

SNOHOMISH COUNTY COUNCIL  
PUBLIC HEARING PACKET

**BUDGET MOTION 21-364**

**DCNR Grant Work Plan**

ECAF: 2021-0789

Date/Time: October 25, 2021, at 10:30 a.m. and 6:00 p.m.

Staff Person: Nicole Gorle

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**EXHIBIT LIST**

*Click on Exhibit No. to view document*

<b>Exhibit No.</b>	<b>Date</b>	<b>Exhibit Description</b>
<a href="#">1.</a>	09/28/21	ECAF
<a href="#">2.</a>	09/28/21	Grant Work Plan Summary
<a href="#">3.</a>	09/28/21	Grant Work Plan Detail
<a href="#">4.</a>	09/28/21	Motion Assignment Slip

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 21-364

APPROVING THE 2022 DEPARTMENT OF CONSERVATION AND  
NATURAL RESOURCES GRANT WORK PLAN

WHEREAS, under the provisions of SCC 4.26.025, the Director of Conservation and Natural Resources is authorized to prepare an annual grant work plan for approval by the County Council; and

WHEREAS, the Director of Conservation and Natural Resources has prepared and with the recommendation of the County Executive, has submitted the 2022 Grant Work Plan for Conservation and Natural Resources Department/Office of Energy and Sustainability/Weatherization Program to the County Council for review and approval; and

WHEREAS, the County Council reviewed the 2022 Grant Work Plan for the Conservation and Natural Resources Department/Office of Energy and Sustainability/Weatherization Program in conjunction with its consideration of the 2022 budget and has appropriated revenues in the 2022 budget to fund the programs and grants included in the 2022 Grant Work Plan;

NOW, THEREFORE, ON MOTION, pursuant to SCC 4.26.025, the Snohomish County Council hereby approves the 2022 Grant Work Plan for Conservation and Natural Resources Department/Office of Energy and Sustainability/Weatherization Program and authorizes the County Executive to approve all grant documents necessary to implement the approved Grant Work Plan as provided in SCC 2.10.010(28).

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2021.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

\_\_\_\_\_  
Council Chair

ATTEST:

\_\_\_\_\_  
Clerk of the Council

**Executive/Council Action Form (ECAF) SNOHOMISH COUNTY COUNCIL**

**EXHIBIT #** 1

**FILE** MOT. 21-364

**ITEM TITLE:**

**..Title**

Motion 21-364, approving the 2022 Department of Conservation and Natural Resources Grant Work Plan

**..body**

**DEPARTMENT:** DCNR

**ORIGINATOR:** Matthew Bell

**EXECUTIVE RECOMMENDATION:** Approved Ken Klein 09/28/21

**PURPOSE:** Approval of the 2022 Office of Energy & Sustainability/Weatherization Grant Work Plan

**BACKGROUND:** Any county official elected or appointed to administer an agency of the county may annually prepare a grant work plan for approval by the council. A grant work plan must be submitted to the executive for inclusion in the supplemental information submitted to the council in accordance with SCC 4.26.021. The council shall consider grant work plans in conjunction with its consideration of the annual budget or mid-biennium review. The council may revise a grant work plan and approve the finalized grant work plan by motion. Council approval of a grant work plan shall provide authority for the executive to approve and execute grant documents (including but not limited to applications, certifications, contracts, and subsequent amendments) to implement the approved grant work plan in accordance with SCC 2.10.010 (28). Such council approval shall also provide authority for the executive to approve and execute grant contracts for grants received in amounts up to \$50,000 greater than the amounts stated in the approved grant work plan.

**FISCAL IMPLICATIONS:**

<b>EXPEND:</b> FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

<b>REVENUE:</b> FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** Click or tap here to enter text.

