



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, August 16, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Heidi Beazizo, Council Staff
Jim Martin, Council Staff
Lacey Harper, Executive's Office
Annika Vaughn, Gordon Thomas Honeywell
Josh Weiss, Gordon Thomas Honeywell
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Snohomish County 2021 Interim Report - August [2021-0616](#)

Lacey Harper, Executive's Office, provided an introduction.

Annika Vaughn, Gordon Thomas Honeywell, provided a state legislative report.

Discussion ensued between councilmembers, Josh Weiss, Gordon Thomas Honeywell, Ms. Vaughn, and Ms. Harper about possible items to add to the legislative agenda. Ms. Harper commented that there is still time as the agenda will not be adopted until October.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Ordinance 21-049, related to the 2021 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for funds received from the Washington State Office of Public Defense [2021-0579](#)
- b. Ordinance 21-051, relating to the 2021 Budget; making a supplemental appropriation in Fund 124 to provide expenditure authority for rental and utility assistance [2021-0604](#)
- c. Motion 21-270, approving a Budget Transfer within 002 General Fund [2021-0582](#)
- d. Motion 21-281, approving awards of Small Capital Project Partnership (SCPP) grants in 2021 [2021-0609](#)

2. Law and Justice/Human Services**3. Operations**

- a. Motion 21-267, authorizing acceptance of real property owned by Washington State Department of Fish and Wildlife [2021-0546](#)
- b. Motion 21-279, authorizing approval of the grantee certification document for a grant with Washington State Department of Commerce to develop a Food and Farming Center (S22174) at McCollum Pioneer Park [2021-0588](#)
- c. Motion 21-280, authorizing an Agreement for Professional Services with J. A. Brennan, Inc. for the Lord Hill Master Plan Update [2021-0564](#)

4. Planning and Community Development

- a. Ordinance 21-048, relating to Development Permit Fees; amending Chapter 13.110 SCC and Chapter 30.86 SCC [2021-0566](#)
- b. Motion 21-272, adopting the 2021 Buildable Lands Report for Snohomish County and authorizing the County Council Chair and Vice-Chair to sign transmittal letter to the Washington State Department of Commerce [2021-0584](#)
- c. Motion 21-273, adopting the Buildable Lands Procedures Report that has been accepted and recommended by the Snohomish County Tomorrow Steering Committee for use in the development of the Buildable Lands Report for Snohomish County [2021-0585](#)
- d. Motion 21-278, authorizing the County Executive to sign 2019-2021 On-Call Consultant Services Task No. 3 and Supplement No. 4 (Occ19/3-1(D) with Berk Consulting, Inc. [2021-0593](#)

5. Public Works

- a. Motion 21-264, approve and authorize the County Executive to execute an Interlocal Agreement with the City of Stanwood (Stanwood) to provide technology services [2021-0447](#)
- b. Motion 21-265, approve and authorize the County Executive to execute an Interlocal Agreement with the City of Snohomish ("Snohomish") to provide technology services [2021-0496](#)
- c. Motion 21-268, approving and authorizing the execution of Amendment 4 to the Master Web Hosting and Codification Services contract for the Snohomish County Online Code [2021-0498](#)
- d. Motion 21-275 approve and authorize the County Executive to execute an Amended Interlocal Agreement with the Snohomish Health District (SHD) to provide Information Technology Services [2021-0561](#)
- e. Motion 21-271, authorizing the County Executive to sign Professional Services Agreement CC07-21 with Cascadia Consulting Group, LLC for RainScaping Campaign and Program Evaluation [2021-0574](#)
- f. Motion 21-276, authorizing the County Executive to sign GCB 3546 Reimbursable Agreement for State Materials Lab Engineering and/or Testing [2021-0596](#)
- g. Motion 21-277, Software License and Services Agreement between Snohomish County and Cartegraph, Inc [2021-0599](#)

6. Committee of the Whole

- a. Motion 21-266, approving Agreement for LEAD Services [2021-0539](#)

Heidi Beazizo, Sr. Legislative Analyst, provided a staff report. She stated there is no impact to the General Fund.

