



Committee of the Whole

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3282

Motion: 25-475

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☐ Normal
☒ Expedite
☐ Urgent

Fund Source:

- ☐ General Fund
☒ Other
☐ N/A

Executive Rec:

- ☒ Approve
☐ Do Not Approve
☐ N/A

Approved as to

Form:

- ☐ Yes
☒ No-piggyback
award
☐ N/A

Subject: Cooperative Purchasing Agreement and Statement of Work with Carahsoft Technology Corporation.

Scope: After Council approved Motion 25-419 on September 27, 2025, it was noted that the ECAF and motion contained an incorrect Agreement amount. This ECAF is to correct the cost of implementation and annual license fees for the initial five years, and to show the correct Not To Exceed Total of \$2,134,127.52; plus applicable sales tax. (The Agreement itself contained the correct amounts and needs no revision.)

Duration: NA.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

Funding was included in the Health Department's adopted 2025-2026 budget. On going expenditures will be included in the 2027/2028 IT rate model as a HD application.

Expenditures	2025	2026	NTE Total
HD30010EH3105 Implementation Fees 125.5156303105	\$734,196 \$770,809.92	\$0	\$734,196 \$770,809.92
505.5148914801 License fees already paid	\$193,000	\$0	\$193,000
HD30010EH3105 License fees over IT budget 125.516303105 Software	\$44,599.20	\$52,688	\$97,287.20
505.5148914801 License fees in IT budget	\$0	\$206,000	\$206,000
505.5148914801 (2027-2029 License Fees)			\$867,030.40
TOTAL	\$971,795	\$258,688	\$2,097,514 \$2,134,127.52

Authority Granted: Snohomish County Council approves the updated amount of Two Million One Hundred Thirty-Four Thousand One Hundred Twenty-Seven Dollars and Fifty-Two Cents (\$2,134,127.52) plus applicable sales tax, for the Cooperative Purchasing Agreement and the Accela Statement of Work for a cloud solution, and associated amendments between Snohomish County and Carahsoft Technology Corporation, under SCC 3.04.140(11).

Background: The agreement is for the purchase of Civic Platform and Environmental Health Civic Application, an Accela cloud solution software for Environmental Health Department Permitting and functions. The agreement includes twenty (20) different record types (permits), legacy system data extraction, conversion, and on-way integration with the County's AMANDA Planning and Development Services software.

Requested Action: For Council to consider the motion.