



Finance, Budget and Administration

Jim Martin

Council Initiated:

Yes

No

ECAF: 2023-0919

Motion: 23-361

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Contract for on call interpreting and translating services.

Scope: This motion approves the agreement between Snohomish County and The Language Exchange, Inc. for on call interpreting and translating services, with a not to exceed amount of \$150,000. Under the agreement, services will be provided on an as needed basis and compensated at the rates established in Exhibit A.

Duration: Execution through May 31, 2025, with the potential for up to two additional one-year terms, at the sole discretion of the County.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2024	2025	2026	2027	Total
Various	\$150,000					\$150,000
						0
Total's	\$150,000	0	0	0	0	\$150,000

Revenue	Current Year	2024	2025	2026	2027	Total
						0
						0
Total's	0	0	0	0	0	0

Authority Granted: Authorizes the County Executive to execute the contract.

Background: Snohomish County issued RFP-22-017TB for on call interpreting and translating services for the purpose of providing the County with interpreting and translating services over the phone, video recording, and in-person services. The Evaluation Committee reviewed the proposals and awarded master contracts to multiple firms, including The Language Exchange, Inc.

Requested Action: Move to GLS on September 20th for consideration.