



Public Infrastructure and Conservation

Deb Bell

Council Initiated:

Yes

No

ECAF: 2024-0866

Motion: 24-212

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Amendment 4 to the Agreement with Looking Glass Analytics, Inc. for Technical Services.

Scope: Proposed Amendment 4 would allow for a market-based funding increase and extend the existing agreement that provides a variety of analytic services related to jail management in the Sheriff’s Office. These services include:

- Agency specific billing for inmate stays, pharmaceutical costs, and other billable items according to allocation formulas.
- Ad Hoc analytic support using data from previous COTS jail management system (JMS).
- Numerous jail population management reports.
- Automated web accessible tools that allow the Sheriff’s Office to effectively query jail data.

Duration: The proposed Amendment 4 would start at January 1, 2025 and end December 31, 2029.

Fiscal Impact: Current Year Multi-Year N/A

Funding for these services is included in the IT 2025 and 2026 requested budgets.

Expenditures	2025	2026	2027	2028	2029	Total
505.5148814101 IT	\$75,240	\$79,020	\$82,980	\$87,120	\$91,440	\$415,800
Total	\$75,240	\$79,020	\$82,980	\$87,120	\$91,440	\$415,800

	Motion	Start	End	Total
Original	15-499	1/1/2015	12/31/2015	\$200,000
Amendment 1	Dept.	1/29/2016	12/31/2016	\$0
Amendment 2	17-060	1/1/2017	12/31/2017	\$54,000
Amendment 3	19-154	1/1/2019	12/31/2024	\$378,000
Amendment 4	24-212	1/1/2025	12/31/2029	\$415,800
Total's				\$1,047,800

Authority Granted: Approves and authorizes the County Executive to execute Amendment 4 to the Agreement to provide technical services between Snohomish County and Looking Glass Analytics, LLC, under SCC 3.04.140(8).

Background: The County entered into an agreement with Looking Glass Analytics, LLC (LGAN) in 2003, and a new agreement was negotiated in 2016. The purchasing department published Sole Source 22-24-002JM, and no alternative vendors responded. The Sheriff’s Office wishes to extend the agreement for five years and the IT department has negotiated fixed annual fees for the next five years.

Requested Action: Move to GLS on May 29th, 2024, for consideration.