**CONTRACT INFORMATION:**

ORIGINAL \_\_\_\_\_ CONTRACT# \_\_\_\_\_ AMOUNT \_\_\_\_\_  
 AMENDMENT \_\_\_\_\_ CONTRACT# \_\_\_\_\_ AMOUNT \_\_\_\_\_

**Contract Period**

ORIGINAL START \_\_\_\_\_ END \_\_\_\_\_  
 AMENDMENT START \_\_\_\_\_ END \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Approved Finance Nathan Kennedy 09/28/21

2022 Grant Work Plan Summary

EXHIBIT # 2

Department: Conservation & Natural Resources  
 Contact: Matthew Bell  
 Extension: (425) 446-0164

Date Submitted:

8/4/2021  
**FILE** MOT. 21-364

To be completed in August 2021					To be completed after year end 2022					
					<i>This portion to be completed after contract execution and submitted to Council on an annual basis.</i>					
Grantor	Program	Grant Amount	Match	Total Resources	Grant Amount	Match	Total Resources	Date Executed	Effective Date	Term Date
DHHS Through WA State Dept. of Commerce	American Rescue Plan Act (ARPA-LIHEAP)	\$627,312		\$627,312			\$0			
Dept of Energy through WA State Dept. of Commerce	Bonneville Power Administration Weatherization Program (BPA-Energy)	\$129,999		\$129,999			\$0			
DHHS Through WA State Dept. of Commerce	Ductless Heat Pump Program (LIHEAP CARES ACT)	\$119,215		\$119,215			\$0			
WA State Dept. of Commerce	Matchmakers Weatherization Program (Commerce)	\$340,000		\$340,000			\$0			
Dept of Energy through WA State Dept. of Commerce	Weatherization Assistance Program (Energy)	\$1,500,000		\$1,500,000			\$0			
DHHS Through WA State Dept. of Commerce	Low Income Home Energy Assistance Program (DHHS-LIHEAP)	\$1,200,000		\$1,200,000			\$0			
Cascade Natural Gas	Low Income Weatherization Services (CNG)	\$82,500		\$82,500			\$0			
Puget Sound Energy	Low Income Weatherization Assistance Program (PSE)	\$151,760		\$151,760			\$0			
Public Utility District No. 1 of Snohomish County	Low Income Weatherization Program (PUD)	\$250,000		\$250,000			\$0			
				\$0			\$0			
				\$0			\$0			
				\$0			\$0			
				\$0			\$0			
				\$0			\$0			
	<b>Total</b>	<b>\$4,400,786</b>	<b>\$0</b>	<b>\$4,400,786</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			

# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **American Rescue Plan Act (ARPA-LIHEAP)**

*This agreement provides funding for weatherization services of residential units occupied by low income households whose primary heat source is electricity.*

**SNOHOMISH COUNTY COUNCIL**

3

Existing/ongoing program  Yes New program  Yes

Source of grant funding: Federal  State  Local  Other

**EXHIBIT #** \_\_\_\_\_

MOT. 21-364

**FILE** \_\_\_\_\_

Grant Term: **From 7/1/2021 to 12/31/2022**

Grantor: **DHHS Through WA State Dept. of Commerce**

Grant Award **\$627,312**

Is match required:  Yes  No If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC 130367092202102 Amount \$54,813

Match Source \_\_\_\_\_ DAC 130367092212102 Amount \$258,957

Match Source \_\_\_\_\_ DAC 130367092222102 Amount \$313,542

<b>Total Resources</b>	<b>\$627,312</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost) **\$627,312**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
1.000	Energy Conservation & Repair Analyst
1.000	Weatherization Program Coordinator

Total FTEs 2.000

**2. Pass Thru** (Estimated cost) **\$0**

<b>Total Expenditures</b>	<b>\$ 627,312</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **Bonneville Power Administration Weatherization Program (BPA)**

*This agreement provides funding for weatherization and repair services to improve energy efficiency, and health and safety benefits for Eligible Low-Income Persons/Participants in areas served by BPA.*

Existing/ongoing program  Yes    New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **10/1/2021** to **9/30/2023**

Grantor: **DOE/BPA through WA State Dept of Commerce** Grant Award **\$129,999**

Is match required:  Yes  No    If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092208199** Amount **\$16,257**

Match Source \_\_\_\_\_ DAC **130367092218199** Amount **\$56,824**

Match Source \_\_\_\_\_ DAC **130367092228199** Amount **\$56,918**

<b>Total Resources</b> <b>\$129,999</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost)    **\$129,999**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**2. Pass Thru** (Estimated cost)    **\$0**

<b>Total Expenditures</b> <b>\$129,999</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed) **Ductless Heat Pump Program (DHP) (LIHEAP Cares Act)**

