

Formal Task Assignment Document

2023 – 2025 SNOHOMISH COUNTY ON-CALL TASK ASSIGNMENT

Name of Project: Review of Stormwater and Subdivision Site Plans and Reports
Project Number: PDS
Discipline: Planning & Development Services
Task No.: TA#1d Completion Date: 12/31/2025

The COUNTY desires to authorize services pursuant to the AGREEMENT entered into with **David Evans and Associates, Inc.**, and executed on December 16, 2022, as amended by Supplement No. 1 on November 7, 2023, as amended by Supplement No. 2 on August 15, 2024 and identified as Agreement No. **OCC23/3-2(K)**, On-Call Consultant Services for **Land Use and Plan Review**.

All provisions in the AGREEMENT remain in effect except as expressly modified by this TASK ASSIGNMENT and are incorporated herein by reference.

ATTACHED TO THIS TASK ASSIGNMENT

- Scope of Work
- Cost Estimate with Total Hours to Perform Work
- Items unique to the project not included in the AGREEMENT and which are to be reimbursed at cost with no markup.

Original Task Assignment Total: **\$24,622.24**
Previous Task Amendment Total: **\$603,988.56**
Current Task Amendment Total: **\$149,727.00**
Total Task Assignment Not to Exceed: **\$778,337.80**

No other payment shall be allowed unless a TASK ASSIGNMENT Amendment for changed Scope of Work has been signed and authorized before work is performed.

All work under this TASK ASSIGNMENT shall be performed pursuant to the terms, conditions, specifications, and limitations contained in the AGREEMENT.

If you concur with this TASK ASSIGNMENT and agree to the items as stated above, please sign and date in the appropriate spaces below and return to the COUNTY for final action.

Consultant Signature

February 20, 2025

Date

Approving Authority

Date



**DAVID EVANS
AND ASSOCIATES INC.**

February 3, 2025

Stephen Phillips, Jr. PLS
Division Manager, Engineering Services
Snohomish County Planning & Development Services
3000 Rockefeller Ave, M/S 604
Everett, WA 98026

SUBJECT: Review of Stormwater and Subdivision Site Plans and Reports

Dear Mr. Phillips,

This letter requests a budget amendment to our existing task order for the review of site plans and reports submitted by applicants for land development permit applications. The purpose of the review is to determine the applicant's compliance with the Snohomish County Code, Snohomish County Drainage Manual and the Engineering Design and Development Standards, which is required before a land development permit may be issued. This review is part of the Planning & Development Services permit review process. The specific tasks and assumptions are as described most recently in our letter dated May 1, 2024.

The attached project cost estimate uses Billing Rates Per Hour under 2024-2025 Fee Schedule executed 8/14/2024.

If you have any questions about the Scope of Work, please contact me by phone at (425) 586-9769 or by email at aow@dea-inc.com.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Anthony Wilen, PE
Senior Associate/Project Manager

Copies: File
Attachments/Enclosures: Project Cost Estimate
Project Number: SCWX0000-0203
File Path: P:\S\SCWX00000203\0000CON\0010Proposals\Task Order 1D\2025-01-03_DEA SnoCo On-Call Scope_Amendment 4.docx

Consultant Cost Estimate
David Evans and Associates, Inc.

Date: February 3, 2025
For: Snohomish County Planning & Development Services
Project: Review of Stormwater and Subdivision Site Plans and Reports
Amendment: 4

TASK 1 - Project Management and Coordination

Job Classification	Hours	Billing Rate	Total
Project Manager V	20	\$ 300.00	\$ 6,000.00
Engineer V	20	\$ 225.00	\$ 4,500.00
Administrative Assistant IV	20	\$ 125.00	\$ 2,500.00
Project Accountant III	10	\$ 120.00	\$ 1,200.00

Task 1 Labor: \$ 14,200.00

TASK 2 - Application Materials Review Services

Job Classification	Hours	Billing Rate	Total
Engineer V	315	\$ 225.00	\$ 70,875.00
Engineer IV	200	\$ 180.00	\$ 36,000.00
Engineer Designer II	200	\$ 140.00	\$ 28,000.00

Task 2 Labor: \$ 134,875.00

REIMBURSABLES

Type	Quantity	Unit Cost	
Mileage	200 mi.	\$ 0.670	\$ 134.00
Parking	78 days	\$ 6.00	\$ 468.00
Courier	2	\$ 25.00	\$ 50.00

Total Reimbursables: \$ 652.00

SUBCONSULTANTS:

Name	Cost	Multiplier
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\$	-
\$	-

Total Subconsultants: \$ -

TOTAL ESTIMATED COST:

\$ 149,727.00

PREPARED BY:


David Evans and Associates, Inc.
14432 SE Eastgate Way Suite 400
Bellevue, WA 98007

CONTRACT COMPLIANT

Initial DE Date 2/19/25