



Snohomish County Council

Committee: Public Infrastructure and Conservation

Analyst: Deb Evison Bell

ECAF: 2023-0421

Proposal: Motion 23-164

Date: May 2, 2023

Consideration:

The proposed motion would approve and authorize the County Executive to execute a Purchase Agreement and Terms with Quadiant, Inc. for new parcel lockers, and associated amendments, under SCC 3.04.140(8).

Background:

Snohomish County Information Technology Department would like to purchase new parcel lockers for the County mail room, to assist with streamlining the County's parcel pick-up system and improve efficiency. The cost savings for purchasing the parcel lockers and associated software and support is approximately 60% less than leasing the lockers for the same time (5 years).

Snohomish County selected Quadiant, Inc., through RFP-22-037SB, following established Federal, State and County policies. A Purchase Agreement and Terms between Snohomish County and Quadiant Inc. has been negotiated.

Current Proposal:

Scope: The proposed Agreement will allow for the purchase of new parcel lockers and associated software subscriptions and support.

Duration: The Agreement is proposed to be effective upon execution and shall terminate five (5) years from contract execution.

Fiscal Implications: The total budget is \$64,197 (this includes an annual 4% increase but does not include applicable sales tax).

2023 Budget: This agreement was anticipated in the 2023 budget.

Future Budget Impacts: This agreement will be included in future department budgets.

Handling: NORMAL

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Requests: For Council to move the motion to GLS on May 10, 2023, for consideration.