

EHS Joint Advisory Board and Policy Council Meeting Minutes  
Snohomish County  
North Snohomish County Early Head Start  
Zoom-Virtual  
March 1, 2024

**WELCOME AND INTRODUCTIONS**

- Kristina Saunsaucie welcomed everyone to the meeting
- Interpretation was provided for this meeting
- Policy Council members: Feliciana Carmona, Janelle Sawyer, and Mercedes Flores attended representing Granite Falls, and Arlington
- Advisory Board members: Mike Liddicoat, Vanessa de Salome, Cynthia Foley
- Staff: Amie Waters, AnnaMay Alfano, Monica Gibson, Mellissa Hiatt, Danielle Hudi, Amy Beckman, Izabela, Monica Avendano, Karen Matson, Kristina Saunsaucie, Sheila Blunt

**CALLED TO ORDER**

- The Policy Council Chair Feliciana and the Advisory Board Chair Vanessa de Salome, called the meeting to order at 2:05

**PROGRAM FINANCIALS**

- Mike Liddicoat presented, in the absence of the HSD Fiscal Grants Manager Liz Semana, the 2023 Year End Management Report.
- Kristina Saunsaucie discussed that unspent funds were a result of vacant staff positions over the past year.

**NEW BUSINESS**

- EHS Selection Criteria Overview
  - Karen Matson provided an overview of the purpose, history and OHS requirements related to the EHS Selection Criteria.
- Community Needs Assessment Data
  - Kristina Saunsaucie provided an overview of community needs assessment data and trends to be considered in determining proposed changes to the Selection Criteria.
  - See attached
- Selection Criteria Discussion
  - Karen provided an overview of proposed/potential changes to the current Selection Criteria and outlined the decisions that need to be made.
  - See attached (the one with old and new)
  - Policy Council and Advisory Board members and EHS staff discussed these needs assessment data/trends and potential changes to the current Selection Criteria.

- Proposal for New Selection Criteria to be effective immediately
  - Policy Council and Advisory Board collectively determined the priority points for the new Selection Criteria
  - See attached (new only as approved)
  
- Policy Council Vote
  - Vice-Chair Janelle Sawyer made a motion to accept the Selection Criteria per group determination
  - Vote: Unanimously Approved
  
- Advisory Board Vote
  - Chair Vanessa de Salome made a motion to accept the Selection Criteria per group determination
  - Vote: Unanimously Approved

## **AJOURNMENT**

- Chair Vanessa de Salome Feliciano adjourned the Advisory Board
- Vice-Chair Janelle Sawyer adjourned the Policy Council
- The meeting ended at 3:32 PM