*These funds provide for administration and delivery of ductless heat pump projects to assist eligible low-income households, thus reducing the need for energy assistance and improving the energy efficiency of dwellings owned or occupied by eligible low-income persons/participants.*

Existing/ongoing program  Yes      New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **10/1/2021** to **9/30/2023**

Grantor: : **DHHS Through WA State Dept. of Commerce**      Grant Award **\$119,215**

Is match required:  Yes  No      If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **1303670922039356**      Amount **\$8,577**

Match Source \_\_\_\_\_ DAC **1303670922139356**      Amount **\$30,638**

Match Source \_\_\_\_\_ DAC **1303670922239356**      Amount **\$80,000**

<b>Total Resources</b> <b>\$119,215</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.)      (Estimated cost)      **\$119,215**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**2. Pass Thru**      (Estimated cost)      **\$0**

<b>Total Expenditures</b> <b>\$119,215</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed) **Matchmakers Weatherization Program (WA State Commerce)**

*This agreement provides for weatherization services that improve the energy efficiency and health & safety of residential units occupied by low income households whose primary heat source is electricity.*

Existing/ongoing program  Yes      New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **7/1/2021 to 06/30/2023**

Grantor: **WA State Dept. of Commerce**      Grant Award **\$340,000**

Is match required:  Yes  No      If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092200420**      Amount **\$34,000**

Match Source \_\_\_\_\_ DAC **1303670922110420**      Amount **\$170,000**

Match Source \_\_\_\_\_ DAC **1303670922220420**      Amount **\$136,000**

<b>Total Resources</b> <b>\$340,000</b>
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## EXPENDITURES

**3. Internal Operations** (Admin., Operations, Direct Service, etc.)      (Estimated cost)      **\$340,000**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**4. Pass Thru**      (Estimated cost)      **\$0**

<b>Total Expenditures</b> <b>\$ 340,000</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed) **Weatherization Assistance Program (Energy)**

*This agreement provides for cost-effective energy efficiency, and health and safety benefits to eligible low-income households. weatherization services to low-income households. As a result of these services, families will be better able to understand and control their energy use and more units of safe, affordable housing will be maintained throughout the County.*

Existing/ongoing program  Yes      New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **7/1/2021** to **6/30/2023**

Grantor: **DOE through WA State Dept. of Commerce** Grant Award **\$ 1,500,000**

Is match required:  Yes  No      If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092208104** Amount **\$202,386**

Match Source \_\_\_\_\_ DAC **130367092218104** Amount **\$600,495**

Match Source \_\_\_\_\_ DAC **130367092228104** Amount **\$697,119**

<b>Total Resources</b>	<b>\$1,500,000</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost) **\$1,500,000**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
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_____	_____
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_____	_____
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Total FTEs \_\_\_\_\_

**2. Pass Thru** (Estimated cost) **\$0**

<b>Total Expenditures</b>	<b>\$ 1,500,000</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **LIHEAP Low Income Home Energy Program (DHHS)**

*This agreement provides for cost-effective energy efficiency, and health and safety benefits to eligible low-income households. weatherization services to low-income households. As a result of these services, families will be better able to understand and control their energy use and more units of safe, affordable housing will be maintained throughout the County.*

Existing/ongoing program  Yes      New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **10/1/2021** to **9/30/2023**

Grantor: : **DHHS through WA State Dept. of Commerce**      Grant Award **\$1,200,000**

Is match required:  Yes  No      If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **1303670922019356**      Amount **\$94,800**

Match Source \_\_\_\_\_ DAC **1303670922119356**      Amount **\$560,025**

Match Source \_\_\_\_\_ DAC **130367092229356**      Amount **\$545,175**

<b>Total Resources</b> <b>\$1,200,000</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost)      **\$1,200,000**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**2. Pass Thru** (Estimated cost)      **\$0**

<b>Total Expenditures</b> <b>\$1,200,000</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **Low Income Weatherization Services (Cascade Natural Gas)**

*This agreement provides funding for installation of eligible weatherization measures, in residential units occupied by low-income households whose primary heat source is natural gas.*

Existing/ongoing program  Yes    New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **3/17/2021** to **12/31/2022**

Grantor: **Cascade Natural Gas Corporation** Grant Award **\$82,500**

Is match required:  Yes  No    If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092206712** Amount **\$6,600**

