upon renewal of a pet license.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
002 5114833101		~\$5,000	
<b>TOTAL</b>		~\$5,000	

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** We expect to save approximately \$5,000 per year by not mailing a new pet tag for each pet license renewal.

**CONTRACT INFORMATION:**

ORIGINAL	CONTRACT#	AMOUNT
AMENDMENT	CONTRACT#	AMOUNT

**Contract Period**

ORIGINAL	START	END
AMENDMENT	START	END

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Risk notified-S. Barker, Finance approved-N. Kennedy

ECAF NO.:  
ECAF RECEIVED:

**ORDINANCE  
INTRODUCTION SLIP**

**SNOHOMISH COUNTY COUNCIL**

**EXHIBIT # 3**

**FILE ORD 21-069**

TO: Clerk of the Council

TITLE OF PROPOSED ORDINANCE:

~~~~~  
*Japhanie Wright*  
\_\_\_\_\_  
Councilmember Date  
~~~~~

Clerk's Action: Proposed Ordinance No. \_\_\_\_\_

Assigned to: \_\_\_\_\_ Date: \_\_\_\_\_

~~~~~  
**STANDING COMMITTEE RECOMMENDATION FORM**

On 9/13/21, the Committee considered the item and by X Consensus /  
\_\_\_\_\_ Yeas and \_\_\_\_\_ Nays, made the following recommendation:

X Move to Council to schedule public hearing 9/22/21

**Public Hearing Date \_\_\_\_\_ at \_\_\_\_\_**

\_\_\_\_\_ Move to Council as amended to schedule public hearing

\_\_\_\_\_ Move to Council with no recommendation

**This item \_\_\_\_\_ should/ \_\_\_\_\_ should not be placed on the Consent Agenda.**

(Consent agenda may be used for routine items that do not require public hearing and do not need discussion at General Legislative Session)

**This item \_\_\_\_\_ should/ \_\_\_\_\_ should not be placed on the Administrative Matters Agenda**

(Administrative Matters agenda may be used for routine action to set time and date for public hearings)

*Japhanie Wright*  
\_\_\_\_\_  
Committee Chair