

Local Agency Professional Services Supplemental Agreement		Consultant/Address/Telephone BERK Consulting, Inc. 220 Sixth Ave., Suite 1000 Seattle, WA 98121	
Supplement Number Supplement No.4		Contact Name / E-Mail Address Lisa Grueter / lisa@berkconsulting.com	
Agreement Number OCC19/3-1(D)		Telephone 206-324-8760	Fax 206-324-8965
Project Title 2019-2021 On-Call Consultant Services		Execution Date 12/24/2018	Completion Date 12/31/2021
Description of Work Planning & Development Services Comprehensive Plan Review <i>To accomplish numerous On-Call projects within the stated On-Call discipline whereby Snohomish County does not have sufficient staff and/or expertise to meet the required and specific needs of the County during the 2019-2021 On-Call period.</i>		New Maximum Amount Payable Remains Unchanged at \$1,050,000.00	

The Local Agency of Snohomish County desires to supplement the Agreement entered into with **BERK Consulting, Inc.** and executed on December 24, 2018, as amended by Supplement No. 1 on May 24, 2019, as amended by Supplement No. 2 on August 6, 2019, as amended by Supplement No. 3 on August 12, 2020, and identified as Agreement No. **OCC19/3-1(D)**. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the Agreement are described as follows:

I

EXHIBIT E Sub-consultant Cost Computations – Fee Schedule, attached hereto and by this reference is made part of the original Agreement, has been amended and hereby adds specific Fee Schedules for sub-consultants ICF Jones & Stokes, Inc. and Parametrix, Inc., to the previously amended EXHIBIT E.

II

The “Project Title” on the Agreement title page and wherever it appears throughout the previously amended Agreement is amended as follows:

~~((2019-2021))~~ 2019-2022 ON-CALL CONSULTANT SERVICES

III

The “Completion Date” on the Agreement title page is amended as follows:

~~((12/31/2021))~~ 12/31/2022

IV

Paragraph (7) of **Exhibit A – Scope of Work**, is amended as follows:

No new work, TASK ASSIGNMENTS or TASK ASSIGNMENT amendments, may be issued after ~~((December 31, 2021))~~ December 31, 2022, all existing TASK ASSIGNMENTS must be completed by ~~((December 31, 2022))~~ December 31, 2023.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: **BERK CONSULTING, INC.**

By: **SNOHOMISH COUNTY**

Consultant Signature

Approving Authority Signature

Date

Exhibit E

Sub-consultant Cost Computations

Fee Schedule

Subconsultant: ICF Jones & Stokes

Subcategory: Comprehensive Plan Review

Position Classification	Direct Salary Rate	ICR @170.76%	Profit @23.55%	Max Rate Per Hour
Managing Consultant	\$58.78	\$100.38	\$13.84	\$173.00
Senior Consultant III	\$55.13	\$94.14	\$12.98	\$162.25
Senior Consultant II	\$48.59	\$82.97	\$11.44	\$143.00
Senior Consultant I	\$43.15	\$73.69	\$10.16	\$127.00
Associate Consultant III	\$40.12	\$68.51	\$9.45	\$118.08
Associate Consultant II	\$35.00	\$59.77	\$8.24	\$103.01
Associate Consultant I	\$28.29	\$48.31	\$6.66	\$83.26
Assistant Consultant	\$27.00	\$46.11	\$6.36	\$79.46

The indirect cost rate (ICR), profit, and max rate per hour listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee plus ICR plus profit and shall not exceed the Max Rate Per Hour for each classification listed in this Exhibit E without prior written consent of the COUNTY.

Other Direct Costs (ODC) will be reimbursed at the Actual Cost to the Consultant with no markup. ODCs are limited to the following items:

Reimbursable Classifications	Rates
Mileage	Current IRS Rate
Outside Vendor Costs	At Cost

Any ODC not included in the above list shall not be eligible for payment without prior written consent of the COUNTY. All reimbursable charges must be necessary for the services provided under this AGREEMENT.

Agreement Number: OCC19/3-1(D)



June 17, 2021

ICF Jones and Stokes, Inc.
980 9th Street, Suite 1200
Sacramento, CA 98514

Subject: Acceptance FYE 2020 ICR – CPA Report

Dear Steve Wirt:

We have accepted your firms FYE 2020 Indirect Cost Rate (ICR) based on the "Independent CPA Report," prepared by BFBA CPA as follows:

- Full Time Rate: 170.76% of direct labor
(rate includes 0.02% Facilities Capital Cost of Money)
- On-Call Rate: 91.67% of direct labor
- Field Rate: 156.56% of direct labor

This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards:

ERIK K. JONSON
Contract Services Manager

EKJ:ah

Agreement Number: OCC19/3-1(D)

Fee Schedule

Subconsultant: Parametrix, Inc.

Subcategory: Comprehensive Plan Review

Position Classification	Direct Salary Rate	ICR @175.31%	Profit @23.55%	Max Rate Per Hour
Engineer I	\$34.00	\$59.61	\$8.01	\$101.61
Planner III	\$50.48	\$88.50	\$11.89	\$150.87
Planner IV	\$48.30	\$84.67	\$11.37	\$144.35
Project Controls Specialist	\$38.17	\$66.91	\$8.99	\$114.06
Publications Supervisor	\$41.83	\$73.32	\$9.85	\$125.00
Senior Consultant	\$73.61	\$129.05	\$17.34	\$220.00
Senior Contract Administrator	\$39.15	\$68.63	\$9.22	\$117.00
Senior Engineer	\$58.89	\$103.24	\$13.87	\$176.00
Senior GIS Analyst	\$37.50	\$65.74	\$8.83	\$112.07
Senior Planner	\$58.56	\$102.65	\$13.79	\$175.00
Senior Project Accountant	\$39.15	\$68.63	\$9.22	\$117.00
Senior Scientist	\$58.56	\$102.65	\$13.79	\$175.00
Technical Editor	\$31.25	\$54.78	\$7.36	\$93.39

The indirect cost rate (ICR), profit, and max rate per hour listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee plus ICR plus profit and shall not exceed the Max Rate Per Hour for each classification listed in this Exhibit E without prior written consent of the COUNTY.

Other Direct Costs (ODC) will be reimbursed at the Actual Cost to the Consultant with no markup. ODCs are limited to the following items:

Reimbursable Classifications	Rates
Mileage	Current IRS Rate
Outside Vendor Costs	At Cost

Any ODC not included in the above list shall not be eligible for payment without prior written consent of the COUNTY. All reimbursable charges must be necessary for the services provided under this AGREEMENT.



June 24, 2021

Parametrix, Inc.
1019 39th Avenue SE, Suite 100
Puyallup, WA 98374-2215

Subject: Acceptance FYE 2020 ICR – Cognizant Review

Dear Janice Walden:

We have accepted your firms FYE 2020 Indirect Cost Rate (ICR) of 175.31% of Combined/Corporate (rate includes 0.20% Facilities Capital Cost of Money) based on the “Cognizant Review” from the WSDOT Audit Office. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultanrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Contract Services Manager

EKJ:ah