Match Source \_\_\_\_\_ DAC **130367092216712** Amount **\$9,900**

Match Source \_\_\_\_\_ DAC **130367092226712** Amount **\$66,000**

<b>Total Resources</b> <b>\$82,500</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost)    **\$82,500**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**2. Pass Thru** (Estimated cost)    **\$0**

<b>Total Expenditures</b> <b>\$ 82,500</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **Low Income Weatherization Assistance Program (Puget Sound Energy)**

*PSE Weatherization Assistance Program funds are designed to reduce the burden of rising home energy costs for low-income households by providing weatherization measures in gas heated homes. Families will be better able to understand and control their energy use, and more units of safe, affordable housing will be maintained throughout the County.*

Existing/ongoing program  Yes    New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **1/1/2017 to 12/31/2022**

Grantor: **Puget Sound Energy** Grant Award **\$ 151,760**

Is match required:  Yes  No    If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092206711** Amount **\$15,280**

Match Source \_\_\_\_\_ DAC **130367092216711** Amount **\$23,580**

Match Source \_\_\_\_\_ DAC **130367092226711** Amount **\$112,900**

<b>Total Resources</b> <b>\$151,760</b>
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## EXPENDITURES

**3. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost)    **\$151,750**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**4. Pass Thru** (Estimated cost)    **\$0**

<b>Total Expenditures</b> <b>\$151,760</b>
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# 2022 Grant Work Plan

Department: Conservation & Natural Resources Fund: 130 Program: Weatherization

**Purpose of Grant** (Brief description of work to be performed): **Low Income Weatherization Program (PUD)**

*This agreement provides funding for the delivery of weatherization services to eligible low-income households whose primary heat source is electricity, for improved energy efficiency. Families will be better able to understand and control their energy use, and more units of safe, affordable housing will be maintained throughout the county.*

Existing/ongoing program  Yes    New program  Yes  
Source of grant funding: Federal  State  Local  Other

Grant Term: From **1/1/2022 to 12/31/2022**

Grantor **Public Utility District No. 1 of Snohomish County** Grant Award **\$250,000**

Is match required:  Yes  No    If yes, match amount required: \_\_\_\_\_

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match Source \_\_\_\_\_ DAC **130367092204590** Amount **\$25,000**

Match Source \_\_\_\_\_ DAC **130367092214590** Amount **\$50,000**

Match Source \_\_\_\_\_ DAC **130367092224590** Amount **\$175,000**

<b>Total Resources</b> <b>\$250,000</b>
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## EXPENDITURES

**1. Internal Operations** (Admin., Operations, Direct Service, etc.) (Estimated cost)    **\$250,000**

Who will complete the work? Existing FTE(s)  Existing project FTE(s)  New FTE(s)

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____
_____	_____

Total FTEs \_\_\_\_\_

**2. Pass Thru** (Estimated cost)    **\$0**

<b>Total Expenditures</b> <b>\$ 250,000</b>
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ECAF NO.:  
ECAF RECEIVED:

**BUDGET MOTION SNOHOMISH COUNTY COUNCIL  
ASSIGNMENT SLIP** EXHIBIT # 4

TO: Clerk of the Council

FILE MOT. 21-364

TITLE OF PROPOSED MOTION:

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Clerk's Action: Proposed Motion No. \_\_\_\_\_

Assigned to: \_\_\_\_\_ Date: \_\_\_\_\_

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**STANDING COMMITTEE RECOMMENDATION FORM**

On \_\_\_\_\_, the Committee made the following recommendation:

**2-4 u approved Set time and date for a public hearing for October 25, 2021, at the  
hours of 10:30 a.m. and 6:00 p.m.**

\_\_\_\_\_ Move to Council for action on: \_\_\_\_\_

\_\_\_\_\_ Move to Council as amended for action on: \_\_\_\_\_

\_\_\_\_\_ Move to Council with no recommendation

**This item \_\_\_ should/ \_\_\_ should not be placed on the Consent Agenda.**

(Consent agenda may be used for routine items that do not require public hearing and do not need discussion at General Legislative Session)

**This item \_\_\_ should/ \_\_\_ should not be placed on the Administrative Matters Agenda**

(Administrative Matters agenda may be used for routine action to set time and date for public hearings)

\_\_\_\_\_  
Committee Chair