



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, March 21, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Ordinance 23-021, adopting changes in voting precincts pursuant to RCW 29A.16.040, RCW 29a.16.050 and Chapter 2.47 SCC; amending Chapter 2.47 Snohomish County Code [2023-0266](#)
- b. Motion 23-119, accepting the 2022 Grant Work Plan Reconciliation Report from the County Executive [2023-0235](#)
- c. Motion 23-121, modifying the Sheriff's Office Exempt Employees Salary Schedule [2023-0269](#)

2. Law and Justice/Human Services

- a. Ordinance 23-022, approving agreement with Washington State Department of Social and Health Services to assist recipients of temporary assistance for needy families through the WorkFirst Program [2023-0272](#)
- b. Ordinance 23-023, approving agreement with Edmonds College to provide advancing health literacy to enhance equitable community responses to Covid-19 grant funding [2023-0280](#)
- c. Motion 23-114, confirming the appointment of Shakima Tozay to the Community Services Advisory Council [2023-0261](#)
- d. Motion 23-115, confirming the appointment of Barbara Tolbert to the Community Services Advisory Council [2023-0262](#)
- e. Motion 23-116, confirming the appointment of Gregg Arnold to the Community Services Advisory Council [2023-0263](#)
- f. Motion 23-117, confirming the appointment of Jennifer Delia Bereskin to the Community Services Advisory Council [2023-0264](#)
- g. Motion 23-118, confirming the appointment of Morgan Webb to the Community Services Advisory Council [2023-0267](#)
- h. Motion 23-122, approving contract with Laura Shaver to provide indigent services for the period from January 1, 2023, through December 31, 2023 [2023-0275](#)

3. Conservation, Sustainability and Recreation**4. Planning and Community Development****5. Public Works and Infrastructure**

- a. Motion 23-123, approving an increase in the number of employees authorized in the 2023 annual budget in the Facility Construction Fund 311 for the Department of Facilities and Fleet Management [2023-0284](#)

6. Committee of the Whole

- a. Ordinance 23-020, approving Blueberry Hill Children's Park Interlocal Agreement GF-022-5g [2023-0260](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He explained this ordinance approves an agreement with the city of Monroe in the amount of \$100,000.00 of Corona Virus Local Fiscal Recovery Funds. He said these funds will support upgrades to Blueberry Children's Park with new equipment, including ADA accessible play areas. The term of the agreement is through December 31, 2024. Mr. Martin noted that the title of the ordinance mistakenly identifies the park as Blueberry "Hill" Children's Park. It should be Blueberry Children's Park. This can be corrected when the ordinance is considered at the public hearing.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing on April 12, 2023, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- b. Motion 23-110, approving a 2022 budget transfer between programs within the Facility Services Fund 511 [2023-0233](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and stated that this has a net zero impact to the budget.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-110. Councilmember Low seconded the motion and it carried unanimously.

- c. Motion 23-113, authorizing the County Executive to sign Professional Services Agreement CCF02-23 with TranTech Engineering, LLC to provide design services for the 132nd Street SE / 134th Place SE / Cathcart Way Overlay Project [2023-0252](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained that this project will include overlay, update existing ADA ramps, replace lane and edge striping, and install conduit at each signalized intersection. She said the end date of the agreement is June 30, 2024.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-113. Councilmember Low seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation

1. Pending Legislation Report [2023-0290](#)

G. Reports of Council Committees:

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, March 28, 2023, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, March 28, 2023, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, March 28, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, March 21, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

fka Public Works and Infrastructure, committee name change effective April 1, 2023

(Next meeting is scheduled for Tuesday, April 4, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

Vice-Chair Nehring provided a report on the SWISS (Snohomish, Whatcom, Island, Skagit, and San Juan) Committee and spoke briefly about joint broadband planning.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics Feb. 23, 2023 [2023-0271](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided an update on the following items:

1. Proposed plan for Public Outreach Manager recruitment
2. Legislative Analyst recruitment
3. Finalized proposed plan for appointment of District Court Judges
4. Reminder that April 1st committee will be adjusted per Ordinance 22-008, work is being done by staff to ensure a smooth transition

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Review of Motion 23-120, approving Administrative Matters Motion presented at General Legislative Session on March 22, 2023
 - a. Receiving 2022 Risk Management Annual Report [2023-0276](#)
 - b. Receiving the 4th Quarter 2022 Risk Management Report [2023-0278](#)
 - c. Approving Bid Award Recommendation for Bid PW-23-004SB Terminal Apron Reconstruction to Stacy & Whitbeck in the amount of \$8,456,687.50 plus applicable Washington State Sales Tax [2023-0288](#)
 - d. Setting a public hearing date on April 12, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-016, approving agreement with Washington State Department of Health for information sharing for the exchange of immunization data [2023-0220](#)
 - 2) Ordinance 23-018, approving amendment to Whatcom County contract for Youth Cannabis & Commercial Tobacco Prevention Program [2023-0239](#)

M. Executive Session(s):

1. Labor Negotiations
Pursuant to RCW 42.30.140(4)(b)
DPA: Steve Bladek

The Labor Negotiations Executive Session was cancelled.

2. Personnel Matters
Pursuant to RCW 42.30.110(1)(g)

At 9:09 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a Personnel Matter, pursuant to RCW 42.30.110(1)(g), for approximately five minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff

The Executive Session began at 9:10 a.m. for an initial five minutes to 9:15 a.m.
At 9:15 a.m., the Executive Session was extended for two minutes to 9:17 a.m.
At 9:17 a.m., the Executive Session was extended for two minutes to 9:19 a.m.

The Executive Session ended at 9:19 a.m.

N. Adjourn

At 9:20 a.m. Chair Mead called Administrative Session back to order and immediately recessed the Council until the 11:00 a.m. Planning and Community Development Committee Meeting.