ACTION: Council Vice-Chair Dunn made motion to approve Motion 21-266. Councilmember Mead seconded the motion and it carried unanimously.

- b. Motion 21-269, authorizing the Snohomish County Executive to execute FAA Airport Rescue Grant (ARG) Offer, Part I, Agreement No. 3-53-0028-064-2021 at the Snohomish County Airport [2021-0571](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. There were no questions from councilmembers.

ACTION: Council Vice-Chair Dunn made motion to approve Motion 21-269. Councilmember Mead seconded the motion and it carried unanimously.

- c. Ordinance 21-050, relating to County Employment, providing two additional hours of employee leave to encourage and facilitate Covid-19 vaccinations for employees [2021-0595](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and stated the proposed action is to set time and date for a public hearing, but explained that a substitute ordinance has been prepared and is ready to act today if Council desires.

Chair Wright spoke to the substitute ordinance. Vice-Chair Dunn asked about employees who have already received the vaccine and what the incentive for them would be. Mr. Martin explained that hours would effectively be a reimbursement into their leave bank. Chair Wright responded to Vice-Chair Dunn regarding the increase from two to four hours in leave in the substitute ordinance. Vice-Chair Dunn provided supportive comments.

ACTION: Vice-Chair Dunn made a motion to approve Substitute Ordinance 21-050. Councilmember Mead seconded the motion.

Chair Wright opened the hearing for public testimony. There being no persons present wishing to testify, she closed the testimony portion of the hearing.

The clerk called the roll and the motion to approve Substitute Ordinance 21-050 carried unanimously.

F. Clerk's Report on Pending Legislation

1. Pending Legislation [2021-0591](#)

G. Reports of Council committees:

Committee Chairs announced upcoming committee meetings, as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, August 24, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, August 23, 2021, at 1:30 p.m.)

3. Operations

(Next meeting is scheduled for Tuesday, August 24, 2021, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, August 17, 2021, at 10:30 a.m.)

5. Public Works

(Next meeting is scheduled for Tuesday, August 17, 2021, at 9:00 a.m.)

H. Reports of outside committees

No report.

I. Chairperson's Report

1. Planning Commission Pending Issues (8/12/21) [2021-0610](#)

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, provided a status report on the Districting Committee.

Mr. Thomas also reported that the DUI Memorial Dedication is set for this Friday (August 20th at 2:30 p.m.) and should be on councilmembers' calendars.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 21-274, approving Administrative Matters presented at Council General Legislative Session on August 18, 2021 [2021-0603](#)
- a. Receiving the 2021 First Quarter Contract Report from the Executive Office [2021-0557](#)
- b. Approving Bid Award Recommendation PW-009-21SB to Award Construction for Compactor Removal and Installation at Solid Waste North County Recycling and Transfer Station in the amount of \$382,500.00 plus WA State Sales Tax [2021-0567](#)

M. Executive Session(s):

Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will be convening into two Executive Sessions to discuss matters of potential and pending litigation for an initial 15 minutes and extensions would be announced, as needed, with no anticipated action to follow. He noted that one of the Executive Sessions was added this morning.

At 10:58 a.m., Chair Wright recessed the Council into Executive Session.

Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Joeseeph Genster

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Heidi Beazizo, Council Staff
Ryan Countryman, Council Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Geoffrey Thomas, Council Chief of Staff
Joseph Genster, Prosecutor's Office
Jason Cummings, Prosecutor's Office
Heidi Percy, Snohomish County Clerk
Mark Allen, Clerk's Office
Terri Bordua, Clerk's Office

Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Jason Cummings

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Heidi Beazizo, Council Staff
Ryan Countryman, Council Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Geoffrey Thomas, Council Chief of Staff
Jason Cummings, Prosecutor's Office
Ken Klein, Executive's Office

The Executive Sessions started at 10:58 a.m. for an initial 15 minutes.
At 11:13 a.m., an extension was announced for two minutes to 11:15 a.m.
The Executive Sessions ended at 11:15 a.m.

N. Adjourn

At 11:15 a.m., Council Chair Wright reconvened the Council and adjourned the Council